

Poland Village Council
REGULAR SESSION
Tuesday, March 20, 2018

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, March 20, 2018.

Poland Village Mayor Tim Sicafuse called caucus to order at 7:00 p.m.

1. Mr. Moffie discussed his suggested changes to the permit/waiver form presented at the previous council meeting. Atty. Macejko offered to review the suggested form changes and then circulate to other council members for their input. Mayor Sicafuse noted that the form was something that should have been in place a long time ago and is not meant to be a deterrent to any groups/individuals.
2. Mrs. Wilson passed out the Hine Fund and BLUPR budgets for review. The BLUPR budget does not require any additional line items and will stand as presented. Mr. Srnec noted that the Hine Fund budget increased \$2,500 in 2018 for additional tree plantings.
3. Mrs. Srnec discussed the budgetary ordinances she will be presenting tonight. She, along with Mr. Srnec, reviewed the 2018 permanent appropriations being presented tonight.
4. Gary DiOrio, MS Consultants, presented the draft storm water report to Mr. Clavin to review for violations or new construction. Once reviewed, it will need signed and sent in. He discussed funding for street lighting and crosswalks and the types of crosswalks that could be installed for the Village.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mrs. Linda Srnec, President Pro-Tem of Council
Mrs. Leah Wilson, Member of Council
Mrs. Christine Yash, Member of Council

Also present were:

Mr. Russ Beatty, Police Chief and Street Commissioner
Atty. Jay Macejko, Solicitor
Tim Clavin, Zoning Administrator
Nicholas J. Srnec, Fiscal Officer

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to suspend the orders of the day.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

Gary DiOrio, MS Consultants, continued his discussion. Mrs. Wilson asked about the behavior of the employees working on the forest project. She noted an unprofessional attitude that is currently being

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displayed to residents on College Street. Mr. DiOrio will talk with Mahoning County representatives as well as Bova Excavating. Mr. DiOrio stated that he needs the signed 2018 engineering contract for the paving project. He would like to get the project bid early this year. The plan is to add Massachusetts to this year's project.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to resume the orders of the day.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Srnec**, to waive the reading and to accept the minutes of the Regular Meeting held March 6, 2018.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

Buildings, Lands, Utilities,
Parks, and Recreation
Finance, Wage, & Insurance
Legislation & Policy
Police
Streets, Sidewalks, & Drainage

April 17, 2018 at 6:45 p.m. in Poland Village Town Hall.

No meeting scheduled.

No meeting scheduled.

April 3, 2018 at 6:30 p.m. in Poland Village Town Hall.

April 17, 2018 at 6:30 p.m. in Poland Village Town Hall.

Boards & Commissions

Architectural Review Board
Board of Zoning Appeals
Hine Memorial Fund Board
Planning Commission
Poland Municipal Forest Board
Records Commission
Western Reserve Joint Fire District

April 2, 2018 at 7:00 p.m. in Poland Village Town Hall.

No meeting scheduled.

May 17, 2018 at 9:00 a.m. at Poland Presbyterian Church.

March 21, 2018 at 7:00 p.m. in Poland Village Town Hall.

March 27, 2018 at 7:30 p.m. in Poland Village Town Hall.

No meeting scheduled.

April 11, 2018 at 7:30 p.m. at WRJFD Station 92.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.

Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:

Tuesday, April 3, 2018 at Poland Village Town Hall

4. Report from Mayor Sicafuse – Mayor Sicafuse reported the following:

- a. Talked to Mark Thompson regarding memorial benches in the forest. The Forest Board is working on parameters for this and will get back to the mayor.

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- b. Storm water mapping – reviewed the maps provided by John Wollard, Mahoning County Engineer’s office. Information will be available in the Village hall via the physical maps as well as the GIS system.
- c. Eastgate annual meeting – reviewed the speakers at the annual meeting and information provided. “Walkable communities” have become the focus of many Ohio communities.
- d. Letter from ODOT – a meeting will be held at the district office in Akron on April 4th to discuss the paving projects for routes 224 and 170. Projects will commence in 2019 and 2020, respectively.
- e. Aqua Ohio quarterly meeting will be held on March 22nd at 6:00 p.m. at their Struthers office.
- f. The Violations Bureau account has been balanced for February.

A motion was made by Mrs. Yash, and seconded by Mrs. Srnec, to accept the Mayor’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

5. Report from Fiscal Officer Nick Srnec – REPORTED AND SUBMITTED IN WRITING.

A motion was made by Mrs. Yash, and seconded by Mr. Moffie, to accept the Fiscal Officer’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

6. Report from Deputy Clerk Mark Mrofchak – NO REPORT.

7. Report from Zoning Administrator Tim Clavin – REPORTED AND SUBMITTED IN WRITING.

A motion was made by Mrs. Srnec, and seconded by Mrs. Wilson, to accept the Zoning Administrator’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

8. Report from the Street Tree Commissioner James Brammer – NO REPORT.

9. Report from Solicitor Atty. Jay Macejko – Atty. Macejko reported the following:

- a. Follow up will be made to the owner at 4 Riverside Drive regarding a requested extension for the utility relocation.
- b. Forest Board website contract was approved and circulated to the service provider as well as to the Forest Board.
- c. A journal entry was received from the new Struthers Municipal court judge allowing the cancellation of uncollectible debt.
- d. Requests a meeting be set for the Records Commission.
- e. A pacer account has been established with the federal courts – this account is used by attorneys to review cases and access federal documents online as well as be used to file in a case. Atty. Macejko filed last week to register for a new pacer account and received the authentication codes to set this account up.

A motion was made by Mrs. Yash, and seconded by Mrs. Srnec, to accept the Solicitor’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

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10. Report from Police Chief and Street Commissioner Russ Beatty

- a. Police Department – SUBMITTED IN WRITING. *Mrs. Yash noted that she would be requesting an executive session this evening to discuss personnel.*
- b. Street Department – SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to accept the Police Chief and Street Commissioner's Reports.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

11. Report from the Engineer – Mrs. Morgan reported the following:

- a. Requested monthly updates from Gary DiOrio to provide the status of various engineering projects that the Village is involved that she can report to Council as well as provide a running balance to determine if they fall within or outside of the current contract so that the Village knows where they are at financially.
- b. No charges from the engineer regarding information requested by Mr. Moffie regarding the crosswalk between Village Hall and the Poland library as well as Mr. Lattanzio's request regarding decorative crosswalks at Village intersections.
- c. Engineering fees for the cemetery bridge rehabilitation project to be budgeted for 2018 and 2019 should be \$18,000 and \$64,600 respectively. The design of the project will be covered under a separate agreement with the Village and not covered by the current contract with MS Consultants.
- d. 2018 resurfacing project - \$105,431 to be provided from the Village's road levy with the OPWC grant providing \$67,407. Total project cost is \$172,838 and includes MS Consultant engineering fees which will be covered under a separate agreement with the Village.
- e. Replacement of Village traffic and pedestrian signals is 100% funded by ODOT though Eastgate Regional Council of Governments. Projects are scheduled to take place in 2019 and 2020 and will include separate engineering agreements.
- f. The annual storm water report was prepared for submittal to the EPA and was given to the Village zoning inspector for review.
- g. Requested an update on the sewer replacement project which will be taking place. She will obtain additional information from Mr. DiOrio and keep Council posted.
- h. Phase II sanitary sewer project in the woods is 50% complete and will take approximately two months to complete, weather permitting. The Village will be providing a list of native plants to be used with no crown vetch. Mr. DiOrio noted that in speaking with Mahoning County representatives, no crown vetch will be used. He further discussed what will be used. Mrs. Morgan requested that community members and Forest Board members have some input into what is planted. Mark Thompson stated that the contract stipulates that native grasses are to be used as plantings since crown vetch would only be used on cut slopes, which this project has none.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Srnec**, to accept the Engineer's Reports.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

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12. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – Mrs. Srnec noted that changes to the budget will occur throughout the year.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Morgan**, to accept the Finance, Wage, Audit, and Insurance Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. Legislation and Policy – NO REPORT.
- c. Police – NO REPORT.
- d. Streets, Sidewalks, and Drainage – Mr. Lattanzio reported that the committee met tonight and discussed that cold patch would be available soon for pot hole repairs; plows are back on the trucks for the anticipated snow this evening, and the Street Commissioner is in the process of getting quotes for the collapsed storm sewer near the plaza.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Morgan**, to accept the Streets, Sidewalks, and Drainage Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mrs. Wilson noted that the budget for the committee looked good. The committee will be looking into some interior/exterior updates to Village Hall (flooring, outside railing, insulation of lights, drapery). The committee will have an update on these items next month now that the budget is in place.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Building, Lands, Utilities, Parks, and Recreation Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – *Mrs. Wilson stated that the commission will meet tomorrow evening, March 21st and will have more information next month.*
- b. Board of Zoning Appeals – NO REPORT.
- c. Architectural Review Board – *Mrs. Morgan stated that the Board will meet on Monday, April 2nd.*
- d. Poland Municipal Forest Board – Elinor Zedaker, Forest Board president, stated that while the Board welcomes and listens to input from community members and groups, the Forest Board is responsible for the care and maintenance of the forest. She further stated that while the project is ongoing in the Forest, the community should present a good image of being kind, courteous, and everything positive.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Srnec**, to accept the Poland Municipal Forest Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- e. Hine Memorial Board - Mrs. Yash reported that the Board met on March 15th and discussed the following:
 - i. Hine investments with their investment advisor Dave Bennett, Stifel Nicolaus & Co.
 - ii. Tree stump removal, bench security, and lawn care for the 2018 season.
 - iii. Looking at five new street trees.
 - iv. Reviewing a proposed walkway in one area.
 - v. The next meeting will be May 17th.

A motion was made by **Mrs. Wilson** and seconded by **Mrs. Srnec**, to accept the Hine Memorial Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- f. Western Reserve Joint Fire District Board of Trustees - Mr. Lattanzio reported that the fire district purchased a new ladder truck.

A motion was made by **Mrs. Yash** and seconded by **Mrs. Morgan**, to accept the Western Reserve Joint Fire District's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- g. Records Commission - NO REPORT.

14. Reports of Special Committees - NONE.

15. Communications from Poland Village Residents - NONE

16. New Business - NONE.

17. Old Business - NONE.

18. Motions, Ordinances, and Resolutions -

- a. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Wilson**, to waive the three readings and to pass by emergency an ordinance amending temporary appropriations.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 6 yeas. Motion carries unanimously.

- b. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Yash**, to present AN ORDINANCE AMENDING ORDINANCE NUMBER 1527-17 (TEMPORARY APPROPRIATIONS) RETROACTIVE TO MARCH 1, 2018, AND TO DECLARE AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 6 yeas. Motion carries unanimously.

- c. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Morgan**, to waive the three readings and to pass by emergency an ordinance to make permanent appropriations.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 6 yeas. Motion carries unanimously.

- d. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Morgan**, to present AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF POLAND, COUNTY OF MAHONING, STATE OF OHIO DURING THE YEAR 2018, AND DECLARING AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Vote: 6 yeas. Motion carries unanimously.

19. **Presentation of Bills** - A motion was made by **Mrs. Yash**, seconded by **Mrs. Srnec**, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

20. **Questions from the Media** - NONE.

21. **Remarks by Council and the Mayor**

- a. Mr. Lattanzio - Another great meeting. Thank you to the Finance Committee for all of the work on the budget - glad to be learning how all of that works. Thank you to the Forest Board for a great start and Mrs. Zedaker for her awesome input as always. Thanked Mr. DiOrio for talking with him on the phone and coming out tonight.
- b. Mr. Moffie - Thanked everyone for coming tonight. Thanked Finance committee and Mr. Srnec for crunching the numbers and making it easy for everyone to understand. Hopes that everyone has a great week.
- c. Mrs. Morgan - Its nice working with everyone. Thanked Mr. DiOrio for coming in and producing the report which provides valuable input and brings everyone up to speed as to where we stand.
- d. Mrs. Srnec - Everyone is trying very hard to work together as a new group and it's a pleasure to see that and going forward it just gets easier.
- e. Mrs. Wilson - Very nice job on the budget Mrs. Srnec. Great work and great progress and a nice new start to the forest for this year. Appreciates Mr. DiOrio being here and backing Council on many occasions and welcome Poland high school students - thanks for attending and government in action!
- f. Mrs. Yash - Requested an executive session.
- g. Mayor Sicafuse - NO COMMENTS.

22. A motion was made by **Mrs. Yash**, seconded by **Mrs. Wilson**, to recess to Executive Session for the purpose of: Personnel issues - Police Department

Time: 8:11 p.m.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 6 yeas. Motion carries unanimously.

23. A motion was made by **Mrs. Yash**, seconded by **Mrs. Wilson**, to reconvene the meeting.

Time: 8:44 p.m.

Record of Proceedings

Village of Poland, Ohio

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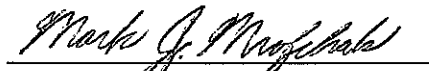
	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 6 yeas. Motion carries unanimously.

24. A motion was made by **Mrs. Morgan**, seconded by **Mr. Moffie**, to adjourn the meeting.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

Time: 8:50 p.m.


Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

March 30, 2018

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, April 3, 2018**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.