

Poland Village Council  
REGULAR SESSION  
Tuesday, April 3, 2018

308 South Main Street  
Poland, Ohio 44514-2082  
(330) 757-2112  
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, April 3, 2018.

Poland Village Mayor Tim Sicafuse called caucus to order at 7:00 p.m.

1. Mrs. Wilson introduced Cindy Best, President, Celebrate Poland. The activities this year will take place on June 29<sup>th</sup> and June 30<sup>th</sup>. Ms. Best requested permission to use the Village grounds and safety service again this year. The band "Disco Inferno" will be the entertainment on Friday night. Saturday will include games and a petting zoo for the children along with a new disc jockey and firework company. Donations for the event can be mailed to the Celebrate Poland PO box. Meetings will be held twice a month as the event nears. The next meeting will be held on April 16<sup>th</sup> at 6:30 p.m. at the Poland Baptist Church.
2. Mr. Moffie spoke on the forming of a committee to work with Poland school district officials and the Poland schools facilities committee on the proposed sale of North and Union elementary schools so that Village officials can stay informed, especially with any development plans with both properties. Atty. Macejko felt that as public officials Council has an obligation to avoid potential or real conflicts of interest. Areas of conflicts include Union's designation as a historic structure, zoning variances, and the repurposing of buildings with the Village's Architectural Review Board. Mr. Moffie requested further clarification on a conflict. Atty. Macejko gave an example regarding a zoning change for one of the buildings. Mrs. Wilson stated that there are currently committees formed, such as the ARB and Zoning committee, which include members of Council and the community that would deal with zoning issues as they are presented. Mrs. Wilson concern is child safety with the chaotic/increased traffic at McKinley/Poland Middle schools. Atty. Macejko suggested using zoning and the ARB committee to oversee any proposed changes to the school buildings once they are sold. Mr. Clavin explained the process of a zoning change and the steps used in requesting a variance as a result of the R-1 residential designation. Elinor Zedaker, Poland school board president, discussed her perspective on the school board's position regarding these proposed changes.
3. Mr. Moffie distributed an ordinance passed by the City of Niles with regards to group homes. He would like to discuss it at the next council meeting as well as having it reviewed by the Village's Planning Commission and Legislative Committee.
4. Tim Clavin, Zoning Administrator, gave his report. Mr. Clavin also noted that the Western Reserve Joint Fire District is looking to purchase a used ambulance to be used when AMR is not available. It will be housed at Station #92. He stated that the fire district was planning on stopping this evening to show Council the vehicle.
5. Mrs. Srnec reviewed the budget ordinance (supplies/materials in the Law Enforcement Trust fund - \$21,000 which was missed in the original budget that was prepared) and motion (transfer of funds from STAR Ohio to the Farmers checking account to cover the additional appropriation mentioned previously for the purchase of a Law Enforcement vehicle) that she would be presenting this evening.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.  
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

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**1. Roll Call was taken with the following Members present:**

- Mr. Anthony Lattanzio, Member of Council
- Mr. Samuel Moffie, Member of Council
- Mrs. Martha Morgan, Member of Council
- Mrs. Linda Srnec, President Pro-Tem of Council
- Mrs. Leah Wilson, Member of Council
- Mrs. Christine Yash, Member of Council

Also present were:

- Mr. Russ Beatty, Police Chief and Street Commissioner
- Atty. Jay Macejko, Solicitor
- Tim Clavin, Zoning Administrator
- Nicholas J. Srnec, Fiscal Officer
- Mark J. Mrofchak, Deputy Clerk of Council

**2. Acceptance of Minutes of Previous Meeting(s)**

A motion was made by **Mrs. Wilson**, and seconded by **Mr. Moffie**, to waive the reading and to accept the minutes of the Regular Meeting held **March 20, 2018**.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

**3. Notification of Upcoming Meetings and Events to the Public and the News Media**

***Committees***

- Buildings, Lands, Utilities,  
Parks, and Recreation
- Finance, Wage, & Insurance
- Legislation & Policy
- Police
- Streets, Sidewalks, & Drainage

- April 17, 2018 at 6:45 p.m. in Poland Village Town Hall.
- April 10, 2018 at 4:00 p.m. in Poland Village Town Hall.
- No meeting scheduled.
- May 1, 2018 at 6:30 p.m. in Poland Village Town Hall.
- April 17, 2018 at 6:30 p.m. in Poland Village Town Hall.

***Boards & Commissions***

- Architectural Review Board
- Board of Zoning Appeals
- Hine Memorial Fund Board
- Planning Commission
- Poland Municipal Forest Board
- Records Commission
- Western Reserve Joint Fire District

- May 7, 2018 at 7:00 p.m. in Poland Village Town Hall.
- No meeting scheduled.
- May 17, 2018 at 9:00 a.m. at Poland Presbyterian Church.
- April 18, 2018 at 7:00 p.m. in Poland Village Town Hall.
- April 24, 2018 at 7:30 p.m. in Poland Village Town Hall.
- No meeting scheduled.
- April 11, 2018 at 7:30 p.m. at WRJFD Station 92.

***Council***

- First and Third Tuesday monthly. Caucus at 7:00 p.m.
- Regular Meeting at 7:30 p.m. at Poland Village Town Hall

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Next Regular Meeting:  
Tuesday, April 17, 2018 at Poland Village Town Hall

4. **Report from Mayor Sicafuse** – NO REPORT.
5. **Report from Fiscal Officer Nick Srnec** – REPORTED AND SUBMITTED IN WRITING.

A motion was made by Mrs. Yash, and seconded by Mrs. Wilson, to accept the Fiscal Officer's Report.  
*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

6. **Report from Deputy Clerk Mark Mrofchak** – NO REPORT.
7. **Report from Zoning Administrator Tim Clavin** – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by Mrs. Srnec, and seconded by Mr. Lattanzio, to accept the Zoning Administrator's Report.  
*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

8. **Report from the Street Tree Commissioner James Brammer** – NO REPORT.

9. **Report from Solicitor Atty. Jay Macejko** – Atty. Macejko reported the following:
  - a. A 30 day extension was granted to the owner at 4 Riverside Drive regarding a utility relocation due to delays from the owner's insurance company and weather. He also noted that he has done some planning by contacting a Mahoning County inspector to determine who else would be able to complete this work if the home owner doesn't.
  - b. He continues to examine the necessary additions to the Village's public records policy in light of the new website, social media, and other new technology.
  - c. He completed the recommended ethics and sunshine law training.
  - d. He will be attending an Ohio Attorney General's training on "games of chance" and gambling regarding this new law.
  - e. Appears that the First Energy Solutions Chapter 11 bankruptcy issue will not affect the current electric aggregation agreement that the Village has in place with the company.
  - f. Continues to work on legislation and other legal matters.

A motion was made by Mrs. Wilson, and seconded by Mrs. Srnec, to accept the Solicitor's Report.  
*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

10. **Report from Police Chief and Street Commissioner Russ Beatty**
  - a. Police Department – SUBMITTED IN WRITING.
  - b. Street Department – SUBMITTED IN WRITING.

A motion was made by Mrs. Yash, and seconded by Mr. Moffie, to accept the Police Chief and Street Commissioner's Reports.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

11. **Report from the Engineer** – Mrs. Morgan reported that MS Consultants stated that ODOT will be contacting the Village soon with regards to reviewing the budget and preparing the RFP for the Village’s current paving project.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Srnec**, to accept the Engineer’s Report.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

12. **Reports from Committees of Council.**

- a. Finance, Wage, Audit, and Insurance – Mrs. Srnec stated that the committee was finalizing all of the budget requests and everything is moving along smoothly this year.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Morgan**, to accept the Finance, Wage, Audit, and Insurance Committee’s Report.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

- b. Legislation and Policy – Mrs. Wilson noted that if something comes out of the Planning Commission regarding group homes that the committee will be ready to move on it.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Legislation and Policy Committee’s Report.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

- c. Police – Mrs. Yash noted that the committee met this evening and discussed Chief Beatty’s report. She also stated that she would be making a motion this evening allowing the carryover of 128 vacation hours for Chief Beatty.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Srnec**, to accept the Police Committee’s Report.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

- d. Streets, Sidewalks, and Drainage – Mr. Lattanzio referenced Street Commissioner Beatty’s report.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Srnec**, to accept the Streets, Sidewalks, and Drainage Committee’s Report.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mrs. Wilson stated that she hopes to have quotes on the renovations/updates to Village Hall by the next Council meeting.

A motion was made by **Mrs. Srnec**, and seconded by **Mrs. Morgan**, to accept the Building, Lands, Utilities, Parks, and Recreation Committee’s Report.

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*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

**13. Reports of Boards and Commissions.**

- a. Planning Commission - Mrs. Wilson stated that the Commission held a work session and discussed the rewriting of the tree pamphlet brochure and continues to move forward on the historic designation legislation.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Moffie**, to accept the Planning Commission's Report.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

- b. Board of Zoning Appeals - NO REPORT.
- c. Architectural Review Board - Mrs. Morgan stated that the Board meeting on Monday, April 2<sup>nd</sup> was cancelled due to a lack of cases/requests that needed reviewed.
- d. Poland Municipal Forest Board - Mr. Moffie stated that the minutes of the board were submitted in writing to Council. A correction was noted in the minutes - Frank Krygowski was excused from two of the three meetings that he has missed. Mr. Moffie is hoping to have a copy of the brochure that is being worked on by the next council meeting.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to accept the Poland Municipal Forest Board's Report.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

- e. Hine Memorial Board - NO REPORT.
- f. Western Reserve Joint Fire District Board of Trustees - NO REPORT.
- g. Records Commission - NO REPORT.

**14. Reports of Special Committees - NONE.**

**15. Communications from Poland Village Residents - NONE**

**16. New Business - NONE.**

**17. Old Business - NONE.**

**18. Motions, Ordinances, and Resolutions -**

- a. A motion was made by **Mrs. Yash**, seconded by **Mrs. Srnec**, to request the carryover of 128 vacation hours of unused vacation time for Chief Beatty.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

- b. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Wilson**, to waive the three readings and to pass by emergency an ordinance amending permanent appropriations.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Vote: 6 yeas. Motion carries unanimously.*

- c. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Wilson**, to present AN ORDINANCE AMENDING ORDINANCE NUMBER 1537-18 (PERMANENT APPROPRIATIONS) RETROACTIVE TO MARCH 20, 2018, AND TO DECLARE AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Vote: 6 yeas. Motion carries unanimously.*

- d. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Yash**, to authorize the fiscal officer to transfer \$21,000.00 from the STAR Ohio - Law Enforcement account to the Farmers National Bank checking account, retroactive to March 20, 2018.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

- 19. **Presentation of Bills** - A motion was made by **Mrs. Yash**, seconded by **Mrs. Srnec**, to pay outstanding bills.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

- 20. **Questions from the Media** - NONE.

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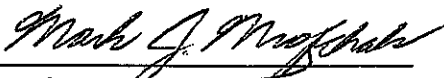
**21. Remarks by Council and the Mayor**

- a. Mr. Lattanzio - Good meeting - I want to look at that ambulance!
- b. Mr. Moffie - Great meeting - hope everyone has a great two weeks - see you later.
- c. Mrs. Morgan - Very well run meeting tonight - so quick!
- d. Mrs. Srnec - We got a lot accomplished - it was a pretty good meeting.
- e. Mrs. Wilson - Good to see the Lattanzio fan club here again - welcome ladies and thank you for being here. Happy Easter and Happy Passover to everyone - thanks to everybody for working so hard and putting all the leg work in between meetings.
- f. Mrs. Yash - Wonderful meeting!
- g. Mayor Sicafuse - NO COMMENTS.

22. A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to adjourn the meeting.

*Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.*

Time: 7:50 p.m.



April 12, 2018

Mark J. Mrofczak, Deputy Clerk  
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, April 17, 2018**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*