

Poland Village Council
REGULAR SESSION
Tuesday, January 15, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, January 15, 2019.

1. Mr. Moffie noted that the Village would be entering into a new lease with Team Office for a new copier. The copier would be a better model than the current one and less expensive. Tom Reeveley, co-owner of Team Office, thanked the Village for their business.
2. Mrs. Srnec reviewed the ordinance/resolution she would be presenting this evening.
3. Mrs. Yash discussed the open council position with the resignation of Leah Wilson. She provided the notice of vacancy which was placed in the Vindicator with a deadline of Friday, January 19th at noon for candidates to submit their interest in the position as well as the steps to take to fill the seat. A special meeting was set for Tuesday, January 22nd at 6:00 p.m. to elect a new council member.
4. Tim Clavin, Zoning Inspector, gave his zoning report.
5. Mr. Srnec, Fiscal Officer, gave his financial report. He is currently working on the Village's annual report for 2018.
5. Atty. Macejko reported the following:
 - a. Focused on the procedures required as a result of Mrs. Wilson's resignation. He notified the Board of Elections and reviewed the ORC statute. Council must certify the election results for the new vacancy to the Board of Elections and the Secretary of State within seven days.
 - b. Working on various legislative assignments. In addition, working with Tim Clavin, Zoning Administrator, on an administrative process regarding zoning notices with amounts of fines and days to comply. As an end result, unpaid fines can be certified to the tax duplicate for payment.
 - c. Need to elect a council president this evening. Also, the meeting schedule for Council needs to be adopted as well.
6. Mayor Sicafuse reported the following:
 - a. Requested the reappointments of the following individuals: Fred Marchese and Bernie Petro – two year terms on the Architectural Review Board and Jim Walkama – three year term on the Hine Memorial Fund Board.
 - b. December 2018 Violations Bureau account has been balanced.
 - c. The quarterly meeting of Eastgate Regional Council of Governments will be held on Monday, January 28th at 10:00 a.m.
7. General discussion was held with regards to the Historical Society and a Village motto.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mrs. Linda Srnec, President Pro-Tem of Council
Mrs. Christine Yash, Member of Council

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Also present were:

- Russ Beatty, Police Chief & Street Commissioner
- Atty. Jay Macejko, Solicitor
- Tim Clavin, Zoning Administrator
- Nicholas J. Srnec, Fiscal Officer
- Mark J. Mrofchak, Deputy Clerk of Council

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to waive the reading and to accept the minutes of the Regular Meeting held January 2, 2019.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

- Buildings, Lands, Utilities,
Parks, and Recreation
- Finance, Wage, & Insurance
- Legislation & Policy
- Police
- Streets, Sidewalks, & Drainage

- February 19, 2019 at 6:45 p.m. in Poland Village Town Hall.
- January 29, 2019 at 5:30 p.m. in Poland Village Town Hall.
- February 5, 2019 at 6:00 p.m. in Poland Village Town Hall.
- February 5, 2019 at 6:30 p.m. in Poland Village Town Hall.
- February 19, 2019 at 6:30 p.m. in Poland Village Town Hall.

Special Meeting

January 22, 2019 at 6:00 p.m. in Poland Village Town Hall.

Boards and Commissions

- Architectural Review Board
- Board of Zoning Appeals
- Hine Memorial Fund Board
- Planning Commission
- Poland Municipal Forest Board
- Records Commission
- Western Reserve Joint Fire District

- February 11, 2019 at 7:00 p.m. in Poland Village Town Hall.
- January 31, 2019 at 7:00 p.m. in Poland Village Town Hall.
- January 17, 2019 at 9:00 a.m. in Poland Village Town Hall.
- January 16, 2019 at 7:00 p.m. in Poland Village Town Hall.
- January 22, 2019 at 7:30 p.m. in Poland Village Town Hall.
- No meeting scheduled.
- February 13, 2018 at 7:30 p.m. at WRJFD Station 92.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:

Tuesday, February 5, 2019 at Poland Village Town Hall

4. Report from Mayor Sicafuse – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Moffie**, to accept the Mayor's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

5. Report from Fiscal Officer Nick Srnec – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan**, to accept the Fiscal Officer's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

6. Report from Deputy Clerk Mark Mrofchak – NO REPORT.

7. Report from Zoning Administrator Tim Clavin – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to accept the Zoning Administrator's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

8. Report from the Street Tree Commissioner James Brammer – NO REPORT.

9. Report from Solicitor Atty. Jay Macejko – REPORTED IN CAUCUS.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to accept the Solicitor's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

10. Report from Police Chief and Street Commissioner Russ Beatty

- a. Police Department – SUBMITTED IN WRITING. Discussion was held on the letter received from Pattie Fithian with regards to the parking situation on Riverside Drive in front of Union/McKinley Elementaries. Chief Beatty addressed the situation by putting up signs.
- b. Street Department – SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Police Chief and Street Commissioner Reports.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

11. Report from the Engineer – NO REPORT.

12. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – Mr. Srnec noted that the Committee held its first meeting for the budget and reviewed the request from BLUPR. Finance will be meeting with Chief Beatty on January 29th regarding his requests.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Finance, Wage, Audit, and Insurance Committee Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- b. Legislation and Policy – Mrs. Morgan reported that the Committee discussed a complete update that is needed to Village ordinances with the assistance of an outside organization. She also noted that the landlord registration legislation will be reviewed by Atty. Macejko prior to discussing it. The next meeting will occur on February 5th at 6:00 p.m.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to accept the Legislation and Policy Committee Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- c. Police – Mrs. Yash referred to Chief Beatty’s report. She noted that it continues to be difficult to hire and keep officers with the Village.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Srnec**, to accept the Police Committee Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- d. Streets, Sidewalks, and Drainage – Mr. Lattanzio reported that the Street department is preparing for the snow and there are no salt issues yet based on the mild winter conditions so far.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Yash**, to accept the Street, Sidewalks, and Drainage Committee Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mr. Lattanzio stated that a discussion was held on the copier options. Also, a technical review was done on the Village’s current technology this evening – suggestions/formal quote will be brought back to the Committee to enhance the current system in place.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Moffie**, to accept the Buildings, Lands, Utilities, Parks, and Recreation Committee Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – Mark Thompson, Commission member, reported the following:
- i. The historic preservation ordinance continues to be reviewed.
 - ii. A review of the zoning ordinances is needed. Many of these ordinances were put together by cutting and pasting from various other ordinances and not well planned out. A complete revision to the Village’s ordinances needs to be addressed in addition to considering the question “where will the Village be in 5, 10, or 20 years?” Mrs. Morgan suggested using the Ohio Municipal League as a resource for this endeavor – it has deep resources and great experience in this area. Mr. Lattanzio asked about the process. Atty. Macejko stated it would be costly to accomplish this with an outside organization (\$20,000-\$70,000) and that much of this updating can be done in house

with the Village tailoring legislation that is already out there. Mr. Srnec noted that about 5-6 years ago an update was done for approximately \$8,000-\$9,000 which focused on an update to traffic laws.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Moffie**, to accept the Planning Commission Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- b. Board of Zoning Appeals – Mrs. Morgan noted that the Board will meet on January 31st to discuss the Home Savings sign variance.
- c. Architectural Review Board – Mrs. Morgan reported that at the meeting held on January 7th discussion was held on the exterior renovation at 95 W. McKinley Way with the use of contrasting siding styles and the exterior drive thru at the gas station at 57 N. Main Street. The next meeting for the ARB is February 11th at 7:00 p.m. in Village Hall.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to accept the Architectural Review Board Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- d. Poland Municipal Forest Board – Mr. Moffie did not have a report since the Board did not meet in December. Mark Thompson, Forest Board member, discussed the various trail conditions and the volunteer work being done over the winter on them. Mr. Moffie noted that Mahoning County Sanitary Engineer will be working on pipes near the 680 border which should assist the forest with flooding issues.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Srnec**, to accept the Poland Forest Board Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- e. Hine Memorial Board – Mrs. Yash noted that the first meeting of the new year for the Board will be held on Thursday, January 17th. A new Council appointment will be needed for this board as a result of Mrs. Wilson's resignation.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Moffie**, to accept the Hine Memorial Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- f. Western Reserve Joint Fire District Board of Trustees – Mr. Lattanzio reported the following:
 1. Two new board members joined the Board - Ed Kempers and Ron Rowe.
 2. He was elected as the chairman for 2019 and Joanne Wollet as vice chairperson.
 3. The new ladder truck is in and is being garaged at Station #91.
 4. Discussion was held on the EMS system with the possibility of adding another ambulance.

5. Discussion was held on the possible construction of a fourth fire station.
6. There are a couple of new firefighters that will go through training in the next few months.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Moffie**, to accept the Western Reserve Joint Fire District Board of Trustees' Report.

Vote: Lattanzio, Moffie, Morgan, Sr nec, Yash - yeas. Motion carries unanimously.

- g. Records Commission - NO REPORT.

14. Reports of Special Committees - NONE.

15. Communications from Poland Village Residents - Elinor Zedaker, 70 Poland Manor, engaged in discussion regarding a Village motto. She suggested coming up with a richer and more in depth motto in association with Poland Township than the several that were proposed and not to adopt one too quickly.

16. New Business - Mayor Sicafuse reminded everyone of the pancake breakfast being held at Poland Seminary HS on Saturday, January 26st from 8:00 a.m. to noon to benefit Celebrate Poland.

17. Old Business - Mr. Moffie discussed the estimate received regarding the planting of trees along Cortland Ave for \$1,000 - he referenced the written estimate passed out to Council.

18. Motions, Ordinances, and Resolutions -

- a. A motion was made by **Mrs. Yash**, seconded by **Mrs. Morgan**, to approve the 2019 board appointments for the following individuals: Fred Marchese and Bernie Petro - two year term to the Architectural Review Board and Jim Walkama - three year term to the Hine Memorial Fund.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Sr nec, Yash - yeas. Motion carries unanimously.

- b. A motion was made by **Mr. Lattanzio**, seconded by **Mrs. Morgan**, to enter into an agreement with Team Office Technology for five years at a cost of \$155 per month for a copier.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Sr nec, Yash - yeas. Motion carries unanimously.

- c. A motion was made by **Mrs. Yash**, seconded by **Mrs. Morgan**, to elect Linda Sr nec to serve as President Pro-Tem of Council for 2019.

DISCUSSION/REMARKS: Discussion was held on committee appointments. It was decided that this will be done after the new Council person is elected.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash – yeas. Motion carries unanimously.

- d. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Morgan**, to waive the three readings and to pass by emergency a resolution authorizing the request of tax advances for the year 2019.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

- e. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Yash**, to present A RESOLUTION TO AUTHORIZE THE FISCAL OFFICER TO MAKE ANY OR ALL NECESSARY REQUESTS FOR AVAILABLE TAX ADVANCES DURING THE YEAR OF TWO THOUSAND NINETEEN AND TO DECLARE AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

- f. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Morgan**, to waive the three readings and to pass by emergency an ordinance establishing a special revenue fund.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

- g. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Yash**, to present AN ORDINANCE ESTABLISHING A SPECIAL REVENUE FUND FOR THE POLAND FOREST LEVY AND DECLARING AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	Yea	Nay	Abstain
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

19. Second and Third Reading - NONE.

- 20. **Presentation of Bills** - A motion was made by **Mrs. Yash**, seconded by **Mr. Lattanzio**, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- 21. **Questions from the Media** - Jessica Harker, the Vindicator, asked when the special meeting will take place - Mayor Sicafuse stated that it would be Tuesday, January 22nd at 6:00 p.m. She then asked about the Team Office Technology purpose - Mr. Lattanzio responded that it was for a new office copier.

22. Remarks by Council and the Mayor:

- a. Mr. Lattanzio - NO COMMENTS.
- b. Mr. Moffie - Will miss Mrs. Wilson and wishes her the best of luck. Thanked Mrs. Yash for organizing the new appointment process to Council and keeping the momentum going on this. The landlord registration is going to be a good thing, thanked Mrs. Morgan for her suggestions on updating Village ordinances, and congratulations to Mrs. Srnec on her election as Council president.
- c. Mrs. Morgan - Welcome Mrs. Srnec as Council President - may you have a good year.
- d. Mrs. Srnec - The new year is starting off on a good foot.
- e. Mrs. Yash - Thanked Mrs. Srnec for accepting the President Pro Tem position.
- f. Mayor Sicafuse - NO COMMENTS.

Record of Proceedings

Village of Poland, Ohio

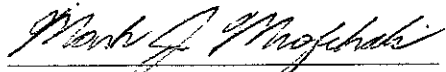
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23. A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to adjourn the meeting.

Vote: Lattanzio, Moffie, Morgan, Srnc, Yash - yeas. Motion carries unanimously.

Time: 8:15 p.m.



January 28, 2019

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, February 5, 2019**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.

Poland Village Council
SPECIAL SESSION
Tuesday, January 22, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112

The Council of the Village of Poland Ohio met in **SPECIAL SESSION** at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, January 22, 2019.

The **SPECIAL SESSION** was called to order at 6:00 p.m. by Mrs. Linda Srnec, President Pro-Tem of Council and acting Mayor.

Roll Call was taken with the following Members present:

Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mrs. Linda Srnec, President Pro-Tem of Council
Mrs. Christine Yash, Member of Council

Also present were:

Atty. Jay Macejko, Solicitor
Mr. Nicholas Srnec, Fiscal Officer
Mr. Mark J. Mrofchak, Deputy Clerk of Council

1. Mrs. Srnec stated that the special session is being held to elect a replacement on Council due to the resignation of Leah Wilson.
2. Atty. Macejko polled the candidates on the statutorily required questions to determine the qualification of the candidates – all candidates were qualified.
3. Atty. Macejko instructed Council on the selection process:
 - a. Each candidate would be given five minutes to address Council.
 - b. At the conclusion of their comments, nominations from Council would be made for the interested parties to become candidates as this is an election by Council.
 - c. Besides Mrs. Srnec, Council votes on the candidates until a nominee is selected. Three votes are needed to win the election. In the event of a tie, Mrs. Srnec would cast the deciding vote.
 - d. The winning candidate would be announced.
 - e. The meeting would be concluded.
4. Each candidate was called forward and gave a brief introduction of themselves – all indicated that they would run for the position when the current term expired:
 - a. Rex Fisher – 323 S. Main Street
 - b. Mike Thompson – 214 S. Main Street
 - c. Jim Walkama – 101 Nesbitt
 - d. Patricia Wardle – 14 Second Street
5. A motion was made by Mr. Moffie, seconded by Mr. Lattanzio, to nominate the four interested parties to be considered as candidates for Council to vote on.
Vote: Lattanzio, Moffie, Morgan, Srnec, Yash – yeas. Motion carries unanimously.
6. First vote on the nominated candidates was done on paper ballots:
 - a. Mike Thompson – 2 votes
 - b. Rex Fisher – 1 vote
 - c. Patricia Wardle – 1 vote

Poland Village Council
SPECIAL SESSION
Tuesday, January 22, 2019

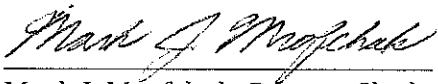
308 South Main Street
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7. Second vote on the nominated candidates was done on paper ballots (Jim Walkama was not included as an option in the second vote as he received no votes during the first round):
 - a. Mike Thompson - 2 votes
 - b. Rex Fisher - 2 votes
 - c. Patricia Wardle - 0 votes
8. Based on the results of the second vote, a tie occurred. Mrs. Srnec broke the tie with her vote for Mike Thompson.
9. Atty. Macejko announced that Mike Thompson was elected to fill the vacant Council seat.

A motion was made by **Mr. Lattanzio**, seconded by **Mrs. Morgan**, to adjourn the meeting.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

Time: 6:20 p.m.



January 28, 2019

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be Tuesday, February 5, 2019. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.