

Poland Village Council
REGULAR SESSION
Tuesday, March 19, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, March 19, 2019.

1. Mr. Srnec discussed the permanent appropriations ordinance being presented this evening. The Finance Committee held three meetings for budget preparation – all requests were honored that were submitted. Mr. Moffie questioned the engineering services in account 2904-240-346 – Mr. Srnec noted that expense was for the cemetery bridge restoration. The Mauthe Bridge engineering services are included in the General Fund – account 1000-790-399 – “Other Contracted Services”. Mr. Thompson questioned why the General fund appropriations have increased over the last three years by \$200,000. Mr. Srnec noted that there is a possibility of salary increases included in this year’s budget – he would have to review line item by line item to account for the differences. There was also an increase in revenues which allows for an increase in appropriations.
2. Mr. Srnec, Fiscal Officer, gave his financial report. He noted that the Village would be receiving two more advances from the first half real estate settlement. He reviewed the appropriation resolution with Council.
3. Mr. Clavin, Zoning Administrator, gave his zoning report.
4. Atty. Macejko reported the following:
 - a. The draft landlord registration ordinance has been completed and will be presented to Council for review.
 - b. Reviewed and approved the LPA federal project agreements for the cemetery bridge and traffic signals. Obtained from MS Consultants the modification to the Mauthe Bridge agreement with a due date to produce the plans of May 24, 2019.
 - c. Reviewed the Tailored IT Solutions proposal – meets the criteria for an appropriate public contract so Council may consider it.
5. Mayor Sicafuse reported the following:
 - a. Discussed the annual meeting for Eastgate Regional Council of Governments that will be held at Stambaugh Auditorium on March 28th.
 - b. Received an email from Aqua Ohio regarding a water main replacement project on Edgewater Drive. It will be awarded on March 22nd. Completion is slated for July, 2019.
 - c. Aqua Ohio will be holding its first quarterly public forum for 2019 on Thursday, March 21st at 4:00 p.m. at their Struthers location.
 - d. Attended a meeting for the Eastgate Regional Council of Government grant review on March 12th - Grant awards were reviewed for the cemetery bridge and traffic signals – point of clarification was a correction to the match amount for the traffic signal grant – amount went from 80% to 100% so there is no cost to the Village.
 - e. Discussed Mauthe Bridge funding site and potential funding opportunities.
6. Chief Beatty reported that the Police and Street reports were submitted in writing.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

1. **Roll Call was taken with the following Members present:**

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Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mr. Michael Thompson, Member of Council
Mrs. Christine Yash, Member of Council

Also present were:

Russ Beatty, Police Chief & Street Commissioner
Atty. Jay Macejko, Solicitor
Tim Clavin, Zoning Administrator
Nicholas J. Srnec, Fiscal Officer
Mark J. Mrofchak, Deputy Clerk of Council

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Morgan**, to excuse Linda Srnec, Member of Council.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to waive the reading and to accept the minutes of the Regular Meeting held March 5, 2019.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

Buildings, Lands, Utilities, Parks, and Recreation	<u>April 16, 2019 at 6:45 p.m. in Poland Village Town Hall.</u>
Finance, Wage, & Insurance	<u>No meeting scheduled.</u>
Legislation & Policy	<u>April 2, 2019 at 6:00 p.m. in Poland Village Town Hall.</u>
Police	<u>April 2, 2019 at 6:30 p.m. in Poland Village Town Hall.</u>
Streets, Sidewalks, & Drainage	<u>April 16, 2019 at 6:30 p.m. in Poland Village Town Hall.</u>

Boards and Commissions

Architectural Review Board	<u>April 1, 2019 at 7:00 p.m. in Poland Village Town Hall.</u>
Board of Zoning Appeals	<u>No meeting scheduled.</u>
Hine Memorial Fund Board	<u>March 21, 2019 at 9:00 a.m. in Poland Presbyterian Church</u>
Planning Commission	<u>March 20, 2019 at 7:00 p.m. in Poland Village Town Hall.</u>
Poland Municipal Forest Board	<u>March 26, 2019 at 7:30 p.m. in Poland Village Town Hall.</u>
Records Commission	<u>No meeting scheduled.</u>
Western Reserve Joint Fire District	<u>March 20, 2018 at 7:30 p.m. at WRJFD Station 92.</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:

Tuesday, April 2, 2019 at Poland Village Town Hall

4. **Report from Mayor Sicafuse** – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Mayor's Report.
Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

5. **Report from Fiscal Officer Nick Srnec** – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Fiscal Officer's Report.
Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

6. **Report from Deputy Clerk Mark Mrofchak** – NO REPORT.

7. **Report from Zoning Administrator Tim Clavin** – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Morgan**, to accept the Zoning Administrator's Report.
Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

8. **Report from the Street Tree Commissioner James Brammer** – NO REPORT.

9. **Report from Solicitor Atty. Jay Macejko** – REPORTED IN CAUCUS.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Solicitor's Report.
Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

10. **Report from Police Chief and Street Commissioner Russ Beatty**

- a. Police Department – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.
- b. Street Department – REPORTED IN CAUCUS AND SUBMITTED IN WRITING. Mr. Moffie noted that the stumps have been removed on College Street and the replacement trees will be planted soon.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Police Chief and Street Commissioner Reports.
Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

11. **Report from the Engineer** – Mrs. Morgan stated that a meeting was held for the newly forming Yellow Creek Water Shed Association on March 13th. Mrs. Morgan noted that Stephanie Dyer, Eastgate Regional Council of Governments, led the meeting with the following entities represented:

Struthers, Village of Poland, New Middletown, Forest Board, and members of the public. Mrs. Morgan noted that the group is looking to meet next quarter.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Moffie**, to accept the Engineer's Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

12. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – Mr. Srnec stated that the budget has been finalized. He also noted that an insurance meeting will be scheduled in April with Wichert Insurance.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Finance, Wage, Audit, and Insurance Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- b. Legislation and Policy – Mrs. Morgan reported that the Committee will review the landlord registration legislation presented to them from Atty. Macejko and the tree legislation which will be in final draft from the Planning Commission at their next meeting.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Legislation and Policy Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- c. Police – NO REPORT.

- d. Streets, Sidewalks, and Drainage – Mr. Lattanzio referred to Chief Beatty's report.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Morgan**, to accept the Streets, Sidewalks, and Drainage Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mr. Lattanzio reviewed the projects that the Committee will be coordinating this year: the sound system replacement, updating the bathroom in Village Hall, and resealing/restripping the Hall parking lot.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Moffie**, to accept the Buildings, Lands, Utilities, Parks, and Recreation Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – Mayor Sicafuse noted that Hunter Morrison will be talking with the Commission on trends in the area and how it affects changes in zoning.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Planning Commission Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- b. Board of Zoning Appeals – NO REPORT.
- c. Architectural Review Board – Mrs. Morgan stated that the Board will review another proposal for the drive through window at 57 N. Main Street at their next meeting.

A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Moffie**, to accept the Architectural Review Board Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- d. Poland Municipal Forest Board – Mr. Moffie thanked the volunteers who have been working in the forest regarding cleanup/minor repairs. He noted that the Mauthe Bridge has been secured to disallow use. He also noted that he spoke with the Charles Rumberg, Forest Foundation president, and they are interested in establishing a “Go Fund Me” page for the Mauthe Bridge – donations have already started to be pledged for the project.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Yash**, to accept the Poland Municipal Forest Board Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- e. Hine Memorial Board – NO REPORT.
- f. Western Reserve Joint Fire District Board of Trustees – NO REPORT.
- g. Records Commission – NO REPORT.

14. Reports of Special Committees – NONE.

15. Communications from Poland Village Residents –

- a. Elinor Zedaker, 70 Poland Manor, discussed the following:
 - i. Asked for an update on the street light issue brought to Council’s attention at the last meeting.
 - ii. Spoke with an individual who grew up in Poland who is interested in making a donation for the Mauthe Bridge restoration. The gift should be coming in by the end of May. She suggested that the donation process be centralized to allow for proper planning.
 - iii. Reminded everyone of the upcoming garlic mustard pull on Saturday, April 6th from 9:00 a.m. to noon.
 - iv. Drive through request at 57 N. Main Street – it is a small space – don’t base a decision on personalities.
 - v. Volunteer crews are working hard in the forest and preparing for the upcoming blue bell season.
- b. Laurie LaPlante, 19 Elm Street, asked Council if there were any more thoughts on a temporary bridge. Discussion was held on this topic – there are issues with rain washing away a temporary bridge and spending money with the upcoming renovation being planned. She also asked if the minutes will be updated on the website. Mr. Srnec indicated that he would update

them once time permits. Rob Dunham volunteered to assist Mr. Srnec with the website updating.

16. **New Business** – NONE.

17. **Old Business** – NONE.

18. **Motions, Ordinances, and Resolutions** –

- a. A motion was made by **Mr. Thompson**, seconded by **Mr. Lattanzio**, that Council authorize Mr. Thompson to act on an ad hoc basis during the Forest Foundation’s fund raiser to ask to be invited to attend ex officio and to coordinate with them and to be a channel of communication between the Foundation and the owner of the bridge (Council).

DISCUSSION/REMARKS: Mr. Thompson felt this would be a useful thing to do to allow for information not be learned third hand.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- b. A motion was made by **Mrs. Yash**, seconded by **Mr. Lattanzio**, to waive the three readings and to pass by emergency an ordinance to make permanent appropriations for 2019.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>Excused</i>
Mr. Thompson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

- c. A motion was made by **Mrs. Yash**, seconded by **Mrs. Morgan**, to present AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF POLAND, COUNTY OF MAHONING, STATE OF OHIO DURING THE YEAR 2019 AND DECLARING AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Mrs. Srnec *Excused*
Mr. Thompson
Mrs. Yash

Vote: 5 yeas. Motion carries unanimously.

- d. A motion was made by **Mr. Lattanzio**, seconded by **Mr. Moffie**, to authorize the Mayor to enter into a contract with Tailored IT Solutions for the sound system replacement project.

DISCUSSION/REMARKS: NONE.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

19. Second and Third Reading - NONE.

- 20. **Presentation of Bills** - A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

21. Questions from the Media - NONE.

22. Remarks by Council and the Mayor:

- a. Mr. Lattanzio - NO COMMENTS.
- b. Mr. Moffie - Thanks to Mr. Srnec and the Legislative Committee for putting the budget together and Mr. Lattanzio for the work put into modernizing the electronic wi-fi and sound system.
- c. Mrs. Morgan - Thanks for the prompt meeting!
- d. Mrs. Srnec - EXCUSED.
- e. Mr. Thompson - NO COMMENTS.
- f. Mrs. Yash - NO COMMENTS.
- g. Mayor Sicafuse - NO COMMENTS.

- 23. A motion was made by **Mrs. Yash**, seconded by **Mr. Lattanzio**, to recess to Executive Session for the purpose of: Police personnel.

Time: 7:56 p.m.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>EXCUSED</i>
Mr. Thompson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

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24. A motion was made by **Mr. Thompson**, seconded by **Mr. Lattanzio**, to reconvene the meeting.
Time: 8:09 p.m.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> EXCUSED
Mr. Thompson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

25. Mayor Sicafuse stated that he would like to accept the letter received from Chief Beatty to retire from the Police Department, the Street Department, and as the Hine Fund Supervisor as of March 23rd and then to rehire him effective March 24th to all those said positions.

26. A motion was made by **Mr. Thompson**, seconded by **Mrs. Yash**, to ratify the acceptance of Chief Beatty's resignation from those three positions as stated by the Mayor.

DISCUSSION/REMARKS: NONE.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

27. A motion was made by **Mr. Thompson**, seconded by **Mr. Lattanzio**, to employ Russ Beatty in the positions of Chief of Police, Street Department Commissioner, and Hine Fund Supervisor effective March 24, 2019.

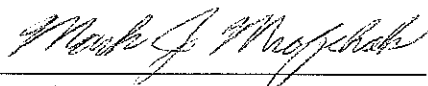
DISCUSSION/REMARKS: NONE.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

28. A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to adjourn the meeting.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

Time: 8:10 p.m.



March 28, 2019

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, April 2, 2019**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.