

Poland Village Council
REGULAR SESSION
Tuesday, April 16, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, April 16, 2019.

1. Mr. Lattanzio discussed:
 - a. Using \$2,000 from the balance of the Republic Services donation for Envirosapes to help the Village Gardeners with the Centennial Garden flagstone and brick work project.
 - b. Proposing a change in the Council meeting schedule - one meeting for the months of June, July, and August with it being held on the third Tuesday of the month. Mr. Moffie did not feel comfortable reducing the number of meetings with the forest issues. Discussion was held on the subject.
2. Mr. Srnec, Fiscal Officer, discussed the ordinance being presented this evening regarding establishing a capital project fund for the 2019 OPWC funding.
3. Mrs. Yash noted that she would recommend the hiring of James Dubiel as a part time police officer to replace Christopher Helsel.
4. Mr. Lattanzio discussed:
 - a. The slogan list passed out to Council. He asked that Council rank the top ten. From there, survey monkey would be used to vote on the top three by the community.
 - b. Butler Culvert - will make a motion for the Street Department to fix due to a safety hazard - amount not to exceed \$2,500.
5. Mr. Clavin, Zoning Administrator, gave his zoning report. Discussion was held on the investigations listed on Massachusetts.
6. Mayor Sicafuse reported the following:
 - a. March Violations Bureau account has been balanced.
 - b. Introduced Bob Canter who will be replacing Mark Mrofchak as Deputy Clerk of Council.
7. Mr. Srnec, Fiscal Officer, gave his financial report. In addition, the website has been updated.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mr. Michael Thompson, Member of Council
Mrs. Christine Yash, Member of Council

Also present were:

Russ Beatty, Police Chief & Street Commissioner
Atty. Jay Macejko, Solicitor
Tim Clavin, Zoning Administrator
Nicholas J. Srnec, Fiscal Officer
Mark J. Mrofchak, Deputy Clerk of Council

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A motion was made by **Mr. Moffie**, and seconded by **Mr. Thompson**, to excuse Linda Srnec, Member of Council.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Moffie**, to waive the reading and to accept the minutes of the Regular Meeting held March 19, 2019.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

- Buildings, Lands, Utilities,
Parks, and Recreation
- Finance, Wage, & Insurance
- Legislation & Policy
- Police
- Streets, Sidewalks, & Drainage

May 21, 2019 at 6:45 p.m. in Poland Village Town Hall.

No meeting scheduled.

May 7, 2019 at 6:00 p.m. in Poland Village Town Hall.

May 7, 2019 at 6:30 p.m. in Poland Village Town Hall.

May 21, 2019 at 6:30 p.m. in Poland Village Town Hall.

Boards and Commissions

- Architectural Review Board
- Board of Zoning Appeals
- Hine Memorial Fund Board
- Planning Commission
- Poland Municipal Forest Board
- Records Commission
- Western Reserve Joint Fire District

May 6, 2019 at 7:00 p.m. in Poland Village Town Hall.

No meeting scheduled.

April 25, 2019 at 9:00 a.m. in Poland Presbyterian Church

April 17, 2019 at 7:00 p.m. in Poland Village Town Hall.

May 28, 2019 at 7:30 p.m. in Poland Village Town Hall.

No meeting scheduled.

May 8, 2019 at 7:30 p.m. at WRJFD Station 92.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.

Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:

Tuesday, May 7, 2019 at Poland Village Town Hall

4. Report from Mayor Sicafuse – REPORTED IN CAUCUS.

A motion was made by **Mrs Yash**, and seconded by **Mr. Thompson**, to accept the Mayor’s Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

5. Report from Fiscal Officer Nick Srnec – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Moffie**, to accept the Fiscal Officer’s Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

6. **Report from Deputy Clerk Mark Mrofchak** – NO REPORT.
7. **Report from Zoning Administrator Tim Clavin** – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Yash**, to accept the Zoning Administrator's Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

8. **Report from the Street Tree Commissioner James Brammer** – NO REPORT.
9. **Report from Solicitor Atty. Jay Macejko** – Atty. Macejko reported the following:
 - a. Drafted ordinance for summer month meetings.
 - b. Completed work on administrative penalties ordinance – it will be an incredibly useful tool once implemented.
 - c. Updated landlord registration ordinance – changed minor verbiage from “occupancy permit” to “tenancy permit” and included a section on appeals.
 - d. Spent an afternoon in discussion with the Board of Elections with regards to party affiliation, democrats vs. republicans, partisan vs. nonpartisan questions. Revised his opinion letter (one word) and the revision did not change the overall opinion given or the outcome.
 - e. Fallen trees – the Village has no liability for fallen trees – will work with Mr. Srnec to place questions and answers on the Village's website as a separate section.
 - f. Will review sidewalk ordinance.
 - g. Continue his work on the question of the mayor's court.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Solicitor's Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

10. **Report from Police Chief and Street Commissioner Russ Beatty**
 - a. Police Department – SUBMITTED IN WRITING.
 - b. Street Department – SUBMITTED IN WRITING.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Yash**, to accept the Police Chief and Street Commissioner Reports.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

11. **Report from the Engineer** – NO REPORT.
12. **Reports from Committees of Council.**
 - a. Finance, Wage, Audit, and Insurance – NO REPORT.

- b. Legislation and Policy – Mrs. Morgan reported that the Committee is set to meet to review the following: landlord registration ordinance, administrative penalties ordinance, and the tree ordinance. The Committee hopes to come back with recommendations on all of those.

A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Thompson**, to accept the Legislation and Policy Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- c. Police – Mrs. Yash stated that she would make motions this evening for the hiring of a new part-time police officer and the advertising for the sale of three unused or seized vehicles.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan**, to accept the Police Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- d. Streets, Sidewalks, and Drainage – Mr. Lattanzio stated that the Street department is addressing cleanup and repairs to storm sewers after the recent storm damage.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Yash**, to accept the Streets, Sidewalks, and Drainage Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mr. Lattanzio reported the following:
- The first floor bathroom remodel is completed and repairs have been made to the second floor bathroom.
 - Village gardeners will donate flowers again this year for the Village grounds and will also be obtaining self-watering pots.
 - Village lot will be resealed and restriped.
 - New speaker system should be set up for the next meeting.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Yash**, to accept the Buildings, Lands, Utilities, Parks, and Recreation Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – Mr. Thompson stated that the Commission is half way through a review of the historic preservation ordinance line by line and making changes.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Planning Commission Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- b. Board of Zoning Appeals – NO REPORT.

- c. Architectural Review Board – *Mrs. Morgan referenced Mr. Clavin's zoning report. The next meeting will be May 6th at 7:00 p.m.*
- d. Poland Municipal Forest Board – Mr. Moffie reported the following:
1. All members were present except Mr. Brammer, who was excused.
 2. Approved February, 2019 minutes.
 3. Garlic mustard pull was held Saturday, April 6th from 9:00 a.m. to noon.
 4. Updates were received on the Mauthe Bridge project and tax revenue that is starting to come in.
 5. Discussion was held on the following topics: EnviroScience report, Butler Trail volunteers and the permit waivers, Dr. Schroeder work on erosion, social media presence, the Forest Board website, and the deer population.
 6. Citizens want as much input as possible on the bridge once the design is in place.

Discussion was held on the forthcoming EnviroScience report and the recent meeting held with them with Council and Elinor Zedaker, Forest Board president.

A motion was made by **Mr. Thompson**, and seconded by **Mrs. Yash**, to accept the Poland Municipal Forest Board Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- e. Hine Memorial Board – Mrs. Yash reported that a meeting was held on March 21st –
1. The Board welcomed Mr. Thompson.
 2. Walked the property with Street Commissioner Beatty.
 3. Met with Dave Bennett, Stifel Nicolaus & Company, to review the Board's budget and investments.
 4. Reviewed the 2018 and 2019 tree plantings.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Thompson**, to accept the Hine Memorial Board Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- f. Western Reserve Joint Fire District Board of Trustees – Mr. Lattanzio reported that the Trustees discussed routine items. They are seeking an outside opinion for the new station to house EMS operations and whether it's needed or not. The Trustees are considering land in the Struthers Road/Route 224 area.

A motion was made by **Mr. Thompson**, and seconded by **Mrs. Morgan**, to accept the Western Reserve Joint Fire District Board of Trustees' Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- g. Records Commission – NO REPORT.

14. Reports of Special Committees – NONE.

15. Communications from Poland Village Residents -

- a. Elinor Zedaker, 70 Poland Manor, discussed the following:
 - i. Asked for an update on the street light issue brought to Council's attention.
 - ii. Garlic mustard pull was successful. There were 43 volunteers and waivers were signed without any issues.
 - iii. The box culvert had a historical cost of \$21,000 based on information she found to put the cost in perspective for future road ways. The box culvert at bluebell trail has been completely blocked by a fallen tree from the last storm.
 - iv. Many volunteers have been working to keep the trails open.
 - v. Poland Village gardeners are aging out - working as fast as they can and appreciate any cooperation.

16. New Business -

- a. Mr. Thompson noted that buses are destroying the curbs on Cortland. He asked that consideration be given to widening the street especially with the storm drain there.
- b. Mr. Lattanzio noted that with the recent storm that there are approximately 10 trees down along bluebell trail. He suggested removing the trees and taking them to the forest parking lot to allow individuals to take them for firewood. Mrs. Zedaker noted that this was done in the past and stacked by the kiosk - the wood was taken with success.

17. Old Business - Mr. Moffie noted the tree planting on Cortland will occur in May. The labor is being donated and five trees will be planted at a cost of \$1,000.

18. Motions, Ordinances, and Resolutions -

- a. A motion was made by **Mrs. Yash**, seconded by **Mrs. Morgan**, to hire James Dubiel as a part-time police officer.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- b. A motion was made by **Mrs. Yash**, seconded by **Mrs. Morgan**, for the approval to advertise for the sale of the following unused/seized vehicles:
 - 1. 2008 BMW 328i
 - 2. 1976 Ford F350 truck
 - 3. 1998 Ford Ranger

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- c. A motion was made by **Mr. Lattanzio**, seconded by **Mrs. Morgan**, to hire Robert Canter to the position of Deputy Clerk starting May 7th at a salary of \$4,000 annually.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- d. A motion was made by **Mr. Lattanzio**, seconded by **Mr. Moffie**, to authorize the Street Department to spend up to \$2,500 of the forest budget to repair Butler Culvert.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- e. A motion was made by **Mr. Lattanzio**, seconded by **Mrs. Yash** to amend Ordinance No. 1124.99 setting the schedule for the regular meetings of Council with a proposed amendment where meetings in June, July, and August will be held on the third Tuesday of each month.

DISCUSSION/REMARKS: NONE.

59m 07s

	Yea	Nay	Abstain
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>Excused</i>
Mr. Thompson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 3 yeas, 2 nays. Motion carries.

- f. A motion was made by **Mr. Lattanzio**, seconded by **Mrs. Yash**, to place the wood collected from the storm on April 14, 2019 at the kiosk at the entrance of the woods on College Street to be taken as fire wood.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- g. A motion was made by **Mr. Thompson**, seconded by **Mrs. Morgan**, to authorize the expenditure of \$1,000 to Enviroscape upon presentation of an invoice.

DISCUSSION/REMARKS: Discussion was held on the proper way to authorize and pay the work that was done once completed.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

- h. A motion was made by **Mrs. Yash**, seconded by **Mrs. Morgan**, to waive the three readings and to pass by emergency an ordinance establishing a Capital Projects fund for 2019 OPWC funding.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>Excused</i>
Mr. Thompson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

- i. A motion was made by **Mrs. Yash**, seconded by **Mrs. Morgan**, to present AN ORDINANCE ESTABLISHING A CAPITAL PROJECTS FUND FOR THE 2019 OPWC FUND AND DECLARING AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>Excused</i>
Mr. Thompson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

19. Second and Third Reading - NONE.

- 20. **Presentation of Bills** - A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

21. Questions from the Media - NONE.

22. Remarks by Council and the Mayor:

- a. Mr. Lattanzio - Another great meeting! Thank you to the Street Department and Chief Beatty for all of your hard work. Thanks to Mr. Mrofchak for putting up with my babbling and welcome to Mr. Canter!
- b. Mr. Moffie - Nice working with Mr. Mrofchak - congratulations to Mr. Canter.

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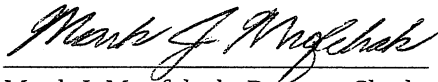
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- c. Mrs. Morgan – Farewell to Mr. Mrofchak – thank you for putting up with us and all of our yammering. We hope that Mr. Canter will survive. Thanks to the Street department – they do excellent work and we appreciate all of their hard work.
- d. Mrs. Srnec – EXCUSED.
- e. Mr. Thompson – NO COMMENTS.
- f. Mrs. Yash – Sorry to see you go Mr. Mrofchak. We appreciated your input and humor at our meetings. Fabulous job on the minutes!
- g. Mayor Sicafuse – NO COMMENTS.

23. A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to adjourn the meeting.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash - yeas. Motion carries unanimously.

Time: 8:40 p.m.



May 1, 2019

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, May 7, 2019**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.

