

Poland Village Council
REGULAR SESSION
Tuesday, August 20th, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, August 20th, 2019 @ 7:30p.m.

1. Mr. Lattanzio informs council he will make a for motion a resolution to adopt the official motto for Poland Village "Proud Past, Promising Future."
2. Mr. Moffie asks for councils thoughts on EnviroScience erosion report. Small discussion occurs.
3. Mr. Macejko discusses the publishing of ordinances and resolutions.
4. Mr. Moffie discusses to change the meeting time of Forest Board to 7:00p.m. from 7:30 p.m.
5. Mr. Moffie gives the official thank you to Scotfords for purchasing the watering system for the 224 bridge and continued buying and watering all flowers on both bridges.

Ms. Christine Yash called the REGULAR MEETING to order at 7:30 p.m.
Ms. Christine Yash opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Christopher Graff, Member of Council
Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mr. Michael Thompson, Member of Council
Ms. Christine Yash, Member of Council

Also present were:

Mr. Robert Canter, Clerk of Council, Fiscal Officer
Atty. Mr. Jay Macejko, Solicitor

A motion was made by **Mr. Thompson**, and seconded by **Mr. Graff**, to excuse Timothy Sicafuse.

Vote: Lattanzio, Moffie, Morgan, Thompson, Yash, Graff- yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio**, and seconded **Mrs. Morgan**, by to suspend orders of the day and go back into caucus discussion.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

Mr. Thompson discusses the book of ordinances and updating the book by hiring American Legal Publishing.

Mr. Anthony Lattanzio holds discussion of the Forest Board and Village websites maintenance. Believes that contracting out would be a better choice.

Mr. Anthony Lattanzio discusses the establishment of a special committee to formulate a long term strategic plan for the Village Poland.

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A motion was made by **Mr. Thompson**, and seconded **Mr. Lattanzio**, by to go back into regular meeting.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson**, and seconded by **Mrs. Morgan**, to amend the agenda to add third reading of the administrative penalty ordinance.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mr. Graff**, and seconded by **Mr. Thompson**, to waive the reading and to accept the minutes of the Regular Meeting held July 2nd, 2019, Special meetings July 9th, July 16th, July 25th, August 2nd and August 6th, 2019.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

Blupr: September 17th, 2019 at 6:45 p.m. in Poland Village Town Hall.
Finance: September 12th, 2019 at 7p.m. in Poland Village Town Hall.
Legislation: September 3rd, 2019 at 6:15 p.m. in Poland Village Town Hall.
Police: September 3rd, 2019 at 6:30 p.m. in Poland Village Town Hall.
Streets: September 17th, 2019 at 6:30p.m. in Poland Village Town Hall.

Boards and Commissions

Architectural Review Board September 9th, 2019 at 7:00 p.m. in Poland Village Town Hall.
Planning Commission August 21st, 2019 at 7:00 p.m. in Poland Village Town Hall.
Board of Zoning Appeals No meeting scheduled.
Western Reserve Joint Fire District September 11th, 2019 at 7:30 p.m. at WRJFD Station 92.
Poland Municipal Forest Board August 27th, 2019 at 7:30 p.m. Regular meeting in Poland Village Town Hall.
Hine Memorial Fund Board September 19th, 2019 at 9:30 a.m. in Poland Presbyterian Church

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:

Tuesday, September 3rd, 2019 at Poland Village Town Hall

4. Report from the Mayor- Christine Yash-Acting Mayor

June/July violations account is balanced.
Mr. Timothy Sicafuse recommends B.J. Sulka for the Forest Board position.
A motion was made by **Mr. Graff**, and seconded by **Mr. Thompson** to accept the report.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

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5. **Report from the Fiscal Officer- Robert Canter.** Presented the bills that need paid.

A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to accept the Fiscal Officers report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

6. **Report from the Zoning Administrator -Timothy Clavin.**

1. Permits issued:
 - a. Sign permit 65 N. Main Street- \$100.00
 - b. 17 E. McKinley Way...garage-\$105.00
 - c. 103 N. Main Street...shed-\$70.00
 - d. 174 N. Main Street- application submitted today, will follow up.
2. The next Architectural Review Board meeting will be Monday July 8th, 2019 at 7 p.m. in Village Hall. Four items were discussed. 1. The gutter, fascia, window(s), and trim at 17 E. McKinley Delta Telecom building were approved along with previous shingle application, 2. Vinyl siding replacement at 70 N. St. Hair Designers Unlimited was tabled until next month until a more detailed plan could be presented, 3. A sign application for Poland Nutrition, 65 W. McKinley Way in the plaza was approved with changes, and 4.62 N. Main Street residential house in a commercial district was approved for painting to match existing color. The Architectural Review Board meeting scheduled for Monday August 5th, 2019 was cancelled due to no new business. The next Architectural Review Board meeting will be September 9th, 2019 at 7 p.m. in Village Hall.
3. The next planning commission meeting is tomorrow, Wednesday August 21st, 2019 at 7:00 p.m. at Village Hall.
4. Investigations:
 - a. Public health safety at 115 N. Main Street
 - b. Exterior maintenance/ Overgrown vegetation
 - i. 26 Water Street
 - ii. 10 Cortland
 - iii. 16 Cortland
 - iv. 21 Massachusetts
 - v. 62 N. Main Street
 - vi. 66 College miscellaneous debris
 - vii. 325 S. Main Street
 - viii. 500 S. Main Street
 - c. Inoperable Vehicles
 - i. 88 Venloe
 - ii. 231 Edna
 - iii. 198 N. Main Street
 - d. Improper signage
 - i. 70 W McKinley Way

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan**, to accept the Zoning Administrator report.

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Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

7. Report from the Solicitor- Atty. Jay Macejko.

Spent time with fiscal officer straightening levy ordinance that will appear on the November ballot. Also worked on the resolution to thank the Scotford's and the other volunteers.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Moffie**, to accept the Solicitor report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

8. Report from the Chief of Police and Street Commissioner- R.D. Beatty.

Police:

1. Raymond Hillard has been activated by the military (Air Force) and has been gone since 07-22 until sometime in September. He will be back for a brief time and then gone for another week. This was expected and schedule changes have been made.
2. I signed for \$4,851.00 in wage reimbursement for our DEA officer. That makes a total of \$8,725.50 so far this year.
3. I request a very brief executive session to discuss personnel.

Streets:

1. Dry Weather has been a help in getting us caught up.
2. We did a storm sewer project on Ohio Avenue. We replaced separated, old, concrete lines that were plugged. Two new oversized catch basins were also built and installed.
3. Making a storm sewer modification at the corner of Johnston Place and Sheridan Road where water lays.
4. Had a discussion with Gary Diorio about streets for next year's paving project. To this point, Nesbitt east of Diana Drive, Audubon Road, Riverside North of US224, Alverne Alley, and possible Poland Manor.
5. Removed a dead tree and a tree about to fall over from the tree lawn entrance to Poland Manor.
6. Tim Clavin will be on vacation for 10 days starting this week.

A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to accept the Solicitor report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0

9. Report from Engineer-liaison (ms)- Martha Morgan

Attended a workshop from MS Consultants in July about funding and financing for capital improvements. She expressed to Mr. Diorio our interest of being kept up to date on any projects that we can be involved in with the proper funding and finance. The Village would also be a part in group projects with our neighboring communities around us, especially with the water issues.

A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Moffie**, to accept the Solicitor report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0

10. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – nothing to report.
- b. Legislation and Policy – Mrs. Morgan reported next meeting will be on September 3rd.
- c. Police – Nothing to report.
- d. Streets, Sidewalks, and Drainage – nothing to report.
- e. Buildings, Lands, Utilities, Parks, and Recreation – Mr. Lattanzio reported they will be sealing and lining the parking lot, re-glazing some of the cracked windows, repainting the rod iron fence and make repairs to the leaf machine.
A motion was made by **Mrs. Morgan**, and seconded by **Mr. Graff**, to accept the Buildings, Lands, Utilities, Parks, and Recreation Committee Report.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

11. Reports of Boards and Commissions.

- a. Planning Commission – J. Michael Thompson- Reported that they did not meet due to lack of business.
- b. Board of Zoning Appeals – Nothing schedule.
- c. Architectural Review Board – Nothing schedule.
- d. Poland Municipal Forest Board – Mr. Moffie reported submitted in writing.
A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to accept the Poland Municipal Forest Board report.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff - yeas. Motion moves 5-0.
- e. Western Reserve Joint Fire District Board of Trustees – Mr. Lattanzio discussed that they approved an architect contract for Station 93 addition. Also made a couple promotions throughout the departments.
A motion was made by **Mr. Thompson**, and seconded by **Mr. Moffie**, to accept the Western Reserve Joint Fire District Board of Trustees report.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff - yeas. Motion moves 5-0.

12. Reports of Special Committees – Bridge over sight Committee. Bids are to be submitted by midnight tonight.

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A motion was made by **Mr. Thompson**, and seconded by **Mr. Graff**, to accept Reports of Special Committees.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff - yeas. Motion moves 5-0.

13. Communications from Poland Village Residents -

- a. Sue Bryant 107 Massachusetts Ave, talks about 106 Massachusetts Ave and asks the Village if the bank had contacted the owner, due to someone walking around that property taking pictures.
- b. Loren Schroeder 77 Marion Drive, praises the council about their good work. Gives a few comment on the EnviroScience reports.

14. New Business - Mr. Lattanzio discusses adopting a credit card policy for the Village to use as needed for online purchases or as needed, instead of waiting to be reimbursed for out of pocket expenses.

15. Old Business - nothing to report.

16. Motions, Ordinances, and Resolutions -

- A. A motion was made by **Mr. Lattanzio** and seconded by **Mr. Thompson** to adopt a motto for the Village of Poland Ohio. Proud Past, Promising Future.
Vote yes- Mr. Lattanzio, Mrs. Morgan, Mr. Thompson, Mr. Graff.
Mr. Moffie-no
Motion moves 4-1.
- B. A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio** to appoint B.J. Sulka to the Forest Board. No vote, motion tabled.
- C. A motion was made by **Mrs. Morgan**, and seconded by **Mr. Graff** to table previous motion.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff - yeas.
Motion moves 5-0.

17. Second & Third Reading-

A. A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan** for the third reading for the ordinance enacting chapter 1289 of the codified ordinances of the Village of Poland, Ohio to establish administrative penalties as an alternative means of enforcement of housing, zoning, and other violations of codified ordinances of the Village of Poland.

Roll call vote yes- Thompson, Lattanzio, Morgan, Moffie and Graff.
Motion moves 5-0.

DISCUSSION/REMARKS: None.
DISCUSSION/REMARKS: None.

18. Presentation of Bills -

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- a. A motion was made by **Mrs. Morgan**, seconded by **Mr. Lattanzio**, to pay outstanding bills.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Thompson** to accept the 2019 bid project to Lindy Paving Company in the amount of \$209,919.00. Streets listed: Edna, Evergreen, Ravine, Lee and Cortland.

Roll call vote: *Lattanzio, Moffie, Morgan, Thompson, Graff - yeas. Motion moves 5-0.*

19. **Questions from the Media** - A motion was made to adjourn executive session to discuss matters required to be kept confidential by federal law by **Mr. Thompson**, and seconded by **Mr. Lattanzio** at 8:48 p.m.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff - yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan** to go back into regular session at 8:54 p.m.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff - yeas. Motion moves 5-0.


20. Remarks by Council and the Mayor:

- a. Mr. Lattanzio- Spoke earlier.
- b. Mrs. Morgan-believes they have great potential, and will miss Jess and wishes her the best.
- c. Mr. Moffie- comments it was a great meeting and they had a lot council meetings this summer.
- d. Mr. Graff- still taking everything in, and looking forward to moving forward.
- e. Mr. Thompson- Wish Jessica the best of luck.

21. A motion was made by **Mr. Lattanzio**, seconded by **Mr. Moffie** to adjourn the meeting.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.

Time: 8:56 p.m.



August 20th, 2019

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, September 3rd, 2019**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.

