

Poland Village Council
REGULAR SESSION
Tuesday, September 3rd, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, September 3rd, 2019.

1. Mr. Moffie discusses North Elementary as a possible community/ senior center.
2. Mr. Lattanzio speaks about Poland Village strategic planning committee.
3. Mr. Lattanzio speaks about the website maintenance and quotes he received.
4. Mrs. Morgan discusses the recommendation from the finance committee of increase to pay..
5. Mr. Lattanzio and Mr. Macejko discuss the ordinance establishing Village credit card policy.
6. Mr. Moffie discusses the resolution honoring John and Laura Scotford.
7. B.J. Sulka introduces himself to the Council.
8. Troy Rodes from First Energy, stopped in to introduce himself, and explains process for repairs of electrical problems with street lights.

Mayor Timothy Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Mayor Timothy opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Christopher Graff, Member of Council
Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mr. Michael Thompson, Member of Council
Ms. Christine Yash, Member of Council
Mr. Timothy Sicafuse, Mayor

Also present were:

Mr. Robert Canter, Clerk of Council, Fiscal Officer
Atty. Mr. Jay Macejko, Solicitor

2. Acceptance of Minutes of Previous Meeting(s)

No motion

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

Blupr: September 17th, 2019 at 6:45 p.m. in Poland Village Town Hall.
Finance: September 12th, 2019 at 7p.m. in Poland Village Town Hall.
Legislation: September 15th, 2019 at 6:15.m. in Poland Village Town Hall.
Police: October 1st, 2019 at 6:30 p.m. in Poland Village Town Hall.
Streets: September 17th, 2019 at 6:30p.m. in Poland Village Town Hall.

Boards and Commissions

Architectural Review Board September 9th, 2019 at 7:00 p.m. in Poland Village Town Hall.
Planning Commission September 18th, 2019 at 7:00 p.m. in Poland Village Town Hall.

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Board of Zoning Appeals	<u>No meeting scheduled.</u>
Western Reserve Joint Fire District	<u>September 11th, 2019 at 7:30 p.m. at WRJFD Station 92.</u>
Poland Municipal Forest Board	<u>September 24th, 2019 at 7:00 p.m. Regular meeting in Poland Village Town Hall.</u>
Hine Memorial Fund Board	<u>September 19th, 2019 at 9:30 a.m. in Poland Presbyterian Church</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday, September 17th, 2019 at Poland Village Town Hall

4. **Report from the Zoning Administrator - Timothy Clavin.**
1. Permits issued:
 - a. 174 N. Main Street...garage- \$70.00
 - b. 74 Edgewater...fence permit application came in today.
 2. The next Architectural Review Board meeting will be September 9th, 2019 at 7 p.m. in Village Hall. Three items currently on the agenda. The first is an updated zoning permit request for 70 N. Main Street and the second is the sign permit application for the same applicant, and third, a sign permit for 33 Sherdian Road.
 3. The planning commission meeting is Wednesday September 18th, 2019 at 7:00 p.m. at Village Hall.
 4. Investigations:
 - a. Exterior maintenance/ Overgrown vegetation
 - i. 500 S. Main Street high grass
 - ii. 28 Edgewater trash
 - b. Inoperable Vehicles
 - i. 36 Poland Manor
 - c. Improper signage 89 N. Main Street
- A motion was made by **Ms. Yash**, and seconded by **Mr. Lattanzio**, to accept the Zoning Administrator report.
- Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.*

5. **Report from the Mayor- Timothy Sciafuse**
- MS Consultants recommendation for Mauthe Bridge estimates. Forest Board member recommendation. Mayor reads two thank you notes he received.
- A motion was made by **Mr. Moffie**, and seconded by **Mr. Graff** to accept the Mayors report.
- Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.*

6. **Report from the Fiscal Officer- Robert Canter.** Bank statements were not available and circulated some bills that needed paid.

A motion was made by **Mr. Thompson**, and seconded by **Mrs. Morgan**, to accept the Fiscal Officers report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash-yeas. Motion moves 6-0.

7. Report from the Solicitor- Atty. Jay Macejko.

Will gather information for the administrative penalties ordinance for next meeting, will also have a basic form for the credit card policy.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Graff**, to accept the Solicitor report. *Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash-yeas. Motion moves 6-0.*

8. Report from the Chief of Police and Street Commissioner- R.D. Beatty.

Police:

1. Raymond Hillard is back to work effective today. He will need to fulfill his military obligation for one more week this month. After that, just mandatory monthly weekend drills.
2. We have officers working in McKinley School and Union School as security. This is entirely funded by the school.
3. Repairs and maintenance were done to our remaining Dodge Charger. Again.

Streets:

1. Tim Clavin is back from vacation.
2. Mayor received a letter complaining about potholes on Orchard, Ida and Centennial. The largest ones were addressed immediately. The smaller ones will be addressed now that Tim Clavin is back to work.
3. Mr. Beatty is working with Best Equipment in North Royalton, Ohio to replace the impeller on our leaf machine. Last available price was \$1,322.65. We will save \$250.00 shipping and handling and pick it up ourselves. Council will be kept informed and a purchase request will be submitted as soon as possible. The company we purchased the leaf vacuum from no longer handles parts.

A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to accept the Solicitor report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash-yeas. Motion moves 6-0.

9. Report from Engineer-liaison (ms)- Martha Morgan

Nothing to report.

10. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – Finance committee recommendation regarding adjustment to wages. The adjustment will be a 5% increase across the Board. With additional \$100.00 to zoning administrator.

A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Thompson**, to accept Finance, Wage, Audit and Insurance report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

- b. Legislation and Policy – Mrs. Morgan reported next meeting will be on September 17th.
A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to accept Legislation and Policy report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

- c. Police – Mrs. Yash reported they had a short meeting and went over the Russel Beatty report that he just gave. They do have officers working at McKinley School and Union School which is funded entirely by the school district.

A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Thompson**, to accept Police report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

- d. Streets, Sidewalks, and Drainage – nothing to report.

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mr. Lattanzio reported they are planning to place cushions on the pews in Village Hall.

A motion was made by **Mr. Thompson** seconded by **Mr. Graff**, to accept the Buildings, Lands, Utilities, Parks, and Recreation Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

11. Reports of Boards and Commissions.

- a. Planning Commission – J. Michael Thompson- Nothing to report, Board did not meet.

- b. Board of Zoning Appeals – Nothing scheduled.

- c. Architectural Review Board – Nothing scheduled.

- d. Poland Municipal Forest Board – Mr. Moffie report submitted in writing.

A motion was made by **Ms. Yash**, and seconded by **Mr. Graff**, to accept the Poland Municipal Forest Board.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash - yeas. Motion moves 6-0.

- e. Hine Memorial Board- Mr. Graff reports their next meeting will be September 19th.

- f. Western Reserve Joint Fire District Board of Trustees – Nothing to report.

12. Reports of Special Committees – Nothing to report.

13. Communications from Poland Village Residents –

- a. Laurie Laplante, 19 Elm Street is concerned about the bridge. She would like notices posted on the bridge of work being done.
- b. Mark Thompson recommends talking to Canfield Mayor and City Planner for the Long Term Strategic Plan for the village.

14. New Business – nothing to report.

15. Old Business – nothing to report.

16. Motions, Ordinances, and Resolutions –

- A. A motion was made by **Mr. Moffie** and seconded by **Ms. Yash** to accept a resolution honoring John and Laura Scotford for their volunteer work. Mr. Thompson spoke highly of John Scotford and his father and that they have been phenomenal neighbors for decades.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas.
Motion moves 6-0.
- B. A motion was made by **Mr. Lattanzio** and seconded by **Mr. Thompson** to establish a Special Strategic Planning Committee with members appointed by the Mayor, to provide The Village of Poland a strategic plan setting priorities for the next ten years.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash - yeas.
Motion moves 6-0.
- C. A motion was made by **Mr. Thompson**, and seconded by **Mrs. Yash** to remove motion from table, where it stood at last meeting to appoint B.J. Sulka to the Forest Board.
Vote: Lattanzio, Morgan, Thompson, Graff, Yash - yeas.
Moffie- no
Motion moves 5-0.
- D. A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio** to appoint B.J. Sulka to the Forest Board.
Vote: Lattanzio, Thompson, Graff.- yeas.
Moffie, Morgan- no
Yash- Abstain
Motion moves 3-2, 1 abstain.

- E. A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan** to waive the three readings for ordinance enacting section 238.031 provided by the Codified ordinances of the Village Poland, Ohio to establish a mandatory credit card policy for the Village of Poland declaring an emergency.
Roll call vote- Lattanzio, Thompson, Yash, Graff, Moffie and Morgan.-yeas.
Motion moves 6-0.
- F. A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan** for the ordinance enacting section 238.031 provided by the Codified ordinance of the Village Poland, Ohio to establish a mandatory credit card policy for the Village of Poland and declaring an emergency.
Roll call vote yes- Thompson, Lattanzio, Morgan, Moffie, Yash and Graff.
Motion moves 6-0.
- G. A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Thompson** to authorize the Mayor to enter into the proposed website support agreement with Tailored IT Solutions.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash - yeas.
Motion moves 6-0.
- H. A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to authorized salary increases as a recommendation of the Finance Committee. 5% for all full and part time employees of police officers, street department and administration. Effective September 8th, 2019. Additional \$100.00 extra per month for Tim Clavin- zoning administration.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash - yeas.
Motion moves 6-0.

17. Second & Third Reading-

DISCUSSION/REMARKS: None.
DISCUSSION/REMARKS: None.

18. Presentation of Bills -

- a. A motion was made by **Ms. Yash**, and seconded by **Mr. Thompson**, to pay outstanding bills.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

19. Questions from the Media -

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20. Remarks by Council and the Mayor:

- a. Mr. Lattanzio- no comment.
- b. Mrs. Morgan- no comment.
- c. Mr. Moffie- no comment.
- d. Mr. Graff- apologizes for stepping out of meeting for a moment.
- e. Mr. Thompson- no comment.
- f. Ms. Yash- No comment.

21. A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to adjourn into executive session at 8:05 p.m. with the Village solicitor for the purpose concerning disputes involving The Village that are the subject to pending court action.

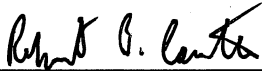
Roll call vote- Lattanzio, Thompson, Yash, Graff, Moffie, Morgan.-yeas.

22. A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to return to public session at and adjourn executive session at 8:14 p.m.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

23. A motion was made by **Mr. Moffie**, seconded by **Ms. Yash**, to adjourn the regular meeting at 8:14 p.m.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff- yeas. Motion moves 5-0.



September 3rd, 2019

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, September 17th, 2019**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*

