

Poland Village Council
REGULAR SESSION
Tuesday, September 17th, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, September 17th, 2019.

1. Mr. Lattanzio presented updated sidewalk ordinance.
2. Mr. Timothy Clavin.
 1. Permits issued:
 - a. 12 Riverside...fence... \$70.00.
 - b. 74 Edgewater...fence...\$70.00.
 - c. 33 Centennial...fence...\$70.00.
 2. The Architectural Review Board met September 9th, 2019 at 7 p.m. in Village Hall. Three items that were discussed:
 - a. Sign permit was approved for 70 N. Main Street
 - b. Sign permit was approved for 33 Sheridan Road.
 - c. Exterior renovations to 70 N. Main Street were approved.No permits have been issued yet.
The next Architectural Review Board meeting will be Monday October 7, 2019 at 7 in Village Hall. No items are currently on agenda.
 3. The planning commission meeting is tomorrow Wednesday September 18th, 2019 at 7:00 p.m. at Village Hall has been cancelled for lack of new business.
4. Investigations:
 - a. Exterior maintenance/ Overgrown vegetation
 - i. 500 S. Main Street high grass (was cut by street department)
 - ii. 19 Massachusetts high grass (cut by homeowner)
 - iii. 28 Edgewater trash
 - iv. 64 Centennial trash
 - v. 17 College paint, unlicensed inoperable vehicle
 - vi. 21 Massachusetts garage siding, junk
 - vii. 103 Massachusetts weeds, brush, overgrown vegetation, tree (30 days)
 - viii. 66 College unlicensed vehicle, brush, weeds, debris.
 - b. Improperly parked vehicles
 - i. 425 S. Main Street
 - ii. Renwick
 - c. Improper signage 313 N. Main Street
5. Mr. Macejko briefly discusses the sidewalk ordinance and about a few other forms he is working on.
6. Mr. Canter will be asking to accept August 20th and September 3rd meeting minutes and bills that will be circulating along with circulating bank reconciliation for August.
7. Mrs. Morgan passes out an updated layout of the streets provided by Mr. Diorio.
8. Chief of Police and Street Commissioner- R.D. Beatty. Submitted in Writing:
Police
 1. Department firearms qualifications will be held next week.
 2. Ray Hillard will be serving his military obligation this week. He should be back to one

week end a month after this week.

Streets

1. I was advised by the Mayor, who was advised by Gary Diorio of MS Consultants, that grinding of the roads for our yearly paving project will begin as early as today.
2. The sanitary sewer lining project by-pass will begin this week starting on Cortland right next to Village Hall. We are probably looking at 3 weeks of sewer by-pass. This will cause additional traffic problems and I have discussed this matter with school on numerous occasions.
9. Report from the Mayor- Timothy Sciafuse
Discussed that the August violations account is balanced and he did go to Eastgate this morning and spoke with the Board of Eastgate.
10. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

- Blupr: October 15th, 2019 at 6:45 p.m. in Poland Village Town Hall.
- Finance: Nothing set.
- Legislation: October 1st, 2019 at 6:15.m. in Poland Village Town Hall.
- Police: October 1st, 2019 at 6:30 p.m. in Poland Village Town Hall.
- Streets: October 15th, 2019 at 6:30p.m. in Poland Village Town Hall.

Boards and Commissions

- Architectural Review Board October 7th, 2019 at 7:00 p.m. in Poland Village Town Hall.
- Planning Commission October 16th, 2019 at 7:00 p.m. in Poland Village Town Hall.
- Board of Zoning Appeals No meeting scheduled.
- Western Reserve Joint Fire District October 9th, 2019 at 7:30 p.m. at WRJFD Station 92.
- Poland Municipal Forest Board October 19th, 2019 at 7:00 p.m. Regular meeting in Poland Village Town Hall.
- Hine Memorial Fund Board October 19th, 2019 at 9:00 a.m. in Poland Presbyterian Church

Mayor Timothy Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Mayor Timothy opened the meeting with the Pledge of Allegiance.

Roll Call was taken with the following Members present:

- Mr. Christopher Graff, Member of Council
- Mr. Anthony Lattanzio, Member of Council
- Mr. Samuel Moffie, Member of Council
- Mrs. Martha Morgan, Member of Council
- Mr. Michael Thompson, Member of Council
- Ms. Christine Yash, Member of Council
- Mr. Timothy Sicafuse, Mayor

Also present were:

- Mr. Robert Canter, Clerk of Council, Fiscal Officer
- Atty. Mr. Jay Macejko, Solicitor

Poland Village Council
REGULAR SESSION
Tuesday, September 17th, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

11. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mr. Thompson**, and seconded by **Mrs. Morgan**, to accept the Minutes of previous meeting(s), as corrected.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday, October 1st, 2019 at Poland Village Town Hall

12. Report from the Zoning Administrator - Timothy Clavin.

As discussed and presented in caucus.

A motion was made by **Ms. Yash**, and seconded by **Mr. Graff**, to accept the Zoning Administrator report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

13. Report from the Mayor- Timothy Sicafuse

Presented in caucus.

A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio** to accept the Mayors report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

14. Report from the Fiscal Officer- Robert Canter.

Presented in caucus.

A motion was made by **Ms. Yash**, and seconded by **Mr. Thompson**, to accept the Fiscal Officers report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

15. Report from the Solicitor- Atty. Jay Macejko.

Presented in caucus.

A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Thompson**, to accept the Solicitor report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

16. Report from the Chief of Police and Street Commissioner- R.D. Beatty.

Submitted in writing and presented in caucus.

A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to accept the Chief of Police and Street Commissioner report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

17. Report from Engineer-liaison (ms)- Martha Morgan

Presented in caucus.

A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to accept the Engineer- liaison (ms) report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

18. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – Mr. Lattanzio reported that they met last week to review the insurance and spoke of the salt project.

A motion was made by **Ms. Yash**, and seconded by **Mr. Thompson**, to accept Finance, Wage, Audit and Insurance report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

- b. Legislation and Policy – Mrs. Morgan reported they met briefly tonight at 6:15 p.m. to review the administrative penalties that will be in effect 30 days after August 20th, 2019. Jay is also working on the tree ordinance. The landlord registration is being revised to be able to submit the corrected reading. Finally, the sidewalk legislation will be presented tonight. Mr. Thompson and Mrs. Morgan will present the historical preservation ordinances.

A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Graff**, to accept Legislation and Policy report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

- c. Police – Nothing to report.

- d. Streets, Sidewalks, and Drainage – Mr. Lattanzio reports the sewer by-pass will be about 3 weeks. They will be purchasing salt from Morton Salt for the winter. 100 tons of salt for \$8,371.00. He also spoke briefly about new street signs for the Village.

A motion was made by **Ms. Yash**, and seconded by **Mr. Thompson**, to accept Streets, Sidewalks, and Drainage report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mr. Lattanzio reported they will be getting the parking lot resealed and restriped. Also looking into getting cushions for the pews and repainting the cast iron fence.

A motion was made by **Ms. Yash** seconded by **Mr. Graff**, to accept the Buildings, Lands, Utilities, Parks, and Recreation Committee Report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

19. Reports of Boards and Commissions.

- a. Planning Commission – J. Michael Thompson- Nothing to report, Board did not meet.

- b. Board of Zoning Appeals – Nothing scheduled. Board did not meet.
- c. Architectural Review Board – There were three items on the agenda for two applications for sign permit and one application for repairs. All applications were approved. Next meeting will be on October 7th at 7 p.m.
A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to accept the Architectural Review Board.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash - yeas. Motion moves 6-0.
- d. Poland Municipal Forest Board – Mr. Moffie reported meeting will be next Tuesday at Village Hall at 7p.m.
- e. Hine Memorial Board- Mr. Graff reports their meeting will be Thursday at 9 a.m.
- f. Western Reserve Joint Fire District Board of Trustees – Mr. Lattanzio reports that the Fire District has purchased a second Lucas device which will be placed at another station. Waiting on Chief and legal counsel to come up with final draft of RFP for what may be needed for the new station that is being proposed. They approved an architect for station 93 new addition.
A motion was made by **Mrs. Morgan**, and seconded by **Mr. Moffie**, to accept the Western Reserve Joint Fire District Board.
Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash - yeas. Motion moves 6-0.

19. Reports of Special Committees – Mr. Moffie reports for the Bridge oversight committee.

A motion was made by **Mr. Lattanzio**, and seconded by **Ms. Yash**, to accept the Special Committee report.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash - yeas. Motion moves 6-0.

20. Communications from Poland Village Residents –

- a. Mr. Schroeder 77 Marion Drive, is very happy with the new streets also very proud of the Council members. He asked the Council if the Forest Board report can be applied to the minutes to view online.
- b. Laurie Laplante 19 Elm Street, asked the Council about the Village meeting minutes for online that May is the most current. Shows concern about the sewer by-pass project. Mr. Thompson explains that it is a temporary way to carry the discharge while the pipes are being re-lined. Also asks if we should take the lights off the Christmas tree.
- c. Mark Thompson speaks on the sanitary lines.

21. New Business – nothing to report.

22. Old Business – nothing to report.

Poland Village Council
REGULAR SESSION
Tuesday, September 17th, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

23. Motions, Ordinances, and Resolutions -

- A. A motion was made by **Mr. Lattanzio** and seconded by **Ms. Yash** to move \$3,000.00 from line items 1,734.90, \$1,000.00 from 1,733.99, and \$8,371.00 from line item 1,715.399-00 to move all three to line item 2,011-620-490.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas.

Motion moves 6-0.

24. Second & Third Reading-

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

25. Presentation of Bills -

- a. A motion was made by **Mr. Graff**, and seconded by **Mr. Lattanzio**, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

26. Questions from the Media -

27. Remarks by Council and the Mayor:

- a. Mr. Lattanzio- no comment.
- b. Mrs. Morgan- no comment.
- c. Mr. Moffie- no comment.
- d. Mr. Graff- no comment.
- e. Mr. Thompson- no comment.
- f. Ms. Yash- No comment.

28. A motion was made by **Mr. Thompson**, and seconded by **Mr. Lattanzio**, to adjourn into executive session at 8:00 p.m. with legal counsel, matters involving the Village that are subject to pending or imminent court action.

Roll call vote- Lattanzio, Thompson, Yash, Graff, Moffie, Morgan.-yeas.

29. A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan**, to return to public session at 8:26 p.m.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0. At 8:26 p.m.

30. A motion was made by **Ms. Yash** seconded by **Mr. Thompson**, to adjourn the meeting at 8:26 p.m.

Vote: Lattanzio, Moffie, Morgan, Thompson, Graff, Yash- yeas. Motion moves 6-0.

Poland Village Council
REGULAR SESSION
Tuesday, September 17th, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org



September 17th, 2019

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, October 1st, 2019**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*