

Poland Village Council
REGULAR SESSION
Tuesday, December 15th, 2020

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday December 15th, 2020 7 pm via zoom.

Caucus meeting called to order at 7:00 p.m.

Mr. Canter is present to discuss temporary appropriation ordinance for 2021, Appropriations dating January-March 31st as we do every year. This year Mr. Canter requests all committees have their budgets to him by January 31st.

Mr. Canter also discusses the transfer ordinance for funds to transfer from general fund to street levy fund due to still owing \$87,000 for this years road paving project..

Mrs. Morgan is present to discuss 2021 OPWC resurfacing project. These are due to Eastgate by January 15th, 2021.

Mr. Lattanzio and Mr. Macejko are present to discuss authorization for the Mayor to enter into an amended agreement with Energy Harbor.

Mr. Canter speaks about the bid opening for auction vehicles. There was a total of 10 items; 7 vehicles, 2 dirt bikes and a utility trailer. These items were advertised on The Hometown Journal, on Poland's website and Poland Village Facebook. See attached, winning bids are highlighted.

Mr. Clavin is present to discuss zoning report. See attached.

Chief Beatty is present to discuss police and streets report. See attached.

Mr. Thompson is present to discuss the issue of email storage.

Mr. Macejko is present to discuss items of the road resurfacing project and that the electric aggregation amendment agreement came together nicely. He also received an email from the forest board pertaining to a little project of what looks to be a concrete patio. Mr. Macejko thanks, each and every one of you for a wonderful year!

Mr. Canter requests a special meeting for December 31st, 2020, this is to pass a final appropriation.

Mayor Sicafuse is present to discuss mayor's report, accounts are all caught up through November and spoke about Eastgate.

Mr. Graff spoke about a gas line repair.

Mayor Timothy Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Mayor Sicafuse opened the meeting with the Pledge of Allegiance.

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Roll Call was taken with the following Members present:

- Mr. Christopher Graff, Member of Council
- Mr. Anthony Lattanzio, Member of Council
- Mr. Samuel Moffie, Member of Council
- Mrs. Martha Morgan, Member of Council
- Mr. Michael Thompson, Member of Council
- Mr. James Walkama, Member of Council
- Mr. Timothy Sicafuse, Mayor

Also present were:

- Mr. Robert Canter, Clerk of Council, Fiscal Officer
- Atty. Jay Macejko, Solicitor

1. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Morgan**, seconded by **Mr. Lattanzio** to accept the minutes dated 11/17/2020 and 12/01/2020.

Vote: Lattanzio, Moffie, Graff, Walkama, Morgan - yeas. Motion moves 5-0-1.

Abstain-Thompson

2. Notification of Upcoming Meetings and Events to the Public and the News Media.

Committees

- Blupr: 01/05/2021 @ 6:45 p.m. Per Zoom meeting.
- Finance: 1/11/2021 @ 5:00 p.m. Per Zoom meeting.
- Legislation: 01/05/2021 @ 6:15 p.m. Per Zoom meeting.
- Police: 01/05/2021 @ 6:30p.m. Per Zoom meeting.
- Streets: 01/19/2021 @ 6:30 p.m. Per Zoom meeting.

Boards and Commissions

- Architectural Review Board 01/04/2021 @ 7:20p.m. Per Zoom meeting.
- Planning Commission 12/26/2020 @ 7p.m. Per Zoom meeting.
- Board of Zoning Appeals N/A.
- Western Reserve Joint Fire District T.B.A.
- Poland Municipal Forest Board 12/22/2020 @7 p.m. Per Zoom meeting.
- Hine Memorial Fund Board 01/21/2021 @ 7 p.m. Per Zoom meeting.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday January 5th, 2021 at Poland Village Town Hall

3. Report from the Mayor- Timothy Sicafuse

As reported in caucus.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the mayor's report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

4. Report from the Fiscal Officer- Robert Canter.

As reported in Caucus.

A motion was made by **Mr. Thompson**, and seconded by **Mrs. Morgan** to accept the Fiscal Officers report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

5. Report from the Zoning Administrator -Timothy Clavin.

Tim Clavin is present, gave zoning report in caucus, see attached.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Zoning Administrator report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

6. Report from the solicitor- Jay Macejko

As presented in caucus.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept he solicitor report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

7. Report from the Chief of Police and Street Commissioner- R.D. Beatty.

As presented in caucus and submitted in writing. See Attached

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Chief of Police and Street report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

8. Report from Engineer-liaison (ms)- Martha Morgan

Mrs. Morgan discusses the grant application for street resurfacing project. Streets will be listed at a future date.

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to accept the Engineer-liaison report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

9. Reports from outstanding committees of council.

A.) Finance, Wage, Audit & Insurance Committee- Mrs. Morgan reports finance met yesterday, they discussed temporary appropriations that Robert will propose today for 2021. And the possibility of hiring part-time personnel, and impact it would have financially.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Finance, Wage, Audit & Insurance committee report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

B.) Legislation Policy Committee-Mrs. Morgan reported she recommended moving the golf cart legislation to the strategic planning committee for their input.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Legislation Policy Committee report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

C.) Police & Fire Committee- Nothing to report.

D.) Streets, Sidewalks & Drainage Committee- Mr. Lattanzio reported they had a successful leaf pick up season, better than last year. Strategic planning committee offered free of charge, to design a recruitment program for looking for part-time employees for the street department during leaf removal time and for our police department.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Graff** to accept the Legislation Policy Committee report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

E.) Building, Lands, Utilities, Parks & Recreation Committee- Nothing to report.

10. Reports from Boards

A. Planning Commission- Mr. Moffie reports the planning commission is continuing to look at adopting exterior maintenance ordinance.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to accept the planning commission report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan-yeas. Motion moves 6-0.

B. Board of Zoning Appeals- Nothing to report.

C. Architectural Review Board- Mrs. Morgan reported they met on December 7th; two presentations were given. One was by Strong Chiropractic, 89 North Main Street; owner came in to apply for required permit application.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to accept the architectural review board report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan-yeas. Motion moves 6-0.

D. Forest Board- Nothing to report.

E. Hine Memorial Board- Nothing to report.

F. Western Reserve Joint Fire District, Board of Trustees- Nothing to report.

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11. Reports from Special Committee.

Mayor Sicafuse reports that the strategic committee discussed golf carts and survey for Poland Village.

12. Communications from Poland Village Residents -

13. New Business -Sue will be sending agendas and schedules to committee members email addresses.

14. Old Business -

15. Motions, Ordinances, and Resolutions -

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to authorize the mayor to pursue the \$10,000 Eastgate planning grant.

Roll Call Vote: Lattanzio, Graff, Thompson, Moffie, Walkama, Morgan, - yeas. Motion moves 6-0.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Lattanzio** to authorize the mayor to submit applications and execute contracts and act as chief executor officer for the Ohio Public Works Commission for program year 2021. OPWC funded project mainly the 2021 village resurfacing project and to designate the village clerk as chief fiscal officer for all grant documents for the project and to designate MS Consultants as project manager and declare an emergency and to waive the three readings.

Roll Call Vote: Lattanzio, Graff, Thompson, Moffie, Walkama, Morgan, - yeas. Motion moves 6-0.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Lattanzio** to authorize the mayor to submit applications and execute contracts and act as chief executor officer for the Ohio Public Works Commission for program year 2021. OPWC funded project mainly the 2021 village resurfacing project and to designate the village clerk as chief fiscal officer for all grant documents for the project and to designate MS Consultants as project manager.

Roll Call Vote: Lattanzio, Graff, Thompson, Moffie, Walkama, Morgan, - yeas. Motion moves 6-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Moffie** to authorize the mayor to enter into first amended agreement with Energy Harbor.

Roll Call Vote: Lattanzio, Graff, Thompson, Moffie, Walkama, Morgan, - yeas. Motion moves 6-0.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Moffie** to authorize the bids that were read in caucus. See attached.

Roll Call Vote: Lattanzio, Graff, Thompson, Moffie, Walkama, Morgan, - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** of an ordinance to authorize a transfer of \$27,164.84 from the general fund to the street levy fund retroactive July 1st, 2020 declaring it an emergency and waive the three readings.

Roll Call Vote: Lattanzio, Graff, Thompson, Moffie, Walkama, Morgan, - yeas. Motion moves 6-0.

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A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** of an ordinance to authorize a transfer of \$27,164.84 from the general fund to the street levy fund retroactive July 1st, 2020 and declaring it an emergency.

Roll Call Vote: Lattanzio, Graff, Thompson, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Thompson** of an ordinance to make appropriations for the current expenses and other expenditures for the Village of Poland during the months January, February, and March 2021 declaring an emergency and waive the three readings.

Roll Call Vote: Lattanzio, Graff, Thompson, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mrs. Morgan** of an ordinance to make appropriations for the current expenses and other expenditures for the Village of Poland during the months January, February, and March 2021 declaring an emergency.

Roll Call Vote: Lattanzio, Graff, Thompson, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.

16. Second & Third Reading-

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

17. Presentation of Bills –

- a. A motion was made by **Mr. Graff** and seconded by **Mr. Lattanzio** to pay outstanding bills.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan – yeas. Motion moves 6-0.

18. Questions from the Media –

December 31st, at 3:00 p.m. special meeting will be held per zoom.

19. Remarks by Council and the Mayor:

A. Mr. Thompson- Christmas eve services at Poland Presbyterian church will be filmed this year and should be posted on their website.

B. Mr. Lattanzio- Good job this year, everybody.

C. Maratha Morgan- Happy Beethoven birthday.

D. Mr. Moffie- Happy holidays everyone.

E. Mr. Graff- Merry Christmas, have a safe holiday everyone.

F. Mr. Walkama- Merry Christmas and everyone be safe.

20. A motion was made by **Mr. Thompson** seconded by **Mr. Moffie** to adjourn the meeting at 7:56 p.m.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan- yeas. Motion moves 6-0.

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December 15th, 2020

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, January 5th, 2021**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.

19 Bids Total

CONTR
MACEJKO

12/15

VEHICLE BIDS

5:00

1990	JEEP WRANGLER	450 450	MIKE KOENIG
2007	Hyundai Santa Fe	100	JONATHAN KOENIG
1998	Grand Cherokee	200	JONATHAN KOENIG
2003	F-150	200	Spelly LEONARD
1995	CHEVY TRUCK	300	MIKE KOENIG
	UTILITY TRAILER	200	JONATHAN KOENIG
	UTILITY TRAILER	400	WILLIAM BUTCH
1998	Grand Cherokee	50	Don Ray
1990	JEEP WRANGLER	200	Don Ray
	UTILITY TRAILER	150 155	Don Ray
	KAWASAKI DIRTBIKE	130	Don Ray
2007	Santa Fe	50	Don Ray
	YAMAHA DIRTBIKE	105	Don Ray
95	CHEVY TRUCK	50	Don Ray
2003	F-150	50	Don Ray
97	DODGE 1500	50	Don Ray
97	DODGE 1500	305	MIKE MASSIE
	UTILITY TRAILER	\$600	MIKE CROFF
1995	CHEVY TRUCK	300 275.25	PARSONS

~~\$ 2500 total~~
2390 total

80,539

REGULAR POLAND VILLAGE COUNCIL MEETING
December 15, 2020

CAUCUS @ 7:00 P.M.
MEETING @ 7:30 P.M.

AGENDA

Temporary appropriations ordinance for 2021 ✓

Transfer ordinance for funds transfer from general fund to street levy fund

Acceptance of minutes 11-17, 12-1

2021 OPWC Resurfacing Project(MM) ✓

Authorization for the Mayor to Enter into a First Amended Agreement with Energy Harbor(AL) ✓

The meeting will be held at Poland Village Town Hall, 308 S. Main Street, Poland, OH 44514.

#147
next meeting
1-5-2021

**Zoning Report
12-15-2020**

1. No Zoning permits requested or issued. Compliance letter issued for 35 W. McKinley Way Marked Society tattoo.
2. The Architectural Review Board met Monday December 7, 2020 at 7 via Zoom. Daniel Al-Rai is requesting a change to the plans for the parking lot/curb work for 59 N. Main St. due to fuel delivery truck not being able to negotiate the new curb work. Existing curb to be removed and a new drawing must be submitted for review for drive up window to continue. Approved a sign application from 89 N. Main St. Strawn Wellness Center who received a violation for installing a sign without a permit. One sign was removed and they are now in compliance. The next Architectural Review Board is scheduled for Monday January 4, 2020.
3. The next planning commission meeting is scheduled for Wednesday December 16, 2020 at 7 PM via Zoom. As discussed at last meeting, they are incorporating parts of the proposed historical legislation into the existing 1460 exterior maintenance section.
4. Investigations
 - a. I provided Councilman Moffie all chapters 1460 Exterior Maintenance Violations for 2020 and 2019. I am working up list of addresses for exterior maintenance violation letters for 2021 that will be going out in January to allow sufficient response time for homeowners to arrange contractors or other arrangements to perform abatement.
 - b. 42 Venloe parking in grass
 - c. 22 Water St. parking in grass
 - d. 259 N. Main St. debris

Timothy S. Clavin
Poland Village
Zoning Administrator

Report to Council 12-15-2020

Streets

1. Leaves are finished as of 12-14-2020. We are now making sure all Village property is cleaned up. Here are the statistics compared to last year:

2020	2019
161 loads	153 loads
\$1090.00 fuel cost	\$1805.00 fuel cost
12-14 completion date	12-24 completion date

This year we had more loads and at a lower overall cost and using less man hours. Lower fuel costs and decent weather, for the most part, was a help.

Police

1. Signed for a \$2058.75 wage reimbursement for our D.E.A. officer. See attached sheet.

Respectfully submitted

Chief R. D. Beatty

Poland Village Police Department
308 South Main Street
Poland, Ohio 44514

Police Chief R.D. Beatty

Phone: (330) 757-2112
Fax: (330) 757-1680

Name of Vendor	Poland Village Police Department
Invoice Date	Nov. 25, 2020
Vendor Invoice Number	04-2020
Description	Overtime Reimbursement for Donald Lambert
Overtime Rate	\$33.75
Hours Worked	61
Date of Service	8/01/2020 thru 9/30/2020
Contact Name	R.D. Beatty
Taxpayer ID Number	34-6002234
DUNS	082336751
Total Amount Claimed	\$ 2058.75
Invoice to Date FFY20	\$12960.00

Chief R.D. Beatty