

Poland Village Council  
REGULAR SESSION  
Tuesday, March 16, 2021

308 South Main Street  
Poland, Ohio 44514-2082  
(330) 757-2112  
[www.polandvillage.org](http://www.polandvillage.org)

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday March 16<sup>th</sup>, 2021, via zoom.

**Caucus meeting called to order at 7:00 p.m.**

Mr. Macejko is present to discuss ODOT consent for the removal of snow and ice and placing signage in the Village limits.

Mr. Thompson is present to discuss the Western Reserve Joint Fire District Amended Joint Resolution (This will be the first reading.) This resolution is about the structure of the fire board. The three citizen terms would consist of three-year terms, and the two elected official terms would be staggered.

Mr. Thompson and Mr. Macejko discuss the return to in person meetings.

Mrs. Morgan discusses an ARB situation regarding the Shell gas station. Shells' plans were presented and approved in March of 2020. This past Friday, Shell proposed new plans. Mrs. Morgan is asking if ARB can meet in person to compare the two different plans to compare what was approved and what is being proposed. Is ARB allowed to have an in person meeting as long as social distancing is practiced?

Mr. Macejko informs Mrs. Morgan that she is able to meet in person for this meeting, as long as there is proper announcement of the meeting.

Mr. Thompson informs council that all persons with the exception of Mr. Lattanzio, who have to attend meetings, will be eligible for vaccination by the end of March.

Mr. Moffie is present to discuss the \$50,000 grant from Board of Mahoning County Commissioners for sidewalk repair and replacement and if possible to connect new sidewalks together.

Mr. Thompson thinks the village may be able to help out owners who are not able to replace their sidewalks due to personal financial constraints. Mr. Lattanzio asks how can the village determine who is chosen for help with the repair of their sidewalks due to personal financial constraints.

Mayor Timothy Sicafuse called the REGULAR MEETING to order at 7:30 p.m.  
Mayor Sicafuse opened the meeting with the Pledge of Allegiance.

**Roll Call was taken with the following Members present:**

Mr. Christopher Graff, Member of Council

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Mr. Anthony Lattanzio, Member of Council  
Mr. Samuel Moffie, Member of Council  
Mrs. Martha Morgan, Member of Council  
Mr. Michael Thompson, Member of Council  
Mr. James Walkama, Member of Council  
Mr. Timothy Sicafuse, Mayor  
Also present were:  
Mr. Robert Canter, Fiscal Officer  
Atty. Jay Macejko, Solicitor

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to suspend the orders of the day and return back to caucus discussion.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

Mr. Walkama is trying to clarify the usage of the funds for sidewalk replacement. His understanding is that our Village street department employees will remove and replace the sidewalks.

Mr. Thompson requests we move on from the sidewalk discussion to the other agenda items.

Mr. Macejko discusses Dominion Easement. Micah Risacher is with Dominion East Ohio and informs council they need to run additional gas lines that cross under Yellow Creek that will require an easement on Village property to increase reliability as well as provide reliable service for the additional growth on the east side of Yellow Creek.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to return to the orders of the day.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

**1. Acceptance of Minutes of Previous Meeting(s)**

Minutes dated 02/02, 02/16, and 03/02.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Graff** to accept the previous meeting minutes.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

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2. Notification of Upcoming Meetings and Events to the Public and the News Media.

**Committees**

Blupr: 04/06/2021 @ 6:45 p.m. Per Zoom meeting.  
Finance: 03/22/2021 @ 5:30 p.m. Per Zoom meeting.  
Legislation: 04/06/2021 @ 6:15 p.m. Per Zoom meeting.  
Police: 04/06/2021 @ 6:45p.m. Per Zoom meeting.  
Streets: 04/20/2021 @ 6:30 p.m. Per Zoom meeting.

**Boards and Commissions**

Architectural Review Board 04/05/2021 @ 7:00p.m. Per Zoom meeting.  
Planning Commission 03/17/2021 @ 7:00p.m. Per Zoom meeting.  
Board of Zoning Appeals N/A.  
Western Reserve Joint Fire District 04/14/2021 @7:30 p.m. at Station 92  
Poland Municipal Forest Board 03/23/2021 @7:00 p.m. Per Zoom meeting.  
Hine Memorial Fund Board 03/18/2021 @ 7:00 p.m. Per Zoom meeting.

**Council**

First and Third Tuesday monthly. Caucus at 7:00 p.m.  
Regular Meeting at 7:30 p.m. at Poland Village Town Hall  
Next Regular Meeting:  
Tuesday April 6<sup>th</sup>, 2021 at Poland Village Town Hall

**3. Report from the Mayor- Timothy Sicafuse**

Mr. Sicafuse reported that Struthers paid \$130k for their strategic plan.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the mayor report.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

**4. Report from the Fiscal Officer- Robert Canter.**

Mr. Canter reported that February has be reconciled, payment listing has also been sent out in that email.

A motion was made by **Mr. Thompson**, and seconded by **Mrs. Morgan** to accept Fiscal Officers report.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

**5. Report from the Zoning Administrator -Timothy Clavin.-**

Was present to give report. See attached

A motion was made by **Mrs. Morgan** and seconded by **Mr. Moffie** to accept the Zoning Administrator report.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

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**6. Report from the solicitor- Jay Macejko**

Mr. Macejko is present to discuss he reviewed the engineering contract with MS Consultants. Landlord registration is continuing and as of now there are no parades allowed.

A motion was made by Mrs. Morgan and seconded by Mr. Graff to accept the solicitor report.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

**7. Report from the Chief of Police and Street Commissioner- R.D. Beatty.**

Submitted in writing. See Attached.

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to accept the Chief and Street report.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

**8. Report from Engineer-liaison (ms)- Martha Morgan**

Nothing to report currently.

**9. Reports from outstanding committees of council.**

A.) Finance, Wage, Audit & Insurance Committee- Nothing to report.

B.) Legislation Policy Committee-Nothing to report.

C.) Police & Fire Committee- Nothing to report.

D.) Streets, Sidewalks & Drainage Committee- Mr. Lattanzio reported they had met tonight (03/16/2021) and talked about some of the Dominion yard issues and the \$50k for the sidewalks.

A motion was made by Mr. Thompson and seconded by Mr. Moffie to accept the Streets, sidewalks & drainage Committee report.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

E.) Building, Lands, Utilities, Parks & Recreation Committee- Nothing to report.

**10. Reports from Boards**

A. **Planning Commission-** Nothing to report. They have a meeting tomorrow (03/17/2021) at 7 p.m. via zoom.

B. **Board of Zoning Appeals-** Already reported in zoning report.

C. **Architectural Review Board-** Nothing to report.

D. **Forest Board-** Nothing to report.

E. **Hine Memorial Board-** Nothing to report besides meeting on 03/18/2021.

F. **Western Reserve Joint Fire District, Board of Trustees-** Mr. Thompson reports they voted to sign a contract with Austintown dispatch center. And that progress with North Hill is coming along smoothly.

A motion was made by Mrs. Morgan and seconded by Mr. Lattanzio to accept the Western Reserve Joint Fire District Board report.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

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**11. Reports from Special Committee.**

Mr. Sicafuse reports strategic planning committee is moving along well with great ideas.

**12. Communications from Poland Village Residents –**

**13. New Business –**

**14. Old Business –**

**15. Motions, Ordinances, and Resolutions –**

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to amend councils' prior actions to permit in person meetings of village boards and committees as needed in compliance with all health regulations.

*Roll Call Vote: Lattanzio, Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.*

A motion was made by Mr. Thompson and seconded by Mrs. Morgan for first reading for the Western Reserve Joint Fire District amended joint resolution.

*Roll Call Vote: Lattanzio, Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.*

A motion was made by Mr. Thompson and seconded by Mr. Graff for the mayor and tree commissioner to authorize Dominion to enter on the village land to remove certain trees prior to April 1<sup>st</sup>.

*Roll Call Vote: Lattanzio, Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.*

**16. Second & Third Reading-**

A motion was made by Mr. Lattanzio and seconded by Mrs. Morgan for an ordinance amending Poland Village ordinances 278,280, and 281 passed May 20<sup>th</sup>, 1946 and December 30<sup>th</sup>,1946 approving and granting consent to the director of the Ohio Department of Transportation authority to apply, maintain and repair standard longitudinal pavement markings and erect regulatory and warning signs on state highways inside village corporate limits and giving consent of the village for the Ohio Department of Transportation to remove snow and ice and use snow and ice control material on state highways inside the village corporate limits and giving consent of the village for the Ohio Department of Transportation to perform maintenance and/or repair on state highways inside the village corporation.

*Roll Call Vote: Lattanzio, Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.*

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DISCUSSION/REMARKS: None.  
DISCUSSION/REMARKS: None.

**17. Presentation of Bills -**

- a. A motion was made by **Mr. Graff** and seconded by **Mrs. Morgan** to pay outstanding bills.  
*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

**18. Questions from the Media -**

**19. Remarks by Council and the Mayor:**

- A. Mr. Thompson-Happy St. Patrick's Day.
- B. Mr. Lattanzio-Excited for the strategic planning.
- C. Maratha Morgan- Thanks Mr. Moffie and county commissioners.
- D. Mr. Moffie- To please drop the commissioner a thank you note.
- E. Mr. Graff- Thanks to Sam for the \$50,000 for sidewalks.
- F. Mr. Walkama- Thanks Sam for the \$50,000.

**20.** A motion was made by **Mr. Thompson** seconded by **Mrs. Morgan** to exit regular session and go into executive session for reasons related to the purchase of property at 8:24 p.m. and to also invite the fiscal officer, zoning administrator and solicitor.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

**21.** A motion was made by **Mr. Thompson** seconded by **Mrs. Morgan** to exit executive session and go into regular session at 8:36 p.m.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*

**22.** A motion was made by **Mr. Thompson** seconded by **Mr. Graff** to adjourn meeting at 8:28 p.m.

*Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.*



March 16th, 2021

Robert P. Canter, Deputy Clerk  
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, April 6th, 2021**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.

**Zoning Report  
3-16-2021**

1. Zoning Permits issued:
  - a. 1061.....11 Outlook.....shed and fence.....\$70.00
2. The next Architectural Review Board is scheduled for Monday April 5, 2021 with discussion starting at 7. One item is on the agenda. The continued discussion on the proposed revisions of the previously approved drawing for the drive up window at 57 N. Main St.
3. The next Planning Commission meeting is scheduled for tomorrow Wednesday March 17<sup>th</sup>, 2021 at 7 PM via Zoom. Continued discussion will be held on revisions to 1460 exterior maintenance, 1020 sidewalks, and short term rentals. Also a replat of 206 Diana will be reviewed.
4. The Board of Zoning Appeals met Wednesday March 3<sup>rd</sup>, 2021 at 7 via zoom concerning the variance request by Americon at 62 N. Main St. Contiguous property owner letters were sent out as well as public notice. After much discussion and review of neighboring property owner's statements in favor of the project, both variances were granted. One being the minimum requirement for the addition to be a minimum of 25 feet from the rear residential property. The second variance requiring a minimum of 3 feet between fencing and the rear common property line. Despite both variances being approved, I was contacted by the owner of the prospective buyer who stated they will most likely pass on the project citing the need for future additional space. Next meeting of the Board of Zoning Appeals will be scheduled as needed.
5. A meeting was held with Dominion East Ohio Gas concerning the replacement of a gas line in front of Village Hall and the Yellow Creek bridge area last Friday. They are requesting a new easement (temporary Construction and additional permanent) with a proposed relinquishing of the prior easement along SR 170 closer to the road. Revised drawings and terms were presented for council and solicitors review. Most pressing is the need to remove brush and dead trees prior to March 31<sup>st</sup> which starts the bat nesting season. (Street Department is already working on other end)
6. Investigations
  - a. 42 Venloe vehicle parked in grass
  - b. 311 S. Main St. improper temporary signage
  - c. 88 Venloe inoperable vehicle synopses to solicitor for administrative penalties.
  - d. I have compiled a list of 12 houses in the village with exterior paint/siding issues that I will be serving notices on. I have drafted a letter to accompany the violations which I am having the solicitor review.

Timothy S. Clavin  
Poland Village Zoning Administrator

## Report to Council 03-16-2021

### Streets

1. The lights on the U.S. 224 bridge have been repaired.
2. Spring Clean-up
  - a. The Village Green (Hine Property) is basically done with the exception of mulch and any needed construction repair. I am not sure who is taking care of that at this point. All debris has been cleaned up, beds cleaned out, etc.
  - b. Village Hall – clean up is under way. The flower beds are nearly complete.
  - c. Walking path next to the creek – we are removing all dead trees and brush from the area. It should look much better.
3. We have received numerous estimates to replace the roof on the old part of the Village garage. They are running a wide range price wise. I requested both asphalt shingle and metal as you requested.
4. I will hopefully have estimates for the glass block windows for the basement shortly.

### Police

1. Kevin Woolweaver has requested vacation from March 27<sup>th</sup> until April 4<sup>th</sup>. I will do everything I can to have a full schedule with minimal overtime.
2. I received a \$230.00 bill from the Ohio Peace Officer's Training Academy for a required update for our part-time Policeman Rodney Knight.
3. Our new protective vests have been to disbursed to all employees that were fitted. This was done at no cost to the taxpayers.

Respectfully submitted,

Chief R. D. Beatty





\$210,000 in TAX ADVANCES

REGULAR POLAND VILLAGE COUNCIL MEETING

March 16, 2021

CAUCUS @ 7:00 P.M.

MEETING @ 7:30 P.M.

AGENDA

ODOT Consent Agreement (Third Reading) (JM)

Western Reserve Joint Fire District Amended Joint Resolution (First Reading)  
(MT)

Return to in-person meetings (MT)

\$50,000 from Board of Mahoning County Commissioners for Sidewalk repair,  
replacement and connectivity (SM)

Dominion Easement (JM)

<sup>Talking</sup>  
Micah Risacher  
Noah Shumaker

The meeting will be held at Poland Village Town Hall, 308 S. Main Street, Poland, OH 44514.