

Poland Village Council
REGULAR SESSION
Tuesday, May 18, 2021

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday May 18th, 2021

Caucus meeting called to order at 7:00 p.m.

Mr. Sicafuse introduces the new superintendent for Poland Schools, Mr. Craig Hockenberry.

Mr. Moffie speaks on allowance of the COVID Round 2 money, Approximately \$470,000 the Village should receive. The treasury website has a PDF about the funding.

Mr. Sicafuse speaks about June being National Scleroderma month, an ailment in which the skin turns hard. He is wondering if the village can make a proclamation to declare June National Scleroderma month.

Mr. Lattanzio informs council he was brainstorming about the structure of the committees and boards. When speaking to other communities, we have abundance of committees and boards compared to them. Some of Mr. Lattanzio's ideas are proposed restructuring of committees such as looking at the combination of BLUPR with Police and Street. The reasoning for this is, both committees meet each month for less the 15 minutes. When Police and Streets meet and present reports to council they barely have any projects within those two committees. Finance committee can stay as it is. Another idea would be to have a nonregular scheduled meeting that was a committee outreach.

Mr. Lattanzio speaks about Fireman's Field and improvement project for this park.

Mayor Timothy Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Mayor Sicafuse opened the meeting with the Pledge of Allegiance.

Roll Call was taken with the following Members present:

Mr. Christopher Graff, Member of Council
Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mr. Michael Thompson, Member of Council
Mr. James Walkama, Member of Council
Mr. Timothy Sicafuse, Mayor
Also present were:
Mr. Robert Canter, Fiscal Officer
Atty. Jay Macejko, Solicitor

1. Acceptance of Minutes of Previous Meeting(s)

A motion was made by Mr. Thompson and seconded by Mrs. Morgan for the minutes dated April 20th and May 4th.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

2. Notification of Upcoming Meetings and Events to the Public and the News Media.

Mr. Sicafuse announces there will be a special meeting on June 1st, at 7 p.m.

Committees

Blupr:	<u>06/01/2021 @ 6:45 p.m. Village Hall</u>
Finance:	<u>06/14/2021 @ 5:30 p.m. Village Hall</u>
Legislation:	<u>06/15/2021 @ 6:15 p.m. Village Hall</u>
Police:	<u>06/15/2021 @ 6:30p.m. Village Hall</u>
Streets:	<u>06/15/2021 @ 6:45 p.m. Village Hall</u>

Boards and Commissions

Architectural Review Board	<u>06/14/2021 @ 7:00p.m. Village Hall</u>
Planning Commission	<u>05/19/2021 @ 7:00p.m. Village Hall</u>
Board of Zoning Appeals	<u>N/A</u>
Western Reserve Joint Fire District	<u>06/09/2021 @7:00 p.m. at Station 93</u>
Poland Municipal Forest Board	<u>05/25/2021 @ 7:00p.m. Village Hall-Regular Meeting</u>
Hine Memorial Fund Board	<u>05/20/2021 @ 9:00 a.m. Poland Presbyterian Church</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday June 1st, 2021 at Poland Village Town Hall

3. Report from the Zoning Administrator -Timothy Clavin.-

Mr. Clavin gives report. (see attached)

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Zoning Administrator's report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

4. Report from the Mayor- Timothy Sicafuse.

Mr. Sicafuse gave mayor's report during caucus. Possible proclamation for Scleroderma Memorial Day there will not be a parade but Kristin Fox will be speaking at the American Legion. June 1st there will be a Special meeting at 7 p.m.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to accept the Mayor's report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

5. Report from the Fiscal Officer- Robert Canter.

Mr. Canter gives report about regular payment listings, April bank reconciliation, informs council he received a letter from American Legion for a contribution of \$250 for the Memorial Day ceremony. He talks about renewing the bonds for himself and the two office administrative assistants at \$100 each for terms beginning July 1st, 2021 and ends June 30th 2022. Informed council all of our insurance renewals are due May 21st, cost increased \$1,000.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Lattanzio** to accept Fiscal Officer's report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

6. Report from the solicitor- Jay Macejko

Mr. Macejko reports finalize the contract with the property specialist, health orders will expire on June 2nd.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Solicitor's report.

Vote: Lattanzio, Moffie, Graff, Walkama, Morgan, Thompson - yeas. Motion moves 6-0.

7. Report from the Chief of Police and Street Commissioner- R.D. Beatty.

Submitted in writing. See Attached.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Chief of Police and Street Commissioner's report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

8. Report from Engineer-liaison (ms)- Martha Morgan

Nothing to report.

9. Reports from outstanding committees of council.

A.) Finance, Wage, Audit & Insurance Committee- Mrs. Morgan reports they met yesterday, received an update on the insurance cost, spoke about the contribution of \$250 to American Legion.

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to accept the Finance, Wage, Audit & Insurance Committee report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

B.) Legislation Policy Committee- Mrs. Morgan reports they have not met since last meeting.

C.) Police & Fire Committee- Mr. Walkama reports they have not met since last meeting.

D.) Streets, Sidewalks & Drainage Committee- Mr. Lattanzio reports they met tonight, they have focused in on projects hopefully for the \$50,000 grant. Number one being the north property, 50 foot area of sidewalk, there are about 12 slabs that can be replaced around Village Hall, also along 616 on the right-hand side where the sidewalk ends going towards the Baptist church to the cemetery bridge, this would be a great section to do a continuation from end of sidewalk to cemetery bridge.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Streets, sidewalks & drainage Committee report.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

E.) Building, Lands, Utilities, Parks & Recreation Committee- Mr. Thompson reports they did not meet.

Reports from Boards

- A. Planning Commission-** Mr. Moffie reports they will meet tomorrow at 7 p.m.
- B. Board of Zoning Appeals-** Nothing to report.
- C. Architectural Review Board-** Mrs. Morgan reports the next meeting will be held on June 14th, at 7 p.m.
- D. Forest Board-** Nothing to report.
- E. Hine Memorial Board-** Mr. Thompson reports that all trees that were planted last year are thriving including the tri-color peach.
A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the Hine Memorial Board report.
Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.
- F. Western Reserve Joint Fire District, Board of Trustees-** Mr. Thompson reports they are continuing to discuss McGrath recommendations. Their next meeting will be June 9th at 7 p.m. at station 93.
A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the Western Reserve Joint Fire District report.
Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 6-0.

11. Reports from Special Committee.

Mayor Sicafuse reports there was a strategic meeting last Thursday. They presented to us a draft proposal. Ryan will be mailing out copies to all the individuals on planning commission.

12. Communications from Poland Village Residents -

Elinor Zedaker, 70 Poland Manor expresses concern to have a slab of concrete replaced at Village Hall.

Jim Viczay, 3662 Johnston Place expresses concern also for some of the sidewalks north that are going to need the sewers replace. He personally does not want the judge's school there, if he had a choice it would be to tear the school down.

Mrs. Viczay, 3662 Johnston Place expresses her thoughts about not having the school torn down but also does not want to see it turn into a school for the judge's kids. She suggest maybe turn it into a professional business office.

13. New Business -

Mr. Lattanzio continues to speak about Fireman's Field project. Along with giving a statement that the sidewalk ordinance is ready to give its first reading during this meeting.

14. Old Business -

15. Motions, Ordinances, and Resolutions -

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to authorize the mayor to renew the village insurance coverage at a cost not to exceed \$29,726.

Roll Call Vote: Lattanzio, Thompson, Graff, Moffie, Walkama, Morgan, - yeas. Motion moves 6-0.

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A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to have the village contribute \$250 to American Legion.

Vote: Lattanzio, Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to authorize the mayor to renew bonds for Bob Canter, Susan Diperro and Susan Guillard with First Insurance Group not to exceed \$300.

Vote: Lattanzio, Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to authorize expenditure up to \$7,500 on the upgrade to Fireman’s Field.

Vote: Lattanzio, Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to approve proclamation declaring June 2021 as Scleroderma awareness month in the Village of Poland and authorize the mayor to do any act to produce the proclamation to the village.

Vote: Lattanzio, Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 6-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Thompson** for the first reading of an ordinance repealing the current version of ordinance 1020.07 in its entirety and enacting the new version in its place ordinance 1020.07, which is the sidewalk resolution.

Vote: Lattanzio, Thompson, Graff, Walkama, Morgan, – yeas. Moffie- NO Motion moves 5-1.

16. Second & Third Reading-

DISCUSSION/REMARKS: None.
DISCUSSION/REMARKS: None.

17. Presentation of Bills –

a. A motion was made by **Mr. Graff** and seconded by **Mr. Lattanzio** to pay outstanding bills.

Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan – yeas. Motion moves 6-0.

18. Questions from the Media –

19. Remarks by Council and the Mayor:

- A. Mr. Thompson- Our Christmas tree will be short for a couple of years.
- B. Mr. Lattanzio- Great Meeting
- C. Maratha Morgan- No Comment
- D. Mr. Moffie- No Comment
- E. Mr. Graff- No Comment
- F. Mr. Walkama- No Comment

Record of Proceedings

Village of Poland, Ohio

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20. A motion was made by **Mr. Thompson** seconded by **Mr. Lattanzio** to adjourn meeting at 8:23 p.m.

Roll Call Vote: Lattanzio, Moffie, Graff, Walkama, Thompson, Morgan – yeas. Motion moves 6-0.



May 18th, 2021

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, June 15th, 2021**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.

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5933

REGULAR POLAND VILLAGE COUNCIL MEETING
May 18, 2021

CAUCUS @ 7:00 P.M.
MEETING @ 7:30 P.M.

AGENDA

Uses allowed of the COVID Round 2 money; Approximately \$470,000 (SM) ^{= Treasury website}

Scleroderma Resolution (AL) ^{sure}

Discussion about Council Committees (AL)

Discussion on Fireman's Field (AL)

North Elementary (CG) ^{- pol}

First reading of new sidewalk ordinance (AL)

- Insurance Renewal

- Bond renewal

The meeting will be held at Poland Village Town Hall, 308 S. Main Street, Poland, OH 44514.

**Zoning Report
5-18-2021**

1. Zoning Permits requested or issued:

- a. 1072.....36 Poland Manor.....shed.....\$70.00
- b. 1073.....214 S. Main St.....fence.....\$70.00
- c. 1074.....116 E. McKinley Way....fence.....\$70.00
- d. 73 Audubon Lngarage

Total \$210.00

2. I am providing council with an initial proposal for the cloud based zoning software through IWORQ Systems. This is a software program that allows for permit management and code enforcement through a web format cloud based system. This system tracks property information, inspections, violations, fees, and activities and stores it all in a cloud based system that allows for configurable reporting. An annual subscription will run \$3,000 with a setup fee the first year of \$2,000 to upload county GIS data and perform any needed data conversion. Parcel information would be uploaded quarterly. Currently all this is done in paper format only. I am still in discussion with their sales rep over details. Please review and forward any questions to me that you may have. Several area communities use this system (including Poland Township and Struthers) and say it works well. I will be discussing with Maureen O’Neil Farris for her thoughts.

3. The next Architectural Review Board is scheduled for Monday June 14, 2021 (date change to second Monday). The July meeting date was also changed to the second Monday July 12, 2021 due to the Independence Day holiday.

4. The next regular Planning Commission meeting is scheduled for Wednesday May 19th, 2021 at 7. Short term vacation rental possible restrictions will be reviewed for submittal to council.

5. The Board of Zoning Appeals met at village hall on Tuesday May 11, 2021 at 6 PM for 2 separate requests. First, Michael Thompson’s request was granted for 214 S. Main St. to place a fence less than 3 feet from the common property line. Second, Rob Dunham’s request for a conditional use permit was granted as well as 4 variances to continue use of a two way ground antennae.

6. Investigations

a. Exterior maintenance/ painting

- i. 17 College St. no response
- ii. 11 College St. no response
- iii. 22 Water St. contacted but no timeframe for correction given
- iv. 46 Water St repairs almost complete
- v. 6 Lee Dr. painter hired but no date set
- vi. 16 Cortland St. no response

- vii. 24 Massachusetts Ave. no response
 - viii. 103 Massachusetts Ave. requested extension to 6/30/21 to complete all repairs
 - ix. 219 S. Main St. contacted but no timeframe for correction given
 - x. 425 S. Main St. requested unspecified extension for medical reasons
 - xi. 234 Evergreen Ave. contacted but no timeframe for correction given
 - xii. 224 Edna St. 1 month extension granted to complete painting
 - xiii. 67 Alverne Dr. requested extension to 6/24/21 to complete whole house painting
- b. High grass
- i. 19 Massachusetts
 - ii. 5 Centennial
- c. Debris/ vehicle in grass 259 N. Main St.

**** I request to be excused for the next council meeting due to vacation ****

Timothy S. Clavin
Poland Village Zoning Administrator

Report for Council 05-18-2021

Police

1. I forwarded an Ohio revised Code section (9.44) to Village Solicitor Maceyko in reference to vacation time that would be carried over when we hire an employee that was full-time with another department. This pertains to Patrolman Charles Butch and him transferring vacation time from Campbell Police Department.
2. Chelsea Wolfe has turned in all paperwork to the Treasurer and will start training later in the week.
3. I am working on some policy updates that will be discussed in Police Committee.

Streets

1. See attached paperwork on renovations to Riverside Drive park and baseball complex.
2. All employees, 2 full-time and 1 part-time are back to work this week and we are catching up.
3. We have been assisting Dave Smith and the Historical Society with the installation and removal of the historical signs throughout the Village.
4. I am still searching for a part-time employee for the Street Department.

Respectfully submitted,

Chief R. D. Beatty

Section 9.44 | Prior public service counted in computing vacation leave.

Ohio Revised Code General Provisions Chapter 9 Miscellaneous

Previous

Next

REFERENCE
HUGH
BUTCH

Effective: June 14, 2000 Latest Legislation: House Bill 544 - 123rd General Assembly
PDF: Download Authenticated PDF

(A) Except as otherwise provided in this section, a person employed, other than as an elective officer, by the state or any political subdivision of the state, earning vacation credits currently, is entitled to have the employee's prior service with any of these employers counted as service with the state or any political subdivision of the state, for the purpose of computing the amount of the employee's vacation leave. The anniversary date of employment for the purpose of computing the amount of the employee's vacation leave, unless deferred pursuant to the appropriate law, ordinance, or regulation, is the anniversary date of such prior service.

(B) To determine prior service for the purpose of computing the amount of vacation leave for a person initially employed on or after July 5, 1987, by:

(1) A municipal corporation, the person shall have only prior service within that municipal corporation counted;

(2) A township, the person shall have only prior service with a township counted.

(C) An employee who has retired in accordance with the provisions of any retirement plan offered by the state and who is employed by the state or any political subdivision of the state on or after June 24, 1987, shall not have prior service with the state, any political subdivision of the state, or a regional council of government established in accordance with Chapter 167, of the Revised Code counted for the purpose of computing vacation leave.

Available Versions of this Section

Fireman's Field Improvements

5/10/21 2:29 PM

From: Anthony <alattanzio@polandvillage.org >

To: "rbeatty@polandvillage.org" <rbeatty@polandvillage.org >

Russ,

Here are some notes a jotted down, can you help me price some the materials for these things out and let me know if I forgot anything?

Thanks,

Anthony

Fireman's Field Improvement List:

- o River rock beds around the pavilion (with liner).
- o Re-grade bocci court
- o 2 tons pea gravel for bocci court
- o Re-grade volleyball court
- o Fresh sand for volleyball court
- o New volleyball net
- o 8 new benches either metal or recycled
- o Seal and stripe parking lot
- o Add 3 handicap spots to parking lot
- o Fix fence around trash
- o New swings
- o Paint the swing set
- o Outline the swing set with 4 x 4s and put mulch or gravel in it
- o Sidewalk from parking lot to the pavilion

- Flag pole with spot light
- Permanent signage describing the rental process and general rules
- Tetherball pole
- Gaga pit
- New split rail sections around the parking lot
- Gravel for dugouts
- Repaint the bleachers
- Pave back parking lot
- Possible pickle ball court in area of back lot

Get fireman's association, pcba to volunteer to help + other volunteers

Fireman's Field Upgrade Project:

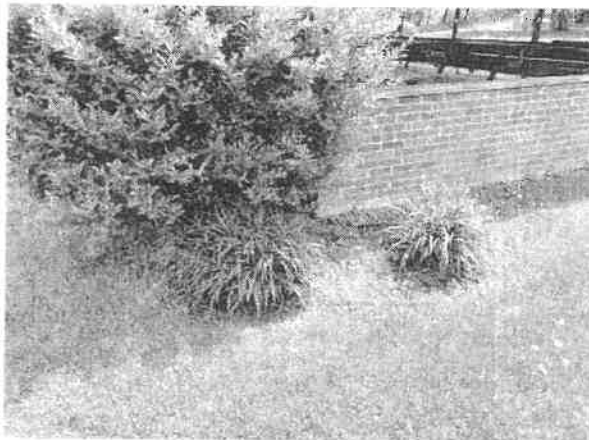
Section I: Objectives:

- A. To improve a unique and existing Village owned park location that has been minimally maintained and largely neglected over the years
- B. To undertake a project to strategically utilize Village resources to provide a modern, multi-use, recreational green space experience to all community residents and guests.
- C. To make simple, basic, and logical improvements to Fireman's Field park that will have a profound impact on the recreational experience and visual esthetics
- D. Utilize the Village Street department alongside willing volunteers to complete the project in a timely and cost efficient manner

Section II: Proposed Improvements:

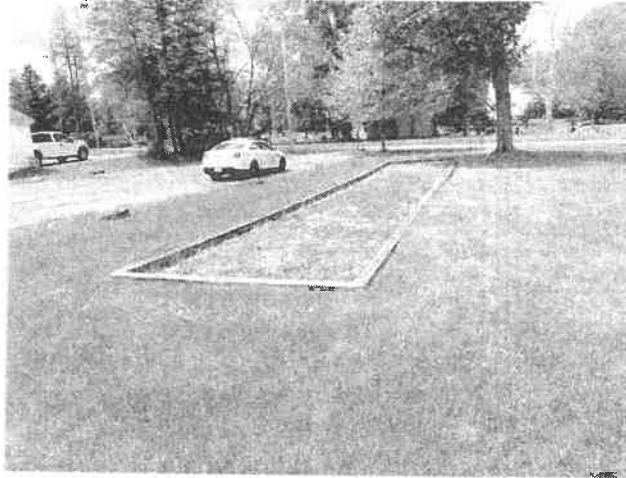
A. **Pavilion Landscaping:**

- Re-establish the landscaping surrounding the Pavilion
 1. Materials:
 - Liner (~\$100)
 - River Rock (~\$200)
 - Solar Up-lighting (~\$150)
 2. Weeding
 3. Shrub trimming



B. **Bocci Court:**

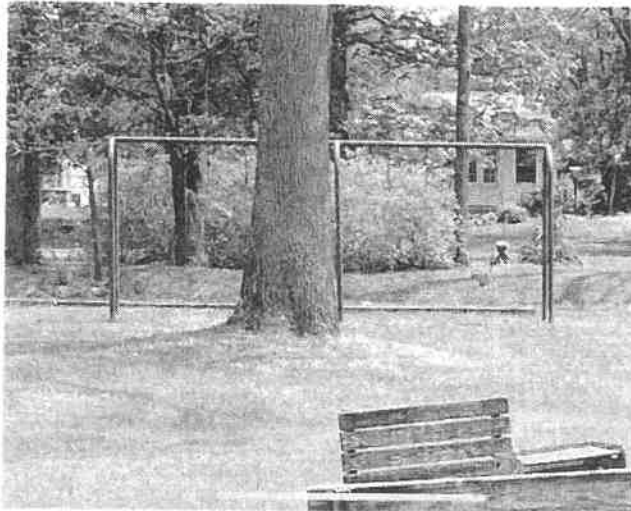
- Approach:
 1. Scrape and re-grade existing gravel using Village equipment
 2. Add a new layer of fresh pea gravel (~\$200)
 3. Sand the wood outline to reduce splintering sections (~\$50)
 4. Build a wooden Score Board (~\$100 – materials + paint)



C. Swing Set Area:

- Approach:

1. Scrape and Paint existing structure (~\$50)
2. New Swings – 4 (~\$150)
3. Add topsoil to the existing holes under the swings
4. Create a 4" x 4" wood perimeter island and fill with mulch or wood chips (~\$350)



D. Volley Ball Court:

- Approach:

1. Churn and re-grade what is left of the old sand
2. Treat and lay fresh sand (~\$300)
3. Remove existing wooden benches
4. Install a new net (~\$50)



E. Park Benches:

- Approach:
 1. Remove existing, decaying, unsound wooden benches (4)
 2. Install new benches:
 - 4 Total; ~\$500 per bench; Total = \$2,000
 - Locations:
 - One of each side of the volleyball court
 - One on each side of the Bocci Court



F. New Connector Sidewalk:

- Approach:
 1. Build a sidewalk from the parking lot to the Pavilion to increase handicap accessibility
 2. Currently you need to go through the uneven yard which is usually very wet in certain spot to reach the pavilion from the parking lot adjacent to the ball field

3. Village street department can complete the work
4. Price: ~ \$1,300

G. Parking Lot:

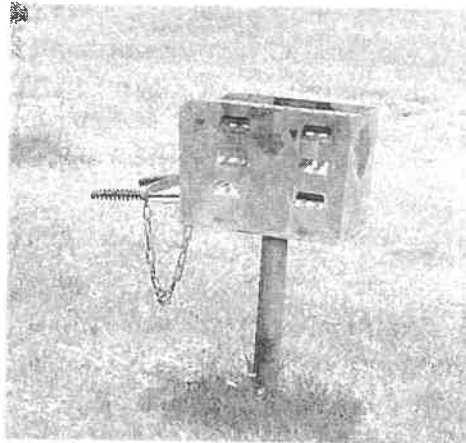
- Approach:
 1. Replace missing or rotten split rail fence posts
 2. Reseal parking lot
 3. Re-stripe parking lot
 4. Add 3 handicap spaces near the new sidewalk location
 5. Replace the rotten or missing wood planks around the dumpster
 6. Price: ~\$1,500

H. Baseball Field:

- Approach:
 1. Add new gravel to the inside of the dugouts (~\$150)
 2. Sand and paint bleachers (~\$100)
 3. Install a flag pole near the road/parking lot (~\$250)

I. Grills:

- Approach:
 1. Try to salvage current grills (pretty bad shape, Russ said he would try to do something with them first)
 2. Replace if necessary (4)
 3. Price: (~\$150 per grill = ~\$600)

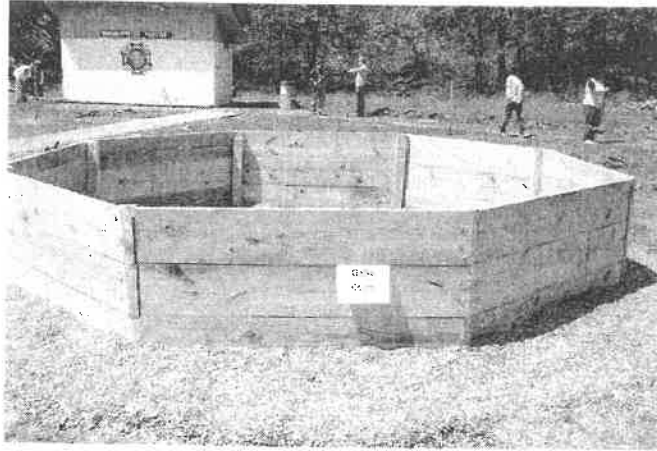


J. Signage:

- Approach:
 1. Design and install new signage regarding general park rules and rental process (Currently very few people know anything about either of these)
 2. Price: ~\$250

K. Future Potential Recreational Additions:

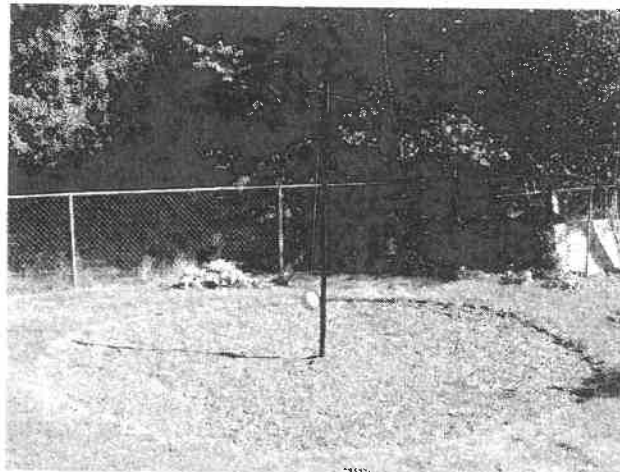
- Build a gaga pit



- Build a Pickle Ball Court (on old graveled section)



- Install a tether ball pole



Section III: Total Cost:

- A. *Including all projects listed above (not future projects) the total cost will be no greater than **\$8,000***