

Poland Village Council
REGULAR SESSION
Tuesday, July 20th, 2021

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland, Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday July 20th, 2021.

Caucus meeting called to order at 7:00 p.m.

Mr. Thompson presents the Emergency Ordinance to request and receive the American Rescue Plan funding. Mr. Macejko explains it's for government entities with under 50,000 residents.

Mr. Thompson announces he will ask to pass the American Legal Publishing updated ordinance-second reading. Along with the sidewalk ordinance (third reading).

Mr. Macejko presents a resolution authorizing the mayor to sign contract with IWorq, also requests that if it is possible to make two payments.

Mrs. Morgan speaks about funding for celebrate Poland, with a possible donation up to \$5,000.

Mr. Thompson introduces Dave Smith to discuss a short report from the HINE fund. They wanted to take inventory of all the trees on Village Green and contracted with Tim King to do a drone fly over mapping. He also provided a coordinate map of trees and Hine will be having someone identify each tree.

Mr. Thompson presents Juneteenth has been declared a paid holiday, also first reading for exterior property maintenance ordinance.

Mr. Clavin presents zoning report. (See Attached)

Chief Beatty presents streets and police report. (See Attached)

Mr. Canter presents the bank reconciliations and minutes passed to everyone along with payment listing.

Mayor Timothy Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Mayor Sicafuse opened the meeting with the Pledge of Allegiance.

Roll Call was taken with the following Members present:

Mr. Christopher Graff, Member of Council
Mr. Anthony Lattanzio, Member of Council-Absent
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mr. Michael Thompson, Member of Council
Mr. James Walkama, Member of Council
Mr. Timothy Sicafuse, Mayor
Also present were:
Mr. Robert Canter, Fiscal Officer

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Atty. Jay Macejko, Solicitor

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to excuse Mr. Lattanzio.
Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

1. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Morgan** and seconded by **Mr. Graff** for the minutes dated June 15th
Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

Notification of Upcoming Meetings and Events to the Public and the News Media.

Committees

Blupr: 07/17/2021 6:45 p.m. Village Hall
Finance: Nothing Set.
Legislation: 07/17/2021 @ 6:15 p.m. Village Hall
Police: 07/17/2021 @ 6:30 p.m. Village Hall
Streets: 07/17/2021 @ 6:45 p.m. Village Hall

Boards and Commissions

Architectural Review Board 08/02/2021 @ 7:00 p.m. Village Hall
Planning Commission 07/22/2021 @ 7:00 p.m. Village Hall
Board of Zoning Appeals N/A
Western Reserve Joint Fire District 08/11/2021 @7:00 p.m. at Station 93
Poland Municipal Forest Board 07/27/2021 @ 7:00 p.m. Village Hall-Regular Meeting
Hine Memorial Fund Board 09/16/2021 @ 9:00 a.m. Poland Presbyterian Church

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday August 17th, 2021 at Poland Village Town Hall

2. Report from the Mayor- Timothy Sicfuse-

Mr. Sicfuse informs council on June 21st at 7 p.m. at Village Hall there will be strategic planning presentation to the community. ARPA discussion, discussion has started on what the village can spend the funds on. Mayor has put onto agenda 12 Poland Manor. Mayor spoke with owner of 12 Poland Manor. His permit expired on June 30th.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Moffie** to accept the Mayor's report.
Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

3. Report from the Fiscal Officer- Robert Canter.

Mr. Canter reported in caucus but he also spoke about Ohio Deferred Comp, which is comparable to an IRA, will cost the village nothing to participate and passed out information for members to look over.

A motion was made by **Mr. Graff** and seconded by **Mr. Thompson** to accept Fiscal Officer's report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

4. Report from the Zoning Administrator -Timothy Clavin.-

Mr. Clavin reported in caucus. (see attached)

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Zoning Administrator's report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

5. Report from the Chief of Police and Street Commissioner- R.D. Beatty.

Submitted in writing. See Attached.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Chief of Police and Street Commissioner's report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

6. Report from Engineer-liaison (ms)- Martha Morgan

Mrs. Morgan reports she received back the cost estimate for the bridge repair from MS Consultants.

A motion was made by **Mr. Moffie** and seconded by **Mr. Graff** to accept the Engineer-liaison report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

7. Report from the solicitor- Jay Macejko

Mr. Macejko reports he spoke with two separate state agencies regarding the flooding and trying to get relief for some of the residents. He is working on some temporary vendors requirements for a food truck that will be in the village in August.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Moffie** to accept the Solicitor's report.

Vote: Moffie, Graff, Walkama, Morgan, Thompson - yeas. Motion moves 5-0.

8. Reports from outstanding committees of council.

A.) Finance, Wage, Audit & Insurance Committee- They met last night they discussed quickly the possible recommended uses for ARP money. Spoke about Celebrate Poland and financing zoom. Discussion about some items for the forest.

A motion was made by **Mr. Moffie** and seconded by **Mr. Thompson** to accept the Finance, Wage, Audit & Insurance Committee report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

B.) Legislation Policy Committee- Mrs. Morgan reports they met tonight, forward on to the solicitor the recommendations from the planning commission regarding the short term rentals.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Legislation Policy Committee report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

C.) Police & Fire Committee- Nothing to report.

E.) Streets, Sidewalks & Drainage Committee- Nothing to report.

F.) Building, Lands, Utilities, Parks & Recreation Committee- Mr. Thompson reports about a letter he received for the village engineer about a piece of the village green where a telephone pole will have to be moved.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Moffie** to accept Building, Lands, Utilities, Parks & Recreation Committee report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

Reports from Boards

A. **Planning Commission**- Mr. Moffie reports they met June 16th, small discussion about vacation rentals, spoke about the strategic planning.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Graff** to accept Planning Commission report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

B. **Board of Zoning Appeals**- Nothing to report.

C. **Architectural Review Board**- No meeting in July, next meeting will be August 2nd.

D. **Forest Board**- Nothing to report.

E. **Hine Memorial Board**- Mr. Thompson reports had their annual report the Hine trust fund is over \$800,000.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Moffie** to accept the Hine Memorial Board report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

F. **Western Reserve Joint Fire District, Board of Trustees**- Mr. Thompson reports Station 93 is almost done, and Austintown is now dispatching for us.

A motion was made by **Mr. Graff** and seconded by **Mrs. Morgan** to accept the Western Reserve Joint Fire District report.

Vote: Moffie, Graff, Walkama, Thompson, Morgan - yeas. Motion moves 5-0.

9. Reports from Special Committee.

Planning meeting will be tomorrow night.

10. Communications from Poland Village Residents –

Ken Adams (Father is representing him) Johnston Place, his son's house was flooded due to the road being repaved and elevated

Don Phillips 27 Poland Manor, asks the council not to buy into Barnhizer, he will tell you whatever you want to hear, and will not finish the project.

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Tuesday, July 20th, 2021

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Jenny Phillips 27 Poland Manor, she has heard everything you said tonight, this is not fair for the people living on Poland Manor. She would like a refund on her taxes, this individual is causing their values to go down and not finishing his house. She states it is time to be serious, to be a governing body.

Elinor Zedaker 70 Poland Manor, she informs council of the overgrown shrubs that are obstructing the sidewalks. She asks if anyone knew if the B. Mitchell stadium benches are going to be removed, and if Covid money could help pay for dog sanitary bags in the forest. She spoke about a neighbor from years ago who had to sell their house due to 12 Poland Manor.

Joan Smith 320 North Main Street, wants to give her support to her friends in Poland Manor.

Mark Thompson College Street, speaks about new tools to address these issues.

11. New Business -

12. Old Business - Small discussion over the owner from 12 Poland Manor on what to do as for fines and finish repairs of the structure.

13. Motions, Ordinances, and Resolutions -

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to waive the three readings and declaring an emergency for an ordinance authorizing fiscal officer to apply for and accept any eligible funding from the US Department of the Treasury authorized under the American rescue plan act including but not limited to reimbursing the village for any revenue loss for given years 2020-2024 and for any additional losses related to Covid-19 pandemic.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, - yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** for an ordinance authorizing fiscal officer to apply for and accept any eligible funding from the US Department of the Treasury authorized under the American rescue plan act including but not limited to reimbursing the village for any revenue loss for given years 2020-2024 and for any additional losses related to Covid-19 pandemic and declaring an emergency.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, - yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** for the council to authorize the mayor to enter contract with IWorq.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, - yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** for council to authorize the donation of \$5,000 from Covid funding to Celebrate Poland.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, - yeas. Motion moves 5-0.

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A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to waive three readings and declaring an emergency for an resolution declaring the month of June to be pride month.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** declaring the month of June to be pride month and declaring an emergency.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to waive three readings and declaring emergency for an resolution declaring the date 19th of June to be Juneteenth in compliance with federal law.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** for resolution declaring the date 19th of June to be Juneteenth in compliance with federal law.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to move a passage of a resolution dated of June 19th, 2021 to be Juneteenth to bring us in compliance with federal law.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to waive three readings and declaring emergency for an ordinance repealing and replacing 270.07 passed August 3, 1999 by ordinance 1113-99 and declaring emergency pertaining to changing the holidays for full time employees to reflecting the ordinance just passed.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** for an ordinance repealing and replacing 270.07 passed August 3, 1999 by ordinance 1113-99 and declaring an emergency pertaining to changing the holidays for full time employees to reflecting the ordinance just passed.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to waive three readings and declaring an emergency for an ordinance repealing and replacing 270.08 passed January 2, 1996 by ordinance 1004-96 and declaring emergency pertaining to changing the holidays for part time employees.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** for an ordinance repealing and replacing 270.08 passed January 2,1996 by ordinance 1004-96 and declaring emergency pertaining to changing the holidays for part time employees.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

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REGULAR SESSION
Tuesday, July 20th, 2021

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A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to waive three readings and declaring an emergency for a resolution dedicating the green space surrounding Fireman's Field and park as Riverside Park.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** for a resolution dedicating the green space surrounding Fireman's Field and park as Riverside Park and declaring an emergency.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to move the first reading of an ordinance amending codified ordinance 1460.01 of the ordinances of the village of Poland, as enacted on May 4, 2004 under ordinance 1233-04, to better address exterior property maintenance issues in the village.

Roll Call Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

14. Second & Third Reading-

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** for a second reading of an ordinance to approve the editing and inclusion of certain ordinances as parts of the various component codes of the codified ordinances; to provide for the adoption and publication of new matter in the updated and revised codified ordinances; to repeal all sections of the codified ordinances and all ordinances and resolutions in conflict with the updated and revised codified ordinances.

Vote: Thompson, Graff, Moffie, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** for a third reading of an ordinance repealing current version ordinance of 1020.07 in its entirety and enacting in its place a revision ordinance 1020.07 of the sidewalk ordinance, final reading.

Roll Call Vote: Thompson, Graff, Walkama, Morgan, – yeas. NO- Moffie. Motion moves 4-1.

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

15. Presentation of Bills –

- a. A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to pay outstanding bills.

Vote: Moffie, Graff, Walkama, Thompson, Morgan – yeas. Motion moves 5-0.

16. Questions from the Media –

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REGULAR SESSION
Tuesday, July 20th, 2021

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17. Remarks by Council and the Mayor:

- A. Mr. Thompson- No Comment
- B. Mr. Lattanzio- Absent
- C. Maratha Morgan- No Comment
- D. Mr. Moffie- No Comment
- E. Mr. Graff- feels for the residents of Poland Manor.
- F. Mr. Walkama- No Comment

18. A motion was made by **Mr. Thompson** seconded by **Mrs. Morgan** to enter executive session to discuss employment and or compensation of a public employee at 9:00 p.m.

Roll Call Vote: Moffie, Graff, Walkama, Thompson, Morgan – yeas. Motion moves 5-0.

19. A motion was made by **Mr. Thompson** seconded by **Mrs. Morgan** to exit executive session at 9:10 p.m.

Vote: Moffie, Graff, Walkama, Thompson, Morgan – yeas. Motion moves 5-0.

20. A motion was made by **Mr. Thompson** seconded by **Mrs. Morgan** to move Officer Rodney Knight from part time status to full time status in the police department.

Vote: Moffie, Graff, Walkama, Thompson, Morgan – yeas. Motion moves 5-0.

21. A motion was made by **Mr. Moffie** seconded by **Mrs. Morgan** to adjourn meeting at 9:11 p.m.

Roll Call Vote: Moffie, Graff, Walkama, Thompson, Morgan – yeas. Motion moves 5-0.



July 20th, 2021

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, August 17th, 2021**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*

REGULAR POLAND VILLAGE COUNCIL MEETING
July 20, 2021

CAUCUS @ 7:00 P.M.
MEETING @ 7:30 P.M.

AGENDA

Emergency Ordinance to request and receive the American Rescue Plan (ARP)
(MT)

American Legal Publishing update ordinance-Second reading (MT)

Sidewalk ordinance-Third reading (MT)

Authorization for Mayor to Sign Contract with IWorq(JM)

Celebrate Poland Funding (MM)

Extend ment 1st reading

Dave Smith
10:10
13:25
15:30

The meeting will be held at Poland Village Town Hall, 308 S. Main Street, Poland, OH 44514.

35-100.
36-executive

**Zoning Report
7-20-2021**

1. Zoning Permits requested or issued:

a.	1082.....37 Audubon Ln	swimming pool.....	\$100.00
b.	1083.....82 Poland Manor.....	fence.....	\$70.00
c.	1084.....4 Windemere Pl	swimming pool.....	\$100.00
d.	1085.....11 Centennial Dr.....	fence	\$70.00
e.	1086.....211 Evergreen Dr.....	2 nd floor addition	\$420.00
f.	1087.....34 Marion Dr.	fence	\$70.00

Total \$830.00

2. I provided council with an initial proposal for the cloud based zoning software through IWORQ Systems. This is a software program that allows for permit management and code enforcement through a web format cloud based system. This system tracks property information, inspections, violations, fees, and activities and stores it all in a cloud based system that allows for configurable reporting. An annual subscription will run \$3,000 with a setup fee the first year of \$2,000 to upload county GIS data and perform any needed data conversion. Parcel information would be uploaded quarterly. Currently all this is done in paper format only. Several area communities use this system (including Poland Township and Struthers) and say it works well. I have discussed with Maureen O'Neil Farris who also met with and viewed the system virtually and we are both highly in favor of obtaining this system. I have also obtained the addition of the premium data package at no cost for life of our agreement (\$500 annual upgrade) as long as we submit our agreement prior to 7/23/2021. This will allow us 100GB of picture storage. Legal counsel has reviewed and will report. I am asking that the agreement be signed today.

3. The Architectural Review Board meeting scheduled for Monday July 12, 2021 was cancelled due to no new business. I have been corresponding with Philadelphia sign for TCF/ Huntington Bank signage replacement. The next Architectural Review Board is scheduled for Monday August 2, 2021 at 7:30 PM at village hall with discussion beginning at 7.

4. The Planning Commission met Wednesday June 16th, 2021. A review of the Strategic plan was done and it was decided a public review should be done and the Planning Commission decided to host a review of the plan for the public at the start of the next meeting which is scheduled for Wednesday July 21, 2021 at 7 PM at village hall.

5. Code Enforcement

As Maureen is here I will let her give an update as to any specifics. She also is highly anticipating iWorQs as a means to manage cases. We had a slight setback on obtaining a village owned cell phone for zoning enforcement through FirstNet/AT&T on their end. We are hoping for all approvals and paperwork any day now. I am rewording/clarifying chapter 1278 as it pertains to

parking and designated parking areas in residential R1 areas to submit to Planning for consideration. I would like to remove any ambiguity on parking areas and also remove gravel as an approved substrate for parking entirely or at a minimum any area in public view. In my term as zoning administrator anytime a parking area is installed using gravel we have received complaints.

Timothy S. Clavin
Poland Village Zoning Administrator

VILLAGE of POLAND
Property Code Enforcement
Maureen O'Neil

1. Initial cases: 12 plus 30 additional. Notice of violation or Administrative penalty issued.
 - a. Have received feedback/made contact with all but 6.
 - b. 2 are in full compliance (TIM did the complete case.)
 - c. 13 have made *some* improvements, not full compliance
 - d. 5 properties: the owner is deceased.
 - e. 2 others that have not responded are going through divorce.
 - f. Several property owners are elderly and may need assistance in gaining compliance.
 - g. I have met 2 on site as they showed me their plan for repairs.
 - h. Identified 3 vacant structures. Initiated case. Online search for status of owner.
2. I will be able to give you a better breakdown of total inspections once Iworq is in place.
 - a. Each case includes the following activities:
 - i. Multiple inspections, photographs, form completion and data management of these activities.
 - ii. Phone calls and texts must be logged.
 - iii. Search for ownership when the owner does not respond. I do a thorough search of public records and other online tools to track down owners and make contact.
3. Completed new rental property registration form and registration form.
4. Consulted with Iworq representative for training and to answer contract questions.
5. Creating the necessary info to be used by Iworq to populate our database.
6. Appeared at arraignment at Struthers Municipal Court on criminal citation
7. Responded by phone to multiple neighbor complaints. Formed partnerships that assisted me in gaining owner information and progress updates.
8. Continue surveying the Village as a whole to identify areas where public education is needed related to regular maintenance. And also for the condition of the sidewalks. I have started to log those in the poorest condition.
9. Almost daily contact with Tim Clavin. We are sharing info back and forth until our data and code enforcement phone are in place.

Report to Council for 07-20-2021

Police

1. See the attached letter from Matthew Martinez. I request a brief discussion to discuss personnel.
2. Charles Butch and I have had discussions with our Solicitor reference law pertaining to vacation carry-over from another department.
3. I received a copy of our budget midyear and things seem to be ok.

Streets

1. ^{An employee} [REDACTED] was off with a "back muscle strain" on 06-21-2021.
2. Spent time cleaning out the following drainage areas. (prior to last Friday's rain!)
 - a. Sheridan Road detention areas
 - b. Windemere
 - c. Orchard Drive area
 - d. Various catch basins as needed
3. We rebuilt a catch basin in the road at Diana Drive and Edna Street. It was probably damaged by heavy trucks running over it.
4. The street department was out Friday evening to help with and access flooding in the Village. A flash flood warning was issued. While there was flooding, all storm sewer lines were open and taking water. The water quickly receded after the heavy rain stopped. Also thanks to Mike Koenig for his assistance.
5. Received water complaints from Johnston Place and Sheridan Road.

Respectfully submitted,

Chief R. D. Beatty

Timothy D. Sicafuse, Mayor

Councilmembers:

J. Michael Thompson –
President

Christopher Graff
Anthony Lattanzio
Samuel Moffie
Martha Morgan
James Walkama

Robert Canter
Fiscal Officer

VILLAGE OF POLAND

308 South Main Street
Poland, Ohio 44514

Atty. Joseph R. Macejko, Solicitor

R.D. Beatty, Chief of Police

Timothy S. Clavin
Zoning Administrator

R.D. Beatty, Street Commissioner

Susan Guillard
Administrative Assistant

Mayor's Report July 21, 2021

Next Strategic Planning meeting 7/22 at 7:00 PM

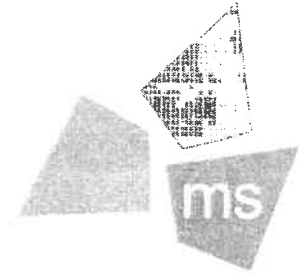
Barnhizer/12 Poland Manor discussion - permit run out on 6-30. ISSUED STOP WORK ORDERS.
- HE is threatening federal lawsuits.

ARPA discussion - maybe find some shut off valves for residents who get flooded.

ms consultants, inc.

engineers, architects, planners

133 East Federal Street
Youngstown, OH 44503-1621
t: 330-744-8321
f: 330-744-5233
www.msconsultants.com



July 8, 2021

Mayor Tim Sicafuse
Village of Poland
308 South Main Street
Poland, OH 44514

RE: Yellow Creek Pedestrian Bridge Inspection Report

Dear Mayor Sicafuse:

This letter provides our report containing the findings of our visual inspection and field measurements of the Yellow Creek Pedestrian Bridge in the Poland Municipal Forest. The bridge was inspected on May 17, 2021.

Here is a list of the most notable deficiencies:

1. Severe section loss of steel beam web near each end of the structure. Refer to Photo Nos. 1 and 2 of Appendix A of this letter.
2. Broken welds between steel beam and moment plate on bottom flange due to pack rust. Refer to Photo No. 3 of Appendix A of this letter.
3. Scour at footing of west abutment. Refer to Photo No. 4 of Appendix A of this letter.
4. Damaged vertical support member with missing bolts for railing. Refer to Photo Nos. 5 and 6 of Appendix A of this letter.
5. Rotten or missing wood blocking support for sanitary sewer. Refer to Photo Nos. 7 and 8 of Appendix A of this letter.
6. Some section loss of a few floor beams.
7. Pack rust and broken welds between floor beams and sanitary line support beam. Refer to Photo No. 9 of Appendix A of this letter.

Base on the above, we recommend that the bridge be closed to pedestrian traffic and be replaced with a similar galvanized steel structure including structural supports for the sanitary sewer. It is recommended that the sanitary sewer be replaced with 24-inch, insulated ductile iron pipe. The existing bridge abutments and piers can be reused. An estimate of probable construction cost is included as Appendix B of this letter. Additional miscellaneous photos are included in Appendix C of this letter to support the above narrative.

Mayor Timothy Sicafuse
Yellow Creek Pedestrian Bridge Inspection Report
July 8, 2021
Page 2

After the Village's review of the attached information, please contact me with any questions or request for additional information.

Sincerely,



Gary J. Diorio, P.E.
Project Manager

cc: Poland Village Council and Administration
Mr. Patrick T. Ginnetti, P.E., P.S., Mahoning County Engineer

APPENDIX A

BRIDGE INSPECTION PHOTOS

APPENDIX B

ESTIMATE OF PROBABLE CONSTRUCTION COST

**ENGINEER'S ESTIMATE OF PROBABLE
CONSTRUCTION COST**

CLIENT: VILLAGE OF POLAND
 PROJECT: YELLOW CREEK PEDESTRIAN BRIDGE REHABILITATION PROJECT
 ms JOB #: 61-20599-00
 PREPARED: GJD 7-Jul-2021
 CHECKED: GJD 7-Jul-2021

BID	ITEM #	SPEC #	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	INSTALLED COST
	1	624	MOBILIZATION	1	LS	\$ 15,000.00	\$ 15,000.00
	2	201	CLEARING AND GRUBBING	1	LS	\$ 8,000.00	\$ 8,000.00
	3	614	MAINTAINING TRAFFIC	1	LS	\$ 5,000.00	\$ 5,000.00
	4	670	EROSION CONTROL - YELLOW CREEK	1	LS	\$ 12,000.00	\$ 12,000.00
	5	623	CONSTRUCTION STAKING	1	LS	\$ 3,000.00	\$ 3,000.00
	6	659	TOPSOIL, SEEDING, AND MULCHING	1	LS	\$ 3,000.00	\$ 3,000.00
	7	202	REMOVAL OF STRUCTURES AND OBSTRUCTIONS - FENCING ROCK WALLS, ETC. FOR ACCESS	1	LS	\$ 8,000.00	\$ 8,000.00
	8	209	LINEAR GRADING	2	STA	\$ 500.00	\$ 1,000.00
	9	202	REMOVAL OF EXISTING PEDESTRIAN BRIDGE STRUCTURE	1	LS	\$ 20,000.00	\$ 20,000.00
	10	SPECIAL	PURCHASE NEW GALVANIZED STEEL PEDESTRIAN BRIDGE, COMPLETE WITH SANITARY SEWER SUPPORT SYSTEM	1	EACH	\$ 200,000.00	\$ 200,000.00
	11	666	PRUNING EXISTING TREES	1	LS	\$ 5,000.00	\$ 5,000.00
	12	611	REPLACEMENT OF SANITARY SEWER WITH DUCTILE IRON 24-INCH, ODOT 748.01, TYPE C CONDUIT, INCLUDING BYPASS PUMPING.	180	FEET	\$ 500.00	\$ 90,000.00
	13	SPECIAL	INSTALLATION OF NEW PEDESTRIAN BRIDGE, COMPLETE, AS PER MANUFACTURER'S INSTRUCTIONS.	1	LS	\$ 190,000.00	\$ 190,000.00
	14	2	SANITARY MANHOLES	2	EACH	\$ 4,000.00	\$ 8,000.00
	SUB-TOTAL	SUM			SUB-TOTAL	\$	\$ 568,000.00
			BASE BID CONSTRUCTION SUB-TOTAL			\$	\$ 568,000.00
			CONTINGENCIES		10%	\$	\$ 56,800.00
			BONDING & INSURANCE		2%	\$	\$ 11,200.00
			BASE BID CONSTRUCTION TOTAL			\$	\$ 636,000.00

This Estimate of Probable Cost is based on the best available information, experience and qualifications, and represents the Engineer's best judgment. The Engineer does not guarantee that the actual total project cost will not exceed the above Estimate

