

Poland Village Council
REGULAR SESSION
Tuesday, September 21st, 2021

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, September 21st, 2021

Mrs. Morgan is present to speak about a possible ARP fund usage proposal from finance committee. Recommended to speak about this in executive session.

Mr. Sicafuse spoke for Robert Canter (whom was absent) regarding the third readings of Aqua Ohio water ordinance and third reading of Ohio Deferred Compensations resolution. Mr. Sicafuse also informed about the typo for the ordinance paving fund, the contract says in the amount of \$126,000 instead of \$128,000 with a \$3,800 fee, we will agree to pass amount not to exceed \$132,632.

Mr. Clavin is present to give zoning report. (see attached).

Mrs. Morgan proposes having an agenda available due to resident's requests.

Mr. Macejko is present to give his report which addressed zoning questions, our zoning department is out there and getting things done.

Rob Dunham is present to speak about the live streaming of council meetings. It will be a large investment for council and perhaps cost prohibitive.

Mr. Sicafuse is present to discuss a meeting on Thursday to start gathering investors for purchasing the Poland Union School. They would like to be able to make it into something else and not have it torn down. Last week went out to a resident's house and Gary Diorio from MS Consultants is looking into what can be done about the road; when it rains the water from the road floods the residence.

Caucus meeting called to order at 7:00 p.m.

Mayor Timothy Sicafuse called the REGULAR MEETING to order at 7:00 p.m.
Mayor Sicafuse opened the meeting with the Pledge of Allegiance.

Roll Call was taken with the following Members present:

Mr. Christopher Graff, Member of Council
Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mr. Michael Thompson, Member of Council-Absent
Mr. James Walkama, Member of Council
Mr. Timothy Sicafuse, Mayor
Also present were:
Mr. Robert Canter, Fiscal Officer-Absent
Atty. Jay Macejko, Solicitor

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A motion was made by **Mrs. Morgan** and seconded by **Mr. Graff** to excuse Mr. Thompson and Mr. Canter.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan - yeas. Motion moves 5-0.

1. Acceptance of Minutes of Previous Meeting(s)

Not Available

Notification of Upcoming Meetings and Events to the Public and the News Media.

Committees

Blupr:	<u>10/05/2021 @ 6:45 p.m. Village Hall</u>
Finance:	<u>N/A</u>
Legislation:	<u>10/19/2021 @ 6:15 p.m. Village Hall</u>
Police:	<u>10/05/2021 @ 6:30 p.m. Village Hall</u>
Streets:	<u>10/19/2021 @ 6:30 p.m. Village Hall</u>

Boards and Commissions

Architectural Review Board	<u>10/04/2021 @ 7:00 p.m. Village Hall</u>
Planning Commission	<u>10/20/2021 @ 7:00 p.m. Village Hall</u>
Board of Zoning Appeals	<u>N/A</u>
Western Reserve Joint Fire District	<u>10/12/2021 @ 7:00 p.m. at Station 93</u>
Poland Municipal Forest Board	<u>09/28/2021 @ 7:00 p.m. Village Hall-Regular Meeting</u>
Hine Memorial Fund Board	<u>10/09/2021 @ 9:00 a.m. Poland Presbyterian Church</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday October 5th, 2021 at Poland Village Town Hall

2. Report from the Mayor- Timothy Sicafuse-

Reported in caucus. He would like to make a recommendation to fill the street commissioner position with Tim Clavin.

A motion was made by **Mr. Graff** and seconded by **Mrs. Morgan** to accept the Mayor's report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan - yeas. Motion moves 5-0.

3. Report from the Zoning Administrator -Timothy Clavin.-

Mr. Clavin reported. (see attached)

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the Zoning Administrator's report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan - yeas. Motion moves 5-0.

4. Report from the Fiscal Officer- Robert Canter.

Absent from meeting,

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5. Report from the solicitor- Jay Macejko

Reported in caucus.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Lattanzio** to accept the Solicitor's report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan, - yeas. Motion moves 5-0.

6. Report from the Chief of Police - Little to report, he spoke with other officer's and everything is staying on track. Chief spoke with Cindy Best from Celebrate Poland and they have proper staffing available for Celebrate Poland event,

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the Chief of Police report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan, - yeas. Motion moves 5-0.

7. Report from the Street Commissioner- Mr. Clavin read report. See Attached Report.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Walkama** to accept the Street Commissioner report

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan, - yeas. Motion moves 5-0.

8. Report from Engineer-liaison (ms)- Martha Morgan

Mrs. Morgan reports she touched base with Gary from MS Consultants and the Architectural Review Board after the school changed the traffic pattern and requested there be a streetlight at the end of Courtland.

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to accept the Engineer report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan- yeas. Motion moves 5-0.

9. Reports from outstanding committees of council.

A.) Finance, Wage, Audit & Insurance Committee- Mrs. Morgan reports the Finance Committee met on September 14th, and Bob informed them what to do to certify the account for total approbation, which everything will need to be done by the end of the year.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the Finance, Wage, Audit & Insurance report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan - yeas. Motion moves 5-0

B.) Legislation Policy Committee- Mrs. Morgan reports they want to review the guest house committee and made sure copies were given out.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Moffie** to accept the Legislation Policy report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan - yeas. Motion moves 5-0.

C.) Police & Fire Committee- Nothing to report.

D.) Streets, Sidewalks & Drainage Committee- Mr. Lattanzio reports they met tonight, went over Mr. Clavin's report, also discussed about getting contractors for the sidewalk project.

A motion was made by Mrs. Morgan and seconded by Mr. Walkama to accept the Streets, Sidewalks & Drainage Committee report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan - yeas. Motion moves 5-0.

E.) Building, Lands, Utilities, Parks & Recreation Committee- Nothing to report.

Reports from Boards

A. **Planning Commission**- Nothing to report.

B. **Board of Zoning Appeals**- Nothing to report.

C. **Architectural Review Board**- Nothing to report.

D. **Forest Board**- Nothing to report.

E. **Hine Memorial Board**- Mr. Walkama reports they have identified all the trees on the green.

A motion was made by Mrs. Morgan and seconded by Mr. Graff to accept the Hine Memorial report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan - yeas. Motion moves 5-0.

F. **Western Reserve Joint Fire District, Board of Trustees**- Mr. Clavin reports the next meeting will be October 12 and it's a combination of open house and meeting (station 93). Because of a large grant, the fire departments and police were able to purchase radios so they will be able to communicate with everyone on one server.

A motion was made by Mrs. Morgan and seconded by Mr. Graff to accept the Western Reserve Joint Fire District report.

Vote: Moffie, Graff, Walkama, Lattanzio, Morgan - yeas. Motion moves 5-0.

10. Reports from Special Committee.

Nothing to report.

11. Communications from Poland Village Residents -

Elinar Zedaker 70 Poland Manor, is very happy to know how protected the residents are with the police department with the police chase going on two weeks ago.

Mr. Clavin gives update on 500 S. Main, spoke with the owner and his plans on this building is to open a B&B.

Robin Uler 424 South Main, spoke to council about truck traffic and speed of the vehicles as well as signage.

John and Janice 12 Riverside Drive, spoke to council about the cross walk by Riverside Drive and Main and Main; is a death trap for the pedestrians.

Rob Dunham 214 Edna, spoke about the truck traffic problems, as well.

Ken Adams 354 Johnston Place, gives thanks for stopping out and looking at the problem he presented to council at last meeting.

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12. New Business –

13. Old Business –

14. Motions, Ordinances, and Resolutions –

A motion was made by **Mr. Moffie** and seconded by **Mrs. Morgan** for council to appropriate up to \$25,000 from CARES money received for communication technology update for Village Hall.

Roll Call Vote: Graff, Moffie, Lattanzio, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mrs. Morgan** for the ODOT paving project not to exceed \$132,632 for street paving for the fall.

Roll Call Vote: Graff, Moffie, Lattanzio, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Moffie** to accept the mayor's appointment of Tim Clavin to the Street Commissioner with wage and salary to be determined.

Roll Call Vote: Graff, Moffie, Lattanzio, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to establish a position of assistant street commissioner.

Roll Call Vote: Graff, Moffie, Lattanzio, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Moffie** to accept the Mayor's appointment of Mr. Porterfield as assistant street commissioner.

Roll Call Vote: Graff, Moffie, Lattanzio, Walkama, Morgan, – yeas. Motion moves 5-0.

15. Second & Third Reading-

A motion was made by **Mr. Lattanzio** and seconded by **Mrs. Morgan** for a third reading of an ordinance establishing rates which Aqua Ohio incorporated shall furnish water to the village of Poland and its inhabitants thereof for and during the term January 1, 2022 and extending through December 31, 2025.

Roll Call Vote: Graff, Moffie, Lattanzio, Walkama, Morgan, – yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mrs. Morgan** for a third reading of a resolution adoptig of a plan under program by eligible employer for Ohio Deferred Compensation.

Roll Call Vote: Graff, Moffie, Lattanzio, Walkama, Morgan, – yeas. Motion moves 5-0.

DISCUSSION/REMARKS: None.
DISCUSSION/REMARKS: None.

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16. Presentation of Bills –

- a. A motion was made by **Mr. Graff** and seconded by **Mrs. Morgan** to pay outstanding bills.
Vote: Moffie, Graff, Walkama, Morgan – yeas. Motion moves 5-0.

16. Questions from the Media –

17. Remarks by Council and the Mayor:

- A. Mr. Thompson- Absent
- B. Mr. Lattanzio- No Comments
- C. Maratha Morgan- Thank you for a nice police update and street update, nice to see everyone.
- D. Mr. Moffie- Thank you everyone who showed up today.
- E. Mr. Graff-Thanks the residents for counting of the vehicles.
- F. Mr. Walkama- No Comments

18. A motion was made by **Mr. Lattanzio** seconded by **Mrs. Morgan** to enter executive session for certain personnel matters, including appointment, promotions, dismissal and compensation for a public employee or official.

Roll Call Vote: Moffie, Graff, Walkama, Lattanzio, Morgan – yeas. Motion moves 5-0.

Entered executive session at 8:20 p.m.

19. A motion was made by **Mr. Lattanzio** seconded by **Mr. Graff** to exit executive session and return to regular session at 8:35

Roll Call Vote: Moffie, Graff, Walkama, Lattanzio, Morgan – yeas. Motion moves 5-0.

20. A motion was made by **Mr. Lattanzio** seconded by **Mr. Graff** to adjourn meeting at 8:46 p.m.

Roll Call Vote: Moffie, Graff, Walkama, Lattanzio, Morgan – yeas. Motion moves 5-0.



September 21st, 2021

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, October 5th, 2021.** Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*

**Zoning Report
9-21-2021**

1. Zoning Permits requested or issued:

- a. 20210001.....101 Venloe..... fence.....\$70.00
- b. 20210002.....Water St.....replat.....\$100.00
- c. 20210003.....1 N. Main St.....sign.....\$100.00
- d. 20210004.....2 S. Main St.....sign.....\$100.00

Total \$370.00

2. Maureen and I continue to work closely with iWorqs to integrate our information into their system. We are meeting weekly with them and corresponding via email in between, working to getting the system up and running. Beginning to run permits through iWorQs. Maureen has all CE cases entered and we created a legacy section that will have all permits loaded in since I took office 2016 and 2017 already loaded.
3. The Architectural Review Board met Monday September 13, 2021. Two items were on the agenda. 1. Sign permit for Anello Jewelry 1 N Main St. was approved. 2. Sign permit for Huntington Bank 2 S. Main St. was also approved. The next Architectural Review Board is scheduled for Monday October 4, 2021 at 7 PM at Village Hall. Signage for Phoenix Physical therapy in Colonial Plaza will be discussed.
4. The Planning Commission met Wednesday September 15, 2021. A replat of the Mort property on Water St. was submitted. This is property on the creek side of Water St. across from Hill Dr. bordered between property listed with Mahoning County belonging to the cemetery on one side and a private owner on the other. Contiguous property owners were contacted. None raised objection or were present for the meeting. The replat was approved and I gave the prospective buyer a copy of the riparian setback ordinance as his plan is to acquire more property there and build a house. As there was confusion concerning the date of the meeting, this was the only topic.
5. Code Enforcement
The Village code enforcement line is in service. All calls/concerns relating to code violations or property complaints from residents can be directed to (330)506-4748. All residential and commercial permitting, Architectural Review Board submissions, Variance or Conditional Use Applications, Replats, and Board of Zoning Appeals issues should still be directed to me at village hall or my cell.
6. Dominion Energy project continues with the Yellow Creek crossing this week. It will be delayed due to weather and the need to remove a black locust tree on the Green Meadow side of the creek.

Timothy S. Clavin, Poland Village Zoning Administrator

**Street Department Activities
9-21-2021**

1. Grass cutting continues on Village maintained properties and Hine.
2. All new metal signage was installed at Firemen's Field Riverside Park. Dog waste signs are being ignored.
3. Price not to exceed \$650 were obtained from Austintown Fence for replacement rails for the missing/broken pieces of the split rail fence and new metal gates to close in open sections between backstop and dugouts (not standard size).
4. Starter was replaced on Kubota Tractor.
5. Hot Patching was done in the Manor and Windemere.
6. Call before you dig was contacted to mark the area in front of Premier Bank to possibly relocate the Historical Marker there. Awaiting Bank approval of new location.
7. Water pump on F550 (7.3L diesel) was replaced by Kerrs Automotive.

REGULAR POLAND VILLAGE COUNCIL MEETING
September 21, 2021

CAUCUS @ 7:00 P.M.
MEETING @ 7:30 P.M.

AGENDA

Possible ARP Fund Usage Proposal from Finance Committee (MM)

Aqua Ohio water ordinance (RC)

3rd Reading Ohio Deferred Compensations resolution (RC)

The meeting will be held at Poland Village Town Hall, 308 S. Main Street, Poland, OH 44514.

RFP meeting Thurs @ 11
VEN ADAMS

CLIN
REB: