

Poland Village Council  
REGULAR SESSION  
Tuesday, October 5th, 2021

308 South Main Street  
Poland, Ohio 44514-2082  
(330) 757-2112  
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, October 5th, 2021

**Caucus meeting called to order at 7:00 p.m.**

Mr. Thompson introduces Dave Smith of 320 N. Main Street, he is a member of the board for the Hine fund. Dave informs council during the summertime the Hine Fund commissioned a drone to fly over the Village green and help identify the kinds of trees planted.

Kyle Filicky informs council how he identified all the trees on the Village Green. He graduated Poland High School in 2010, attended West Minster college, and specializes in endangered plant surveys.

Mr. Lattanzio is present to introduce Mike Zembower 725 N. Main, to discuss "The Poland Express". Mr. Zembower established a nonprofit foundation called Rosalie's Footprints. Mr. Zembower is seeking concil's support for a community annual event.

Cindy best is present from Celebrate Poland. She presents an upcoming event in October to have a concert in the field and that should be able to help fund raise for Celebrate Poland in June.

Mayor Timothy Sicafuse called the REGULAR MEETING to order at 7:30 p.m.  
Mayor Sicafuse opened the meeting with the Pledge of Allegiance.

**Roll Call was taken with the following Members present:**

Mr. Christopher Graff, Member of Council  
Mr. Anthony Lattanzio, Member of Council  
Mr. Samuel Moffie, Member of Council-Absent  
Mrs. Martha Morgan, Member of Council  
Mr. Michael Thompson, Member of Council  
Mr. James Walkama, Member of Council-Absent  
Mr. Timothy Sicafuse, Mayor

Also present were:

Mr. Robert Canter, Fiscal Officer  
Atty. Jay Macejko, Solicitor

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to excuse Mr. Moffie and Mr. Walkama.

*Vote: Thompson, Graff, Lattanzio, Morgan - yeas. Motion moves 4-0.*

**1. Acceptance of Minutes of Previous Meeting(s)**

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the minutes dated September 7, 2021.

*Vote: Graff, Lattanzio, Morgan - yeas. Thompson-Abstain. Motion moves 3-1.*

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Notification of Upcoming Meetings and Events to the Public and the News Media.

**Committees**

Blupr: 11/3/2021 @ 6:45 p.m. Village Hall  
Finance: TBD  
Legislation: 10/19/2021 @ 6:15 p.m. Village Hall  
Police: 11/3/2021 @ 6:30 p.m. Village Hall  
Streets: 10/19/2021 @ 6:30 p.m. Village Hall

**Boards and Commissions**

Architectural Review Board 11/1/2021 @ 7:00 p.m. Village Hall  
Planning Commission 10/20/2021 @ 7:00 p.m. Village Hall  
Board of Zoning Appeals N/A  
Western Reserve Joint Fire District 10/12/2021 @ 7:00 p.m. at Station 93; open house will be held from 5 p.m.- 9 p.m. at Station 93.  
Poland Municipal Forest Board 10/26/2021 @ 7:00 p.m. Village Hall-Regular Meeting  
Hine Memorial Fund Board 11/18/2021 @ 9:00 a.m. Poland Presbyterian Church

**Council**

First and Third Tuesday monthly. Caucus at 7:00 p.m.  
Regular Meeting at 7:30 p.m. at Poland Village Town Hall  
Next Regular Meeting:  
Tuesday October 19<sup>th</sup>, 2021 at Poland Village Town Hall

**2. Report from the Mayor- Timothy Sicfuse-**

Halloween hours will be held on Halloween from 5 p.m.- 7 p.m. The preliminary reports for the 2022 district 6 paving project were submitted. Sidewalk project update with Gary Diorio who will set up the specs for the sidewalks along with requesting bids of companies.

A motion was made by **Mr. Graff** and seconded by **Mr. Lattanzio** to accept the Mayor's report.

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

**3. Report from the Zoning Administrator -Timothy Clavin.-**

Mr. Clavin reported. (see attached)

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the Zoning Administrator's report.

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

**4. Report from the Fiscal Officer- Robert Canter.**

Mr. Canter passed out the payment listing/ bills, bank balances and bank reconciliation for September, and September minutes.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Lattanzio** to accept the Fiscal Officer report.

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

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**5. Report from the solicitor- Jay Macejko**

Based on the action from council from last meeting, he will have to revise the street commissioner ordinance. There will also be legislation certifying the violation and fines on 259 N. Main at the next meeting.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Thompson** to accept the Solicitor's report.

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

**6. Report from the Chief of Police** - Discusses concerns of the truck traffic and use of jake brakes on South Main. Mr. Lambert had a couple officers in the area to survey the truck traffic. This is a regulated truck right of way.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Graff** to accept the Chief of Police report.

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

**7. Report from the Street Commissioner-** Mr. Clavin read report. See Attached Report.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the Street Commissioner report.

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

**8. Report from Engineer-liaison (ms)- Martha Morgan**

Mrs. Morgan reports she went to a presentation held by MS Consultants. She spoke with a few members of MS Consultants prior to the presentation about the dilemma with the truck traffic on South Main. She inquired if there was something to be done, to help these trucks get onto 680 at an earlier point. She spoke with Blaine from Mahoning County Soil and Water and they may be able to help the Forest Board with funding before a project is started.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Engineer report.

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

**9. Reports from outstanding committees of council.**

A.) Finance, Wage, Audit & Insurance Committee-Nothing to report.

B.) Legislation Policy Committee-Nothing to report.

C.) Police & Fire Committee- Mr. Lattanzio reports they met tonight, some of the discussion involved uniform changes and Chief is fitting in nicely to his new position.

A motion was made by **Mrs. Morgan** and seconded by **Mr. Graff** to accept the Police & Fire Committee report.

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

D.) Streets, Sidewalks & Drainage Committee- Nothing to report.

E.) Building, Lands, Utilities, Parks & Recreation Committee- Nothing to report.

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**Reports from Boards**

- A. Planning Commission-** Mr. Clavin reports that a replat was done at the last meeting.
- B. Board of Zoning Appeals-** Nothing to report.
- C. Architectural Review Board-** Mrs. Morgan discusses about the LED board on the clock tower.  
A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Architectural Review Board report.  
*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*
- D. Forest Board-** Mr. Graff reports they met on September 28, and next week on October 11<sup>th</sup> the invasive species removal will begin. There was also a hazard tree limb removed by a trail. The street department cleaned out the culverts and meet with board to discuss trail markers with Q-readers.  
A motion was made by **Mrs. Morgan** and seconded by **Mr. Lattanzio** to accept the Forest Board report.  
*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*
- E. Hine Memorial Board-** Delivered by Dave Smith.
- F. Western Reserve Joint Fire District, Board of Trustees-** Nothing new to report.

**10. Reports from Special Committee.**

Nothing to report.

**11. Communications from Poland Village Residents –**

Lauren Schroeder 77 Marion Drive, speaks to the board about an organization called Wild You. This organization is nice, because it teaches the children. He produces a forest waiver he discovered, which seems to be intimidating documents and believes it should be revamped.

Elinor Zedaker 70 Poland Manor, speaks about the waiver and the cost of \$12.00 for three classes, which seems like a lot for the children. She also states that it is a bad idea about posting at the kiosk because of the explicit materials that show up at the kiosk.

**12. New Business –**

**13. Old Business –**

Mr. Lattanzio is present to discuss council committee reorganization.

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**14. Motions, Ordinances, and Resolutions -**

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to authorize the mayor to set Halloween hours October 31<sup>st</sup>, 2021 5p.m.- 7p.m.

*Roll Call Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to authorize the mayor to hire David Farley for part time street department position level one, starting salary of \$12.00 per hour, with a probationary period of six months for raise of \$13.00 in completion of the six months. With that part time position not to exceed 24 hours per work week.

*Roll Call Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to authorize the mayor to hire Bill Duchek for street department position level two with the starting salary of \$14.00 per hour with no probationary period, with that part time position not to exceed 24 hours per work week.

*Roll Call Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

**15. Second & Third Reading-**

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

**16. Presentation of Bills -**

a. A motion was made by **Mr. Graff** and seconded by **Mr. Lattanzio** to pay outstanding bills.

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

**16. Questions from the Media -**

**17. Remarks by Council and the Mayor:**

A. Mr. Thompson- Congratulation Chief Lambert.

B. Mr. Lattanzio- Thank you to Mr. Clavin and street department for all the work they did at fireman's field. Thank you to chief Lambert.

C. Maratha Morgan- Thanks celebrate Poland committee.

D. Mr. Moffie- Absent

E. Mr. Graff- Thanks Celebrate Poland committee, and continued success to Chief Lambert in continuing to make his transition.

F. Mr. Walkama- Absent

**18. A motion was made by **Mr. Lattanzio** seconded by **Mr. Graff** to adjourn meeting at 8:46 p.m.**

*Vote: Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 4-0.*

# *Record of Proceedings*

**Village of Poland, Ohio**

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October 5th, 2021

Robert P. Canter, Deputy Clerk  
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, October 19<sup>th</sup>, 2021**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*

*Can there be a  
Schedule for Streets?*

**Street Department Report  
10-5-2021**

1. Grass cutting continues on Village maintained properties and Hine.
2. Work continues on Firemen's Field Riverside Park. Grills were installed in concrete bases as per manufacturer's recommendation, dog waste stations were installed at both entrances to the field, new benches were assembled and new swings installed. Austintown fence is preparing new gates for field entrances which will be installed once complete as well as split fence rails that need replaced.
3. Work was done in Poland Woods to open three plugged culvert pipes. All are now open. Concrete slab pieces were also removed to rebuild the retaining wall although a more permanent option involving pouring a solid concrete retaining wall is being explored by the forest board. The street department will assist in any way possible.
4. Storm sewer on North Main St at Johnston Place was rebuilt. The front wall and part of both side walls had collapsed and were formed and concreted, as well as a new concrete top reusing the old metal grate.
5. I met with Bob Gessler concerning the glass block window replacement here at Village Hall which is scheduled for this Saturday.
6. Call before you dig was contacted to mark the area in front of Premier Bank to possibly relocate the Historical Marker there. The Bank has agreed to the request by the Historical Society assuming the Historical Society is willing to sign the agreement they drew up. As the Street Department has historically installed the markers for them, I forwarded information to the solicitor to bring him in the loop as far as our part is concerned. All installation work is done by hand and I anticipate no issues. Removing the post from its current position in the right of way would involve the backhoe but only to pull the post (which we installed) not to dig.
7. I am requesting the addition of two part time positions tonight which will be essential for leaf season (equipment preparation has started and anticipating a mid-October start date). I am requesting a street department position level 1 be created with a starting salary of \$12/hr. with a probationary period of 6 months with a raise to \$13/hr. at the completion of a successful probation. I would also request a street department position level 2 with a starting salary of \$14/hr. (a 6 month probationary wage of \$13.50/hr. may be used if this position is not filled by a current/former employee).
8. We have begun coordinating with Morton Salt to see what is required for our annual salt order.

*Level 1  
20 years old  
David Varley*

*Level 2  
Bill Duchek  
\$14.00 per  
hour*

9. We are getting quotes on the replacement of a leaking oil pan on the International 7300 Dump/Plow Truck.



**Zoning Report  
10-5-2021**

1. Zoning Permits requested see printout attached
2. Maureen and I continue to work closely with iWorqs to integrate our information into their system. While we are still working out bugs and entering legacy data, we have left the setup phase and are now operational in the iWorQs system.
3. The Architectural Review Board met Monday October 4, 2021. Only one item was on the agenda. There was a lengthy discussion on the application for an LED sign for the clock tower presented by Peterson Park, Inc. The application was tabled until the next meeting for the submission of supporting documentation on the new signs specifics on its capabilities and the specific operating restrictions they intend to adhere to. Based on what is presented the application will most likely have to go before the Board of Zoning Appeals as well as have some concerns of the board addressed by the solicitor. The next Architectural Review Board is scheduled for Monday November 1, 2021 at 7 PM at Village Hall.
4. The next Planning Commission meeting is Wednesday October 20, 2021 at 7PM at Village Hall.
5. Code Enforcement  
Maureen has sent out reports of her activities to all via email. Please advise if you did not receive one.
6. Dominion Energy project continues. The Yellow Creek crossing was completed although delayed by weather, a tree removal, and an EPA change to the location of the filter bag.

Timothy S. Clavin, Poland Village Zoning Administrator

*Maureen - code enforcement, people are having a hard time finding contractors  
- here a list*



## Zoning/Permit Report

09/08/2021 - 10/05/2021

Permit #	Permit Date	Parcel Address	Permit Type	Total Fees
20210005	9/23/2021	74 POLAND MANOR DR	Construction/Shed	\$70.00
20210004	9/23/2021	2 S MAIN ST	Commercial Permanent Sign	\$100.00
20210003	9/23/2021	2 N MAIN ST	Commercial Permanent Sign	\$100.00
20210002	9/23/2021	WATER ST	Replat	\$100.00
20210001	9/9/2021	101 VENLOE AVE	Construction/Fence	\$70.00
3000	9/15/2021	506 S MAIN ST	Construction/New Construction	
				<b>\$440.00</b>

Total Records: 6

10/4/2021

Timothy D. Sicafuse, Mayor

Councilmembers:  
J. Michael Thompson –  
President  
Christopher Graff  
Anthony Lattanzio  
Samuel Moffie  
Martha Morgan  
James Walkama

Robert Canter  
Fiscal Officer

**VILLAGE OF POLAND**  
**308 South Main Street**  
**Poland, Ohio 44514**

Atty. Joseph R. Macejko, Solicitor

R.D. Beatty, Chief of Police

Timothy S. Clavin  
Zoning Administrator

R.D. Beatty, Street Commissioner

Susan Guillard  
Administrative Assistant

**Mayor's Report October 5th, 2021**

Halloween hours 10/31 5-7 PM

District 6 2022 project preliminary points (63)

Sidewalk project specs update *G. Diavio to solicit bids for sidewalks*

10/11 School Board work session



**THE VILLAGE OF POLAND  
WAIVER**

I, intending to be legally bound, hereby, for myself, my heirs, executors and administrators, voluntarily assume all risks of accident or injury and release and forever discharge the Village of Poland, and its employees, officers, and agents, from any and all liability for personal injury or property damage of any kind sustained on Poland Village property during the work, activity, project, or event whether such personal injury or property damage is caused by the negligence of the Village of Poland, or its employees, officers, or agents, or otherwise.

I further covenant and agree to indemnify and hold harmless the Village of Poland, and its employees, officer and agents, from all loss and expenses, including but not limited to medical expenses, damages, legal expenses and cost of defense, in any manner from my use of the Poland Village property.

**Signature by the participant below indicates they have read and agree with the  
Village of Poland Liability Waiver.**

\_\_\_\_\_  
Participant signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Participant (print name)

-----  
\_\_\_\_\_  
Parent or legal guardian signature  
(if participant is under 18 years of age)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or legal guardian (print name)

