

Poland Village Council
REGULAR SESSION
Tuesday, October 19th, 2021

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, October 19th, 2021.

Caucus meeting called to order at 7:00 p.m.

Mr. Macejko discusses an ordinance amending the street commissioner position and to incorporate the deputy street commissioner position.

Mr. Macejko discusses ordinance amending the part-time street department employee ordinance which originally capped annual hours at 950 this will increase annual hours to 1248 hours.

Mr. Macejko informs council on the resolution certifying costs for administrative penalties of \$100 and \$500 to auditor for 259 N. Main Street and declaring an emergency.

Mr. Lattanzio is present to introduce Michael Zembower, 725 N. Main Street. He is here to represent the Poland Lions Club. The Poland Lions Club would like to offer a free Trex bench to the community. Someone will need to install it, so it does not get moved.

Mr. Clavin is present to give street report. (see attach)

Mr. Clavin is present to give zoning report. (see attach)

Mayor Timothy Sicafuse called the REGULAR MEETING to order at 7:30 p.m.

Mayor Sicafuse opened the meeting with the Pledge of Allegiance.

Roll Call was taken with the following Members present:

Mr. Christopher Graff, Member of Council
Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mr. Michael Thompson, Member of Council
Mr. James Walkama, Member of Council
Mr. Timothy Sicafuse, Mayor
Also present were:
Mr. Robert Canter, Fiscal Officer-
Atty. Jay Macejko, Solicitor

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to suspend the orders of the day.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

Mr. Clavin finishes his street department report.

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A motion was made by **Mr. Lattanzio** and seconded by **Mr. Thompson** to resume back to the orders of the day.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

1. Acceptance of Minutes of Previous Meeting(s)

Have not been submitted for this meeting.

Notification of Upcoming Meetings and Events to the Public and the News Media.

Committees

Blupr:	<u>11/3/2021 @ 6:45 p.m. Village Hall</u>
Finance:	<u>11/15/2021 @ 5:30 p.m. Village Hall</u>
Legislation:	<u>11/16/2021 @ 6:15 p.m. Village Hall</u>
Police:	<u>11/3/2021 @ 6:30 p.m. Village Hall</u>
Streets:	<u>10/19/2021 @ 6:30 p.m. Village Hall</u>

Boards and Commissions

Architectural Review Board	<u>11/1/2021 @ 7:00 p.m. Village Hall</u>
Planning Commission	<u>10/20/2021 @ 7:00 p.m. Village Hall</u>
Board of Zoning Appeals	N/A
Western Reserve Joint Fire District	<u>11/10/2021 @ 7:00 p.m. at Station 93</u>
Poland Municipal Forest Board	<u>10/26/2021 @ 7:00 p.m. Village Hall-Regular Meeting</u>
Hine Memorial Fund Board	<u>11/18/2021 @ 9:00 a.m. Poland Presbyterian Church</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday November 3rd, 2021 at Poland Village Town Hall

2. Report from the Mayor- Timothy Sicfuse-

Halloween hours will be held on Halloween from 5 p.m.- 7 p.m. The mayor received a 30-day extension request from Jim Craven for an unused vacation day, sidewalk bids were opened today and only one bid came in from Faust Construction for \$44,050. Finally, a possible study of Water Street from Army Corps of Engineers. There is a possibility of having Poland Manor and IDA paved, and end of the year is approaching and need to figure out what to do with the VRBO moratorium.

A motion was made by **Mr. Graff** and seconded by **Mr. Thompson** to accept the Mayor's report.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

3. Report from the Zoning Administrator -Timothy Clavin.-

Mr. Clavin reported in caucus. (see attached)

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Zoning Administrator's report.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

4. Report from the Fiscal Officer- Robert Canter.

Mr. Canter presents Deferred Comp accepted their enrollment, passed around payment listing and bank balance as of today, he did receive the new quote for the health insurance policy.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Fiscal Officer report.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

5. Report from the solicitor- Jay Macejko

Mr. Macejko reports just a few new pieces of legislation that was sent for council consideration, spoke about the guest house ordinance at the legislation committee.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Solicitor's report.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

6. Report from the Chief of Police - Discussed moving Mitch Sauerwein from part-time to full-time effective November 3, 2021. Chief will recommend to hire Ryan Young as part-time police officer, and currently looking into purchasing seven new tasers.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Chief of Police report.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

7. Report from the Street Commissioner- Mr. Clavin reported in caucus. See Attached Report.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Street Commissioner report.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

8. Report from Engineer-liaison (ms)- Martha Morgan

Mrs. Morgan reports on 10/12/2021 she met with MS Consultants, which may have a viable solution to handle the truck traffic on 170. Gary also put together a tentative list for 2022 of streets to be paved; College, Nesbitt, Riverside and Centennial Drive. Mrs. Morgan speaks of a possibility of installing a flashing light for Johnson Place and for Courtland Street.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the Engineer report.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

9. Reports from outstanding committees of council.

A.) Finance, Wage, Audit & Insurance Committee-Mrs. Morgan reports their meeting will be on November 15, 2021 because of the notice of the insurance cost.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Finance, Wage, Audit & Insurance Committee report.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

B.) Legislation Policy Committee-Mrs. Morgan reports they met tonight, recommend the revised guest house legislation as amended.
A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Legislation Policy Committee report.
Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

C.) Police & Fire Committee- Nothing to report.

D.) Streets, Sidewalks & Drainage Committee- Mr. Lattanzio reports they met this evening and spoke with Mr. Clavin to discuss the three options for leaf pickup.
A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to accept the Streets, Sidewalks & Drainage Committee report.
Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

E.) Building, Lands, Utilities, Parks & Recreation Committee- Nothing to report.

10. Reports from Boards.

A. **Planning Commission**- Nothing to report.

B. **Board of Zoning Appeals**- Nothing to report.

C. **Architectural Review Board**- Nothing to report.

D. **Forest Board**- Mr. Graff reports they met September 28 to discuss the upcoming spraying of the invasive species in the forest. Delivery for the limestone will be in soon and will have to close off the parking lot at the end of College Street.
A motion was made by **Mrs. Morgan** and seconded by **Mr. Lattanzio** to accept the Forest Board report.
Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

E. **Hine Memorial Board**- Mr. Thompson reports there is a tree in the back portion of land, which is hurt pretty bad, the church and the Hine fund will spilt the cost to have the elm tree taken down.
A motion was made by **Mrs. Morgan** and seconded by **Mr. Graff** to accept the Hine Memorial Board report.
Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

F. **Western Reserve Joint Fire District, Board of Trustees**- Mr. Thompson reports that the Station 92 has been dedicated and open for business. The structure of the fire board will change due to the Township passing a joint resolution. The board will include one village council person, one township trustee and three residents. The village will get to appoint the two residents, starting in the year 2022.
A motion was made by **Mrs. Morgan** and seconded by **Mr. Graff** to accept the Western Reserve Joint Fire District Board report.

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Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

11. Reports from Special Committee.

Nothing to report.

12. Communications from Poland Village Residents -

Elinor Zedaker 70 Poland Manor, reports she witnessed kids on bikes by Petersen Park weaving in and out of traffic on their bikes. On 500 South Main street, a tree was cut down at the Inn of the Green, if possible, she would like council to replace the tree. She also voices how terrible the road condition is on Poland Manor, and if possible, please have it on list to be paved.

13. New Business -

14. Old Business -

15. Motions, Ordinances, and Resolutions -

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio for the first reading of an ordinance repealing and replacing section 254.01 of the codified ordinance of the Village of Poland to update the nature of the position of the village street commissioner.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio for the first reading of ordinance repealing and replacing section 254.04 of the codified ordinance of the Village of Poland to update the number of hours a part time street department employee may work annually.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to waive the three readings and declare an emergency on a resolution authorizing the auditor of Mahoning County to place liens on real estate situated in the Village of Poland pursuant to R.C. 715.261.

Roll Call Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by Mr. Thompson and seconded by Mrs. Morgan authorizing the auditor of Mahoning County to place liens on real estate situated in the Village of Poland pursuant to R.C. 715.261.

Roll Call Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to authorize the village to hire Ryan Young as a part-time police officer in the Village Police Department at the rate of pay \$15.25 per hour. Part-time meaning not to exceed 24 hours per week. Effective immediately

Roll Call Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

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A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the bid made from Faust Construction for sidewalk work in the amount of \$44,050.

Roll Call Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to authorize Jim Craven the 30-day extension to use his remaining vacation.

Roll Call Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to promote Mitch Sauerwein from part-time to full-time at the rate of pay of \$19.95 per hour effective November 3, 2021.

Roll Call Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to authorize the village to purchase the first batch of road salt in the amount not to exceed \$7,568.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to enter into contract with Cintas for uniforms in the amount not to exceed \$82.00 per week.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mrs. Morgan** to replace a leaking oil pan on international 7300 dump/ plow truck in the amount not to exceed \$2,500.

Roll Call Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

16. Second & Third Reading-

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

17. Presentation of Bills -

a. A motion was made by **Mr. Graff** and seconded by **Mrs. Morgan** to pay outstanding bills.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

18. Questions from the Media -

Record of Proceedings

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19. Remarks by Council and the Mayor:

- A. Mr. Thompson- Couldn't be happier with how things are progressing.
- B. Mr. Lattanzio- Excited about the sidewalk project and give a good job to our police and street departments.
- C. Maratha Morgan- No Comment
- D. Mr. Moffie- Dog park is very nice.
- E. Mr. Graff- No Comment
- F. Mr. Walkama- No Comment

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to go into executive session at 8:21 p.m. to discuss pending and imminent litigation.

Roll Call Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to exit executive session at 8:37p.m. and return to regular session.

Roll Call Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.

20. A motion was made by **Mr. Thompson** seconded by **Mr. Graff** to adjourn meeting at 8:37p.m.

Vote: Moffie, Walkama, Graff, Lattanzio, Morgan, Thompson - yeas. Motion moves 6-0.



October 19th, 2021

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Wednesday, November 3rd, 2021**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.

REGULAR POLAND VILLAGE COUNCIL MEETING
October 19, 2021

CAUCUS @ 7:00 P.M.
MEETING @ 7:30 P.M.

AGENDA

Ordinance Amending Street Commissioner Position (First Reading) (MT)

Ordinance Amending Part-Time Street Department Employee Ordinance (First Reading) (MT) *Called @ 950, to 1248 hours 29 hours*

Resolution Certifying Costs to Auditor for 259 N. Main Street and Declaring Emergency (MT)

Executive Session (Pending or Imminent Litigation)

↪ Michael Zembower to represent the Poland Lions Club and communicate an offer for a free Trek bench to the community (AL)
725 N. Main St. representing Poland Lions club. - Someone needs to install it and maintain it so it does not get carried away.

The meeting will be held at Poland Village Town Hall, 308 S. Main Street, Poland, OH 44514.

**Zoning Report
10-19-2021**

1. No Zoning Permits requested or issued
2. Maureen and I continue to work closely with iWorqs to integrate our information into their system. I am still entering legacy data, and Maureen is setting up landlord/rental/vacant property information.
3. The next Architectural Review Board is scheduled for Monday November 1, 2021 at 7 PM at Village Hall. Awaiting information on clock tower sign and Phoenix Rehabilitation signage. Huntington Bank has applied and received approval for temporary signage to be used as their permanent signage approved thru ARB is on back order.
4. The next Planning Commission meeting is Wednesday October 20, 2021 at 7PM at Village Hall.
5. Code Enforcement
Maureen has sent out reports of her activities to all via email. Please advise if you did not receive.
6. Dominion Energy project continues. They are currently working on S. Main and Second Street.
7. We have a meeting with the Ohio EPA concerning review and inspection of storm water outfalls on October 22, 2021 at 9 AM. The Mayor, Gary Diorio, and I will be attending for the Village.

Timothy S. Clavin
Poland Village Zoning Administrator

Mayor's Report October 19th, 2021

Halloween hours 10/31 5-7 PM

Jim Craven vacation request - 30 day extension

Sidewalk bid results - 1 bid Faust Construction 44,050

Army Corps of Engineers study for Water Street residents - possible study of water street

- possible ^{Asphalt} MAJOR paving
- IDA ~~PAVING~~ possibly
- VrbO Moratorium.

Street Department Report
10-19-2021

1. Leaves were started last week with a run thru of the whole town being done (started on North side and made a pass on every street in the village). Grass cutting continues this week on Village maintained properties and Hine.
2. Work continues on Firemen's Field Riverside Park. Picnic tables were patched and sanded by the street department and painted by volunteers thru the Rotary. We purchased the paint/supplies and they supplied the labor. With the addition of new signage and dog waste stations with bags we still had 3 piles of dog waste left on the field.
3. Audubon Rd, Lee Dr., and Orchard Dr. were ground last week in preparation for paving. Base work will be done on certain sections prior to top coat being laid. Paving was originally scheduled to start Monday (base work) but was postponed due to weather. Some grindings were received from paving company to be used on College St.
4. Glass block window replacement here at Village Hall is completed.
5. The Historical Society signed the agreement with Premier Bank concerning the historical marker we discussed. Just need to work it into the schedule which is tough this time of year.
6. Both part time personnel have started and both are working well so far. They work opposite days and allow for 120 skilled man hours per week.
7. I submitted a Purchase Order for Morton Salt for \$7,568 for our annual salt order. I plan on arranging for half delivered now and half mid-season same as last year.
8. I submitted a Purchas Order for GSI for replacement of a leaking oil pan on the International 7300 Dump/Plow Truck in the amount of \$2,500. This is a repair we cannot do ourselves due to the placement of the pan to the cross member and the likelihood of equipment needed to replace.
9. I submitted three plans for the street committee to consider for the improvement of the leaf program. To summarize from least expensive to most expensive are:
 - a. Switching to a bag program
 - i. Can be done with existing trucks (no leaf vacuum required)
 - ii. 3 crews can be operated at same time
 - iii. 120 skilled man hours per week with 120+ unskilled labor per week
 - iv. Leaves must be bagged by residents in biodegradable bags
 - v. Schedule will be able to be developed
 - b. Adding personnel to increase efficiency of current equipment
 - i. Existing leaf vacuum used (1 new box needed next year)

- ii. Only 1 crew but no down time
 - iii. 120 skilled man hours per week and 40+ unskilled labor per week
 - iv. Will increase total number of loads per day
 - v. Loose leaves still placed at curb by residents
 - vi. Schedule still difficult to develop
- c. Purchase of a self-contained leaf collection trailer AND use of existing equipment
- i. 2 crews running.... 1st with existing equipment (1 new box needed next year and 2nd with new trailer pulled by existing snow/salt truck (no modifications required other than a hitch added that can be used in conjunction with salt spreader)
 - ii. Cost of leaf collection trailer approx. \$120,000.
 - iii. 160 skilled man hours per week and 40+ unskilled labor per week
 - iv. Loose leaves still placed at curb by residents
 - v. Schedule will be possible

- Cintas, new part time employees, \$82 per week

Timothy S. Clavin
Working Street Commissioner