

Poland Village Council
REGULAR SESSION
Tuesday, February 1st, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday February 1st, 2022.

Caucus meeting called to order at 7:00 p.m.

Mr. Thompson is present to discuss standing rule #1. This rule requires all council to have agenda items in by Friday before the meeting so they can be discussed and/ or voted on.

Mr. Canter is present to discuss items to declare surplus. He passed around a list Mr. Clavin wrote up(see attached sheet).

Mr. Thompson speaks on the ratification of emergency plow repair. The plow broke down halfway through the last snowstorm.

Mr. Clavin is present to discuss the request for increase in holiday call out pay for full time employees from double time to double time and a half.

Mr. Zembower is present to discuss the Rotary's potential Rotary Park ideas.

Mr. Zembower discusses items regarding the website and what needs to be changed and updated.

Mr. Clavin presents street and zoning reports.

Mr. Canter discusses his fiscal report. JH passed around bank balances, payment listing to have signed, and received from the county auditor a request for the advance payments. There is also an ordinance for full time probationary street dept employees with the updated rates.

Mr. Sicafuse called the REGULAR MEETING to order at 7:30 p.m.

Mr. Sicafuse opened the meeting with the Pledge of Allegiance.

Roll Call was taken with the following Members present:

Mr. Christopher Graff, Member of Council
Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council- Absent
Mr. Michael Zembower, Member of Council
Mr. Michael Thompson, Member of Council
Mr. James Walkama, Member of Council
Mr. Timothy Sicafuse, Mayor

Also present were:

Mr. Robert Canter, Fiscal Officer

A motion was made by **Mr. Thompson**, seconded by **Mr. Graff** to excuse Mr. Moffie from tonight's meeting.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

1. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mr. Lattanzio**, seconded by **Mr. Zembower** to accept the minutes dated 01/18/2022.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

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Notification of Upcoming Meetings and Events to the Public and the News Media.

Committees

Blupr:	<u>03/01/2022 @6:45 p.m. Village Hall</u>
Finance:	<u>N/A</u>
Legislation:	<u>02/15/2022 @6:45 p.m. Village Hall</u>
Police:	<u>03/01/2022 @6:30 p.m. Village Hall</u>
Streets:	<u>02/15/2022 @6:30 p.m. Village Hall</u>

Boards and Commissions

Architectural Review Board	<u>02/07/2022 @ 7:00 p.m. Village Hall</u>
Planning Commission	<u>02/16/2022 @ 7:00 p.m. Village Hall</u>
Board of Zoning Appeals	<u>N/A</u>
Western Reserve Joint Fire District	<u>02/09/2022 @7:00 p.m. at Station 92</u>
Poland Municipal Forest Board	<u>02/22/2022 @ 7:00 p.m. Village Hall-Regular Meeting</u>
Hine Memorial Fund Board	<u>03/17/2022 @ 7:00 p.m. Village Hall-Regular</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday February 15th, 2022 at Poland Village Town Hall

2. Report from the Mayor- Timothy Sicafuse-

Mr. Sicafuse reports that Mr. Moffie reached out to him to see if the mayor can reach out to the S.W.C.D to find out if there is any funding available for the areas that flood in the village.

A motion was made by **Mr. Graff** and seconded by **Mr. Lattanzio** to accept the Mayor's report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

3. Report from the Zoning Administrator Team -Timothy Clavin. -

Mr. Clavin – as delivered in caucus and submitted on writing.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Zoning Administrator's report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

4. Report from the Fiscal Officer- Robert Canter.

Mr. Canter – as delivered in caucus.

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to accept the Fiscal Officer report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

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5. Report from the solicitor- Jay Macejko

Mr. Macejko reports he has been working through the updates on the public records retention policy. He will be attending a work session this Friday for our region for the opioid's settlement.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Walkama** to accept the Solicitor report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

6. Report from the Chief of Police -

Mr. Lambert reports the department will be getting rid of a laptop and a printer; they won't even turn on. Officer Craven turned in his two week notice on 1/21/2022 to be removed from full time and be placed on part time status. Craven's last day as a full time employee will be Friday February 4, 2022. The department will be looking to fill the full-time position. Finally, the painting to the booking area will start this Friday and will only take 2 days to complete.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to accept the Chief of Police report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

7. Report from the Street Commissioner- Mr. Clavin reported in caucus and submitted in writing.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Street Commissioner report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

8. Report from Engineer-liaison (ms) -

Mr. Graff reported he spoke with Mr. Diorio on how he would keep Martha up to date, so he will have more details at next meeting.

9. Reports from outstanding committees of council.

A.) Finance, Wage, Audit & Insurance Committee- Nothing to report.

B.) Legislation Policy Committee- Mr. Lattanzio reports they met tonight, discussed regular meeting schedule. Spoke about the historical perseveration ordinance and golf cart ordinance.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Legislation Policy Committee report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

C.) Streets, Sidewalks & Drainage Committee- Nothing to report.

D.) Police and Fire Committee- Mr. Lattanzio reports they met this evening as well. Chief of police requested to approve the promotion of Mike Koenig to sergeant. He would like to restructure the pay scale for parts of the department. One item that was spoke was a .60/hr wage increase to Mike Koeing for the sergeant position. Another would be for the midnight shift .50/hr wage differential and lastly he would like a \$2.00/hr wage increase to Sergeant Monus.

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to accept the Police & Fire report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

E.) Building, Lands, Utilities, Parks & Recreation Committee- Mr. Lattanzio reports they met tonight, some discussion was on the topic for streaming, and upcoming projects for this year.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Building, Lands, Utilities, Parks & Recreation Committee report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

10. Reports from Boards.

A. **Planning Commission**- Mr. Clavin reports these items were in his zoning report. 12 Poland Manor recommendations were forth coming. The historical landmark legislation was also discussed.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Planning Commission report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

B. **Board of Zoning Appeals**- Nothing to report.

C. **Architectural Review Board**- Nothing to report.

D. **Forest Board**- Mr. Graff reports they met January 25th, spoke about the budget for forest. And the first round of paperwork is ready to go out to ODNR.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Forest Board report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

E. **Hine Memorial Board**- Mr. Walkama reports they met on January 20th, went over how the finances looked and received tree labels to identify the trees on the Green.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Hine Memorial Board report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

F. **Western Reserve Joint Fire District, Board of Trustees**- Mr. Thompson reports they will meet next week, which they will be going on a tour of the fire departments.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Walkama** to accept the Western Reserve Joint Fire District, Board report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

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11. Reports from Special Committee.

Nothing to report.

12. Communications from Poland Village Residents -

Mr. Hockenberry superintendent from Poland Schools, thanks the village for a great partnership.

13. New Business -

Mr. Lattanzio discusses the website and how the times per meetings should be updated. The website states old times of those meetings. Small adjustments for the website can be made by an employee once trained.

14. Old Business

15. Motions, Ordinances, and Resolutions -

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to adopt Standing Rule #1 as proposed by Mr. Thompson.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to declare surplus of items listed by the street department as well as the compact series PP1240 and office printer Lexmark E240 at the police department requested to be declared surplus to let them dispose of them.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to ratify the emergency plow repair expenditure of \$2,798.37 to plow #1.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to determine whether sense of council to approve call out pay at double time and half.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio for the village to hire Tom Kling as a full time street department employee effective 2/2/2022 rate of pay \$16.00/hr for one year and pay rate to rise on the one-year anniversary date to \$16.50/hr and on the two-year anniversary date to rise to \$17.22/hr. Each of the first two years as a probationary labor/ operator with the probationary period lifted at the two-year anniversary date.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to approve expenditure by the street department not to exceed \$6,000 for emergency repairs on the gas heaters at the village garage.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

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A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to waive the three readings on a resolution approving participation in region 7 governance structure under the OneOhio memorandum of understanding and declaring an emergency.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** on a resolution approving participation in region 7 governance structure under the OneOhio memorandum of understanding and declaring an emergency.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to waive the three readings on a resolution appointing initial region 7 representative to the OneOhio recovery foundation, INC. Board and declaring an emergency and that representative being Mr. Canter.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** on a resolution appointing initial region 7 representative to the OneOhio recovery foundation, INC. Board and declaring an emergency and that representative being Mr. Canter.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** for Michael Koeing to the rank of Sergeant.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Thompson** to enter into agreement with Tailor IT Solutions at an amount not to exceed \$12,678.80 for streaming purposes through the American Rescue Plan Fund.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Graff** to officially allow Mr. Zembower access to our social media accounts.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

16. Second & Third Reading-

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

17. Presentation of Bills -

A motion was made by **Mr. Graff** and seconded by **Mr. Lattanzio** to pay the bills.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.

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18. Questions from the Media -

19. Remarks by Council and the Mayor:

- A. Mr. Thompson- Don't break the plow again.
- B. Mr. Lattanzio-Nice productive quick meeting!
- C. Mr. Zembower- No Comment
- D. Mr. Moffie- Absent
- E. Mr. Graff- No Comment
- F. Mr. Walkama- No Comment

20. A motion was made by **Mr. Thompson** seconded by **Mr. Lattanzio** to adjourn meeting at 8:11p.m.
Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0.



February 1st, 2022

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, February 15th, 2022.** Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*

REGULAR POLAND VILLAGE COUNCIL MEETING
February 1, 2022

CAUCUS @ 7:00 P.M.
MEETING @ 7:30 P.M.

AGENDA

Standing Rule #1 (MT)

Items to declare surplus (RC)

Ratification of Emergency Plow Repair (MT)

Request for increase in holiday pay for full-time employees from double time to double time and a half (TC)

Rotary to present renderings of potential Rotary Park (MZ)

Review of items regarding the website(printed materials to review) (MZ)

The Meeting will be held at Poland Village Town Hall, 308 S. Main St., Poland, Oh., 44514.

Considerations for Village Website & Facebook Page

Website

1. Remove Covid message from home page. Dated 3/17/20 and no longer accurate. Recommend removing.
2. Senior Watch Program on home page does not provide details, guidance or link to advance, but is located on another portion of the website. Recommend removing from home page.
3. Senior Watch Program documentation is addressed to Chief Beatty. Consider updating.
4. 2017 street resurfacing costs are located on home page and no longer relevant. Recommend removing.
5. 2020 Street resurfacing plan. Recommend removing.
6. Traffic signal upgrade communication dated November 2020. Recommend updating the community on the current status. This item is often discussed as a primary concern.
7. Forest study from July 2019. Recommend removing from home page and relocating to a more relevant space.
8. Group home statement dated December 2018 on home page. Recommend removing due to lack of relevance.
9. About Us portion of website is oddly misdirected as an announcement of the Hall Anniversary this Saturday at 11AM, advertises Celebrate Poland this Friday, and directs the community to the Village Pantry for a copy of Poland Historical Highlights. This is a critical piece of the website to communicate to existing and future residents out identity. Recommend updating this portion. Written piece provided by local resident for consideration.
10. Recommend a place on the home page that presents an accurate and updated meeting agenda in ample time for resident review and consideration. Agenda should envelop **ALL** meeting items including those beyond caucus.

Facebook Page

1. Recommend unpinning outdated post from top of page. Communication should be captured in the "about" portion of the page.
2. Recommend a biweekly agenda post once details are systematically solidified.
3. Recommend a monthly post linking residents to our website to review our monthly meeting schedule.
4. Recommend a Village Spotlight post recognizing the efforts of our schools, local organizations, and resident accomplishments. Adding a portion to the website to allow for submissions from residents would help increase engagement of this resource.
5. Recommend continuing to utilize Social Media to present local events that differentiate us from surrounding communities.

These assets are the face and personality of our community to residents, the surrounding population, and inquiring families considering making Poland Village their home. When referencing the management of this resource, we should review these sites and ask, "who are we?". Doing this regularly can help us continue to put our best foot forward and represent Poland Village in the most positive light possible.

About Us

"Proud Past, Promising Future" was adopted in 2019 as the motto of the Village of Poland.

The 2,336 residents are indeed proud of the historic heritage of their community.

The Village lies at the eastern edge of Poland Township which was first surveyed in 1796, becoming Town One, Range One of the Connecticut Western Reserve.

The earliest settlers traveled to Poland primarily from Connecticut and Pennsylvania as early as 1799. The settlers were attracted to the beauty of Yellow Creek that flows through the town. An early grist mill was built on the creek in 1802 by Jonathan Fowler, whose family was the first to settle in the village.

Poland was a frequent stopping point for travelers from the east headed to the western part of the Connecticut Western Reserve and beyond. Fowler built

the Old Stone Tavern in 1804 as a resting place for travelers. The Tavern still remains.

Poland was named in honor of the country of that name because of the grateful assistance provided by Polish Generals to our nation during the Revolutionary War.

One historian long ago wrote Poland was "a quiet little country village, prettily situated on the Yellow Creek, well supplied with shade trees, without the noise, dirt and bustle of large places, Poland wears an air of repose especially alluring to those who wish to find rest and health."

When it was incorporated in 1866, the village of Poland was a small, quiet hamlet that was home to just a few hundred residents. It remains an idyllic town – dotted with lush green spaces, and more than eighty historic homes built before 1900. Historic South Main Street is on the National Register of Historic Placers. Several community events are held throughout the year.

We are proud of the beauty and serenity of our quaint village which is home to a large Village Green, the 265 - acre Poland Municipal Forest, Peterson Park, shops, churches, good schools, a beautiful library, and streets lined with well-maintained old homes.

Put on next night

Timothy D. Sicafuse, Mayor

Councilmembers:

J. Michael Thompson –
President

Christopher Graff
Anthony Lattanzio
Samuel Moffie
Michael Zembower
James Walkama

Robert Canter
Fiscal Officer

**VILLAGE OF
POLAND**
**308 South Main Street
Poland, Ohio 44514**

Atty. Joseph R. Macejko, Solicitor

Donald Lambert- Chief of Police

Timothy S. Clavin
Zoning Administrator

Maureen O'Neil
Code Enforcement Officer

Timothy S. Clavin, Street
Commissioner

Susan Guillard
Administrative Assistant

The Following is to be declared surplus and of no value:

Plastic luminary materials

Lamp holders

Tabletop decorations

Old light strings

10 Artificial trees-assorted sizes that are all missing
pieces or are non-functional

Old bows

Tim Clavin

Street Supervisor

Zoning Report

~~1-4-2022~~ 2-1-2022

1. No new Permits requested or issued. I have been working with a prospective buyer for the vacant property on Audubon Rd behind the professional service building. He plans on building a house consistent with residential R1 code.
2. The next Architectural Review Board is scheduled for Monday February 7, 2022 at 7 PM at Village Hall. I am preparing code change amendment concerning lighting of external signage and interior signage that is illuminated.
3. The next Planning Commission met Wednesday ^{Feb 16, 2022} January 19, 2021 at 7PM at Village Hall. Items discussed were 12 Poland Manor, Historical landmark legislation proposed by ARB, and the internal illumination signage amendment. The next Planning Commission meeting is Wednesday February 16, 2022 at 7 PM at Village Hall
4. Code Enforcement. Maureen continues to work cases.

Timothy S. Clavin
Poland Village Zoning Administrator

**Street Department Report
2-1-2022**

1. Request approval to have Tom Kling start as full time street department effective Wednesday 2/2/2022 at a rate of \$16.00 for 1 year probationary period and \$16.50 after 1 year probationary period ends and \$17.22 after 2 years.
2. Snow plowing and salting proceeds as needed. Approximately 30 tons of salt used to date.
3. \$3,000 rear end repair complete on International 7300 salt truck. Welding repair completed on Ford 650 plow bracket.
4. I would like Holiday call out to be addressed.
5. Cold patching pot holes exposed by snow melt.
6. Ruptured cast iron pipe in basement was repaired by Lewis Plumbing. Plaster wall in PD was opened by street department to access pipe. Drywall repair was also done by street department as well as removal of divider wall, removal of 8' cabinet and relocation of light switch.
7. Christmas decorations disposal list needs approved so basement can be reorganized.
8. Repair on F550 for a check engine light that comes back to a reductant heater issue in the DEF system is complete at no cost as a warranty/recall issue.
9. Both Reznor style gas heaters at garage have ruptured heat exchangers. Heaters are original to the building at 30 plus years old. Replacement parts are not available. I am obtaining a quote on replacing. Expected cost should be between \$4-5,000 for both units to be replaced. This is an emergency repair as nether unit should be used due to carbon monoxide contamination but one must be left in use to prevent cold weather damage. I seek permission to proceed with repair NTE \$6,000 although I will keep Building and Lands chair informed of all info obtained prior to repair.

Timothy S. Clavin
Working Street Commissioner

CURRENT LIST OF ASSETS WE WILL GET A % OF
 THAT HAVE NOT BEEN PROCESSED YET - BUT ARE ON THEIR WAY

\$215,477.00 U.S. Currency	Cash/Currency	06/27/2019	Civil/Judicial				\$215,477.00 •
\$215,477.00 U.S. Currency	Cash/Currency	06/27/2019	Civil/Judicial				\$0.00
\$14,071.00 U.S. Currency	Cash/Currency	06/27/2019	Administrative	11/22/2019		11/27/2019	\$14,071.00
Assorted Jewelry, VL: \$297,750.00	Jewelry/Precs Item	06/27/2019	Civil/Judicial				\$47,925.00 •
Assorted Jewelry, VL: \$297,750.00	Jewelry/Precs Item	06/27/2019	Civil/Judicial				\$0.00
\$15,465.00 U.S. Currency	Cash/Currency	06/27/2019	Civil/Judicial				\$15,465.00
\$15,465.00 U.S. Currency	Cash/Currency	06/27/2019	Civil/Judicial				\$0.00
\$51,111.00 U.S. Currency	Cash/Currency	06/27/2019	Administrative	11/22/2019		11/27/2019	\$51,111.00 •
\$41,945.00 U.S. Currency	Cash/Currency	06/27/2019	Administrative	11/22/2019		11/27/2019	\$41,945.00 •
\$13,600.00 U.S. Currency	Cash/Currency	06/27/2019	Administrative	11/22/2019		11/27/2019	\$13,600.00
Assorted Money Orders, VL: \$30,850.00	Financial	09/21/2019	Administrative	02/19/2020		08/05/2020	\$30,850.00 •
	Instrument						
\$1,224,366.00 U.S. Currency	Cash/Currency	02/13/2019	Administrative	06/19/2019		08/07/2019	\$1,224,366.00 •
\$46,778.00 U.S. Currency	Cash/Currency	02/13/2019	Administrative	07/02/2019		07/08/2019	\$46,778.00 •
\$317,530.00 U.S. Currency	Cash/Currency	09/25/2019	Administrative	09/14/2020		09/15/2020	\$317,530.00 •
\$9,298.00 U.S. Currency	Cash/Currency	03/19/2020	Administrative				\$9,298.00
\$80,000.00 U.S. Currency	Cash/Currency	11/02/2020	Administrative				\$80,000.00 •
\$19,000.00 U.S. Currency	Cash/Currency	02/02/2021	Administrative				\$19,000.00
\$150,080.00 U.S. Currency	Cash/Currency	08/13/2021	Administrative				\$150,080.00 •
\$11,099.00 U.S. Currency	Cash/Currency	06/10/2020	Administrative				\$11,099.00
\$3,188.00 U.S. Currency	Cash/Currency	06/10/2020	Administrative				\$3,188.00
\$5,478.00 U.S. Currency	Cash/Currency	06/10/2020	Administrative				\$5,478.00
2017 Nissan Pathfinder	Cash/Currency	06/16/2020	Administrative				\$16,900.00
\$7,000.00 U.S. Currency	Cash/Currency	05/06/2021	Administrative				\$7,000.00
\$8,430.00 U.S. Currency	Cash/Currency	02/04/2021	Administrative				\$8,430.00
\$8,000.00 U.S. Currency	Cash/Currency	10/17/2020	Administrative				\$8,000.00
\$9,970.00 U.S. Currency	Cash/Currency	11/18/2020	Administrative				\$9,970.00
\$10,000.00 U.S. Currency	Cash/Currency	11/18/2020	Administrative				\$10,000.00
\$7,000.00 U.S. Currency	Cash/Currency	12/08/2020	Administrative				\$7,000.00
\$4,200.00 U.S. Currency	Cash/Currency	01/05/2021	Administrative				\$4,200.00
\$8,000.00 U.S. Currency	Cash/Currency	01/20/2021	Administrative				\$8,000.00
\$50,888.00 U.S. Currency	Cash/Currency	04/13/2021	Administrative				\$50,888.00 •

FEBRUARY 1, 2022

MARKET WATCH:

Two C.E. (code enforcement) property was transferred in January and another C.E. property was sold in January. It will likely transfer in a few weeks. These are good developments that should bring improvements on both streets.

7 LEE FSBO	For sale by owner \$194,000. 01/20/22 Owner stated he is listing it with Realtor, but couldn't remember the name. (?) 02/01/22 Not listed yet, FSBO sign in yard 02/02/22 He said it will be listed this week. He chose an agent.
66 COLLEGE PENDING	01/24/22 Under contract (\$140,000 list price) 66 COLLEGE has been an ongoing problem. Owner complained she didn't have the money for repairs. Property is currently under contract and should close before March, barring any obstacles.
208 DIANA	Coming to market soon.... Spoke to owner. She is listing it with a Realtor. (She experienced some health issues and disagreements with family about next steps for the house.)
24 Ohio	12/31/21 Transferred Tenant wasn't taking care of exterior and was parking truck in yard. Owner responded w/their own frustrations and decided to sell the property.
19 MASSACHUSETTS SOLD	SOLD Property transferred on 01/03/22 (\$120,000) Property wasn't being well maintained. Owner had moved, son had stayed. She asked for time to make repairs, which I gave with the condition that she get it cleaned up and come up w a plan. She decided to sell. She made some repairs, and got it cleaned up.
44 WATER	Recent foreclosure filed. Bank will likely list it soon.

VACANT TARGET:

44 WATER	12/20/21 Foreclosure filed Young couple moved out months ago. Stopped responding but had previously made progress in cleaning up yard. It's likely that the bank will list it quickly.
7 LEE	Agreed to place \$500 deposit for power washing in Spring.
92 EDGEWATER	No foreclosure filed
500 S MAIN	Ongoing conversations w/owner and contractors. In person meeting scheduled for 02/08/22 Hank-contractor, Mitch-owner. (Mitch may be by phone.) Code enforcement reached out to remind owner to plow drive and sidewalk. They responded and plowed the next day.
217 S MAIN	I reached out by mail requesting a meeting to go over repair timelines for all 3 of these properties in the Spring. He called to refuse a meeting and said his attorney from Zuzzulo will be calling me about the administrative penalties. He said his plan was to "Use the 2 vacant houses for storage until I retire." He stated he intends to rehab 217 S Main in approximately 10 years. No plans for 219 S Main. He thinks he should be allowed to keep in in disrepair since he is only using it for storage. *Continue administrative penalty process.
219 S MAIN	*Continue administrative penalty process.
221 S MAIN	*Continue administrative penalty process.
103 Massachusetts	Letter explaining need to get under contract NOW for Spring. Owner responded via email that she is doing the work with a friend. *I warned her of the consequences of non-compliance and the number of notices/actions that began last Summer with code enforcement.
208 DIANA	Spoke to owner. She said she was in a better place to deal with the house and thanked the Village for working with her. They spoke to an agent who asked that they repair the windows in the back that had been closed over at some point. Expect it on the market soon.
12 POLAND MANOR	01/19/22 COURT: Postponed by Struthers Municipal Court. (Visiting Judge.)
10 CORTLAND	Demolished
62 N MAIN	Owner assessing options/repairs
517 N MAIN	Non-responsive out of state owner. Administrative penalty process.
15 MASSACHUSETTS	Regular contact with responsive owner. Expect it to be rented soon.

C.E. REPAIRS NEEDED:

59 POLAND MANOR "Spring friendly reminder to schedule with contractors" letter	
25 NESBIT	Owner changed her plan. She cannot afford the siding and will paint exterior.
27 NESBIT	
506 S MAIN	COMPLETE
259 N MAIN	More clean up, but still not complete. *FINAL IN PERSON MEETING 02/09/22 Final compliance date will be set. If compliance is not achieved, I will recommend moving forward with the administrative penalties. They face penalties of over \$6,000 if they are not in complete compliance by the agreed upon date.
17 MASSACHUSETTS "Spring friendly reminder to schedule with contractors" letter	
26 WATER (Must demo carriage house-roof collapsed)	Owner originally stated that she would need a couple of months to get the money together but that it wouldn't be a problem. She has since stated that financing IS a problem and she doesn't have the money to do it. *I have responded by mail that this is a hazard that MUST be addressed immediately. I followed with a phone call. Waiting for response. Continue Administrative process Stopped responding and her voice mail is always full.
23 COLLEGE "Spring friendly reminder to schedule with contractors" letter.	Owner responded to our Spring friendly reminder that he has plans for paint in Spring.

Rental property registration: I have received one registration. I will be following up on the rest.