

Poland Village Council
REGULAR SESSION
Tuesday, February 15th, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday February 15th, 2022.

Caucus meeting called to order at 7:00 p.m.

Mr. Thompson is present to discuss the code update. He mentions he doesn't have all the necessary information available currently. He believes this should be done on a regular basis to mitigate costs.

Mr. Canter is present to discuss closing the sweep account. The village has a regular checking account to pay bills out of with a sweep account attached to it. If the balance exceeds \$100,000 in the regular checking account, it automatically sweeps the difference to the sweep account. The funds are then invested. For the month of February, the Village earned \$7.00 of interest and paid \$38.00 in bank fees.

Mr. Canter also discussed the ordinance to transfer interest owed to the LET fund. He also spoke about resolution to request tax advances. Mr. Canter brought to council the ordinance amending ordinance 1113-99 (hourly rate for probationary laborer/operator) retroactive to 02/01/2022 and declaring an emergency.

Mr. Zembower announced they have the president of the Poland Rotary present at Council meeting tonight. Rotary president expressed the different assets that could be within the park.

Kristin Gardner and son, Andrew Gardner, are present to speak about Poland Woods and their support of having the educational programs in the Forest whether through donations or paid programs.

Mr. Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Mr. Sicafuse opened the meeting with the Pledge of Allegiance.

Roll Call was taken with the following Members present:

Mr. Christopher Graff, Member of Council
Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mr. Michael Zembower, Member of Council
Mr. Michael Thompson, Member of Council
Mr. James Walkama, Member of Council
Mr. Timothy Sicafuse, Mayor

Also present were:

Mr. Robert Canter, Fiscal Officer
Mr. Joseph Macejko, Solicitor

A motion was made by Mr. Lattanzio seconded by Mr. Thompson to suspend the orders of the day and return to caucus.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

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A motion was made by **Mr. Lattanzio** seconded by **Mr. Graff** to return to the orders of the day.
Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

1. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mr. Lattanzio**, seconded by **Mr. Zembower** to accept the minutes dated 02/01/2022.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

Notification of Upcoming Meetings and Events to the Public and the News Media.

Committees

Blupr:	<u>03/01/2022 @6:45 p.m. Village Hall</u>
Finance:	<u>N/A</u>
Legislation:	<u>03/15/2022 @6:45 p.m. Village Hall</u>
Police:	<u>03/01/2022 @6:30 p.m. Village Hall</u>
Streets:	<u>03/15/2022 @6:30 p.m. Village Hall</u>

Boards and Commissions

Architectural Review Board	<u>03/07/2022 @ 7:00 p.m. Village Hall</u>
Planning Commission	<u>02/16/2022 @ 7:00 p.m. Village Hall</u>
Board of Zoning Appeals	<u>N/A</u>
Western Reserve Joint Fire District	<u>03/09/2022 @7:00 p.m. at Station 92</u>
Poland Municipal Forest Board	<u>03/22/2022 @ 7:00 p.m. Village Hall-Regular Meeting</u>
Hine Memorial Fund Board	<u>03/17/2022 @ 7:00 p.m. Village Hall-Regular</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday March 1st, 2022 at Poland Village Town Hall

2. Report from the Mayor- Timothy Sicafuse-

Mr. Sicafuse reports he will pass around the RFQ for Poland Union. He met with school district officials this morning about changes, and will have this submitted by April 4th.

A motion was made by **Mr. Graff** and seconded by **Mr. Lattanzio** to accept the Mayor's report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

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3. Report from the Fiscal Officer- Robert Canter.

Mr. Canter delivered in caucus and discussed four titles of vehicles that the Village became in possession of. Discussion for the public auction of these vehicles will be at the next council meeting. Mr. Canter then passed around the bank statement and the payment listing.

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to accept the Fiscal Officer report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

4. Report from the Zoning Administrator Team -Timothy Clavin. -

Mr. Clavin –submitted in writing. See attached.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Zoning Administrator’s report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

5. Report from the solicitor- Jay Macejko

Mr. Macejko reports that the financial ordinances will be presented at the next meeting. He also stated there will be packet presentations of the ordinances. Next, attention will be turned to the legislation committee.

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to accept the Solicitor report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

6. Report from the Chief of Police -

Mr. Lambert reports on surplus furniture that is falling apart. He states he applied for the Ohio Law Enforcement Body Armor Grant which needs signed and returned. The grant guarantees 75% reimbursement on purchases for body armor for police officers. He also applied for the CPT Training Program State of Ohio Grant 2022. The police department is still looking to hire a full-time officer and some part-time officers. The painting crew did get the chiefs office painted and they will be back when the crew is healthier. Chief had electrical bids submitted for electrical work. He will present the bids at the next council meeting.

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to accept the Chief of Police report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

7. Report from the Street Commissioner- Mr. Clavin - submitted in writing. See Attached.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Street Commissioner report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

8. Report from Engineer-liaison (MS Consultants) – Nothing to report

9. Reports from outstanding committees of council.

A.) Finance, Wage, Audit & Insurance Committee- Mr. Moffie reported there is roughly \$170,000 to spend by 2024. He encouraged the other committees to make a list of eligible and allowable items needed.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Finance, Wage, Audit & Insurance committee report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

B.) Legislation Policy Committee- Mr. Lattanzio reports they have been reviewing some of the slow-moving vehicle ordinances and waiting get a copy of the final legislation and bring to council as soon as possible.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Legislation Policy Committee report.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

C.) Streets, Sidewalks & Drainage Committee- Nothing to report.

D.) Police and Fire Committee- Nothing to report.

E.) Building, Lands, Utilities, Parks & Recreation Committee- Nothing new to report.

10. Reports from Boards.

A. Planning Commission- Nothing to report.

B. Board of Zoning Appeals- Nothing to report.

C. Architectural Review Board- Nothing to report.

D. Forest Board- Nothing to report.

E. Hine Memorial Board- Nothing to report.

F. Western Reserve Joint Fire District, Board of Trustees- Nothing to report.

11. Reports from Special Committee.

There will be strategic planning meeting Thursday at 7p.m.

12. Communications from Poland Village Residents –

Elinor Zedaker, 70 Poland Manor, gives thanks to Mr. Clavin for keeping the streets clean. She mentions the idea of a coffee and/or coffee sandwich shop to have in the village for people to convene.

Ken Adams, 354 Johnston Place, wanted to know if there was any update on rectifying flooding issues.

Lauren Schroeder, 77 Marion Drive, expresses to everyone he is in favor for the forest programs.

Rob Dunham, 214 Edna Street, expresses his thoughts for the forest board and the educational opportunities that are present with the Forest.

Michael Thompson, College Street, expresses he wants to find someone to underwrite the programs in the forest, so the public does not use funds to support a 501c3.

Julie Bartolone, a naturalist, and founder of WildYou, states she has about 10 years of holding outdoor education and was formerly a naturalist for the Millcreek Metro Parks. She started the nature school for the children of Poland Village. She asks the council if it will be acceptable to charge for some of these programs or if there was someone who can sponsor the programs.

13. New Business

14. Old Business

15. Motions, Ordinances, and Resolutions -

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to request an opinion from the forest board as to whether the forest board polices should be amended to permit 501C3 non-profit educational organization to conduct nature education programs in the forest. This would require a reasonable donation from the participants. If yes, what rules and limits should there be.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson - yeas. Motion moves 5-0. Opposed-1 Moffie

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to waive the three readings and declare an emergency ordinance to authorize the transfer \$21.11 for 2021 interest due from the law enforcement fund to the general fund to the law enforcement trust fund.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to move a passage on an ordinance to authorize the transfer \$21.11 for 2021 interest due from the law enforcement fund to the general fund to the law enforcement trust fund declaring an emergency.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to waive the three readings and declare an emergency on a resolution to authorize the fiscal officer to make any or all requests necessary regarding available tax advances for the year 2022.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to declare an emergency resolution to authorize the fiscal officer to make any or all requests necessary requests for available tax advances for the year 2022.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to waive the three readings and declare an emergency on an ordinance amending section 1article 1 on ordinance 1113-99 regarding the full-time probationary labor operator ordinance.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to declare an emergency on a passage for an ordinance amending section 1article 1 on ordinance 1113-99 and to make ordinance retroactive to February 1, 2022.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** for council to declare a surplus for the police department shelves located on the porch and allow their disposal by the police department for any or no value.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Moffie** to recommend the discussion of the proposed rotary park project to the strategic planning committee.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Thompson** to authorize the chief of police to accept the 2021 and 2022 Ohio Law Enforcement Body Armor Program award.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to authorize the fiscal officer to close the sweep account.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

16. Second & Third Reading-

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

17. Presentation of Bills -

A motion was made by **Mr. Graff** and seconded by **Mr. Lattanzio** to pay the bills.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

18. Questions from the Media -

19. Remarks by Council and the Mayor:

A. Mr. Thompson- How blessed we are to have an asset regarding the Forest program.

B. Mr. Lattanzio- No Comment

C. Mr. Zembower- Thank you everyone who came tonight.

D. Mr. Moffie- No Comment

E. Mr. Graff- No Comment

F. Mr. Walkama- No Comment

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20. A motion was made by **Mr. Lattanzio** seconded by **Mr. Thompson** to enter executive session to consider the compensation of a public employee at 8:44 p.m.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

21. A motion was made by **Mr. Lattanzio** seconded by **Mr. Zembower** to exit executive session and return to the orders of the day 8:56 p.m.

Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.

22. A motion was made by **Mr. Thompson** seconded by **Mr. Moffie** to increase the fiscal officers annual pay to \$30,000 a year.

Roll Call Vote: Walkama, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 5-0-1 abstention by Graff.

23. A motion was made by **Mr. Lattanzio** seconded by **Mr. Moffie** to adjourn meeting at 8:57p.m.

Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.



February 15th, 2022

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, March 1st, 2022.** Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*

