

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, March 15, 2022.

**Caucus meeting called to order at 7:00 p.m.**

Mr. Sicafuse calls the caucus to order.

Mr. Sicafuse calls Mr. Canter to speak regarding Farmers and Key Bank ordinance as depositories.

Mr. Canter presents the ordinance to Council. Personnel revisions regarding Chapter 270 were also discussed by Solicitor Jay Maceyko. Chapter 270 addresses overtime, call out pay, uniform allowances and sick leave payouts. Jay also discussed the ordinance repealing and replacing 1280.04(a)(2)(B) of the codified ordinances.

Mr. Canter next discussed the ordinance amending section 1, Article 1 of ordinance 1113-99 regarding Sergeant pay and midnight differential pay. The ordinance would provide \$.60 an hour more for Sergeant pay and \$.50 an hour for midnight differential.

Next, the MS revised agreement for 2021 was discussed. The invoice for MS was \$12,735 which was lower than the original contract of \$13,200. Part of the expenses included \$6,500 for sidewalk repair as well as storm water drain repairs. Gary from MS elaborated on what encompassed the fees associated with the total invoice amount. An itemized list of charges was requested from MS Consultants.

Mr. Canter presented council with the FY22 Final Appropriations.

Mr. Lattanzio spoke about the Fireman's Field/Dog Park at Riverside. The goal was to request a dog park and place dog waste receptacles at the park. It has become apparent through texts received from Village residents and users of the baseball fields that most people are against the dog park inside the baseball field. Owners have not been cleaning up after their pets and there is immense dog waste all over the baseball field. Now is the time to reconsider using ARPA funds to make a stand-alone dog park and to cease operation of the current one.

An estimate from Austintown Fence was presented in the amount of \$6,147 to add an "L" shaped fence area to create a separate dog park.

Mr. Lattanzio next discussed the Village Hall Reorganization including new lighting fixtures and paint. Also discussed alternate uses for vacant parts of Village Hall (second floor offices). Change outdoors by Mayor's office and make a separate room for interviewing candidates as well as a break room for the police officers.

Considering sectioning off two offices upstairs to make four offices with separate doors. Mayor's office and Fiscal Officer's office would be moved to the front of the building. Also providing a space for the solicitor.

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Mr. Lattanzio also noted that the purchase deed for Village Hall indicates that space must be maintained for Forest Board as well as Hine Memorial Fund document storage.

**Roll Call was taken with the following Members present:**

Mr. Christopher Graff, Member of Council  
Mr. Anthony Lattanzio, Member of Council  
Mr. Samuel Moffie, Member of Council  
Mr. Michael Zembower, Member of Council  
Mr. Michael Thompson, Member of Council  
Mr. James Walkama, Member of Council  
Mr. Timothy Sicafuse, Mayor  
Also present were:  
Mr. Robert Canter, Fiscal Officer  
Mr. Jay Macejko, Solicitor

A motion was made by **Mr. Lattanzio** seconded by **Mr. Graff** to suspend the orders of the day and return to caucus.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

Mr. Lattanzio further discussed moving the Police department entrance sign and make the handicap accessible door functional. Police department entrance would be moved to the back of the building.

Mr. Zembower next spoke about resident considerations for the Strategic Planning Committee. Two individuals were recommended to the Mayor:

1. Megan Hamilton Collingwood-lives on Island Dr. and has a son in first grade in Poland. Very excited about the revitalization plan for Poland.
2. Abbey Bozack – lives on Sheridan with her family and grew up in Poland.

Mr. Lattanzio also noted that Jenna Farina is also interested in the Strategic Planning Committee. There are currently two seats available for the committee. Mr. Sicafuse decided that the more residents who are involved the better. He suggested adding 4 more residents on the board, the three above as well as Becky Rudzik.

Mr. Zembower then spoke on the inaccuracies of the website meeting schedules. He printed the next six months of meetings from the website and suggested that meetings be updated accordingly.

Mr. Zembower spoke about the out of sync stop lights in the Village. The challenge is that residents do not know that there is a plan in place to correct the issue. Seven primary stop lights in the Village will be updated and 100% covered by a grant. Bidding will start in July and in a year we will have updated stop lights. Mr. Zembower would like to post the information on the Village Facebook page, so residents know what to expect in the next year with the stop lights.

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Mr. Diorio discussed that a change is needed to keep traffic moving in the center of Poland on 224, North Main, and Water Street. Monday-Friday there will be four coordinated cycles to keep the traffic moving. On Saturday and Sunday, the cycles will be adjusted for weekend traffic.

Mr. Lattanzio next presented the first reading on golf carts (LSV and USV). On any state highways operators may cross to get to side streets where operational golf carts are permitted, excluding prohibited hours of 4:30 pm-6:30 pm. This would be something unique to Poland. Operators must be 18 years and older.

Mr. Macejko stated he will present revisions to Chapter 1482 on Stormwater Management at the next meeting.

Mr. Lattanzio next discussed consideration for the proposed list of Poland Village Landmarks. He will present a report at the next meeting.

Mr. Lattanzio then discussed the proposed Rotary Park. It was sent to ARB and Board of Zoning Appeals for review. Mr. Clavin spoke on the changes requested to materials. Mr. Zembower then elaborated on the changes needed to grant approval.

A motion was made by **Mr. Lattanzio** seconded by **Mr. Graff** to return to the orders of the day.  
*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

**1. Acceptance of Minutes of Previous Meeting(s)**

A motion was made by **Mr. Thompson**, seconded by **Mr. Moffie** to accept the minutes dated 02/15/2022 and 3/1/2022.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

Notification of Upcoming Meetings and Events to the Public and the News Media.

**Committees**

|              |   |
|--------------|---|
| Blupr:       | <u>04/05/2022 @6:45 p.m. Village Hall</u> |
| Finance:     | <u>N/A</u>                                |
| Legislation: | <u>04/19/2022 @6:45 p.m. Village Hall</u> |
| Police:      | <u>04/05/2022 @6:30 p.m. Village Hall</u> |
| Streets:     | <u>04/19/2022 @6:30 p.m. Village Hall</u> |

**Boards and Commissions**

|                                     |  |
|-------------------------------------|--|
| Architectural Review Board          | <u>04/04/2022 @ 7:00 p.m. Village Hall</u> |
| Planning Commission                 | <u>03/16/2022 @ 7:00 p.m. Village Hall</u> |
| Board of Zoning Appeals             | <u>N/A</u>                                 |
| Western Reserve Joint Fire District | <u>04/13/2022 @ 7:00 p.m. Station 92</u>   |

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Poland Municipal Forest Board  
Hine Memorial Fund Board

03/22/2022 @ 7:00 p.m. Village Hall-Regular Meeting  
03/17/2022 @ 9:00 a.m. Village Hall-Regular Meeting

**Council**

First and Third Tuesday monthly. Caucus at 7:00 p.m.  
Regular Meeting at 7:30 p.m. at Poland Village Town Hall  
Next Regular Meeting:  
Tuesday, April 5, 2022, at Poland Village Town Hall

**2. Report from the Mayor- Timothy Sicafuse-**

Mr. Sicafuse discussed his meeting with the Army Corp. of Engineers. John Woller, Gary Diorio, Anthony Traficanti and Senator Rulli were present for the meeting. Meetings have been planned on a regular basis.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Mayor's report.  
*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

**3. Report from the Fiscal Officer- Robert Canter.**

Mr. Canter discussed the appropriations passed out earlier that will need passed. Also, setting up an account at Harbor Freight for Mr. Clavin. Payment listings and the bank balance were passed around next. Mr. Canter then discussed renewing the cyber insurance policy. Rob is setting up multi-factor authentication. Invoice of \$490 for Rob moving the Village to multi-factor authentication was added for approval. Rob explained more about the multi-factor authentication.

A motion was made by **Mr. Moffie** and seconded by **Mr. Thompson** to accept the Fiscal Officer report.  
*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

**4. Report from the Zoning Administrator Team -Timothy Clavin.**

Mr. Clavin –submitted in writing. See attached.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Zoning Administrator's report.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

**4. Report from the solicitor- Jay Macejko**

Public records training was completed last week. Ethics training is scheduled next. Mr. Macejko and Chief Lambert drafted a contract for a School Resources Officer at Poland Local Schools. House Bill 172 regarding fireworks was also brought up.

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A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Solicitor report.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

**6. Report from the Chief of Police -**

Mr. Lambert-submitted in writing. See attached.

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Chief of Police report.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

**7. Report from the Street Commissioner- Mr. Clavin - submitted in writing.**

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to accept the Street Commissioner report.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

**8. Report from Engineer-liaison (MS Consultants) - N/A**

**9. Reports from outstanding committees of council.**

A.) Finance, Wage, Audit & Insurance Committee- Mr. Moffie reported finance committee met tonight. Noted that last year expenses were in the red by \$240,000. Stated that spending needs to be cut back this year. ARP funds of \$190,000 remaining, before the handicap accessible ramp.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Finance, Wage, Audit & Insurance committee report.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

B.) Legislation Policy Committee- Mr. Lattanzio stated the committee met tonight. List of structures and landmarks were forwarded to the solicitor.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Legislation Policy Committee report.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

C.) Police and Fire Committee- N/A

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D.) Streets, Sidewalks & Drainage Committee-

Mr. Clavin discussed a positive meeting with Streets, Sidewalks & Drainage Committee. Salt supply is in good standing for next year. Also had a productive discussion with the mayor on limiting overtime.

A motion was made by Mr. Moffie and seconded by Mr. Lattanzio to accept the Street, Sidewalks & Drainage Committee report.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

E.) Building, Lands, Utilities, Parks & Recreation Committee- N/A

**10. Reports from Boards.**

- A. **Planning Commission**- Nothing to report.
- B. **Board of Zoning Appeals**- Nothing to report.
- C. **Architectural Review Board**- As discussed in caucus.
- D. **Forest Board**- Nothing to report.
- E. **Hine Memorial Board**- Nothing to report.
- F. **Western Reserve Joint Fire District, Board of Trustees**- Nothing to report

**11. Reports from Special Committee.**

Mr. Lattanzio reported nothing new besides the four new resident additions as discussed in caucus. A meeting is scheduled for May 9, 2022, at 12:00 pm regarding flooding on Water Street.

**12. Communications from Poland Village Residents – N/A**

**13. New Business – Fireworks.**

**14. Old Business – N/A**

**15. Motions, Ordinances, and Resolutions –**

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to approve an ordinance for repealing and replacing various sections of Section 270 for the purposes of addressing changes and updating personnel issues.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by Mr. Thompson and seconded by Mr. Lattanzio to approve an ordinance repealing and replacing Section 1280.04 (a)B of the codified ordinances and replacing with Section 1280.04 (a)D for the purpose of clarifying language regarding illuminated signage.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

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A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to table the MS Consultants table contract pending receipt of itemized time sheets.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to waiver three readings and pass an ordinance to make permanent appropriations and current expenditures for 2022 and declaring an emergency.

*Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to pass an ordinance to make permanent appropriations and current expenditures for 2022 and declaring an emergency.

*Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to enter into a contract with Austintown Fence in the amount of \$6,200 for construction of dog park.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to expand the Strategic Planning Committee by two members.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to open a Village account at Harbor Freight.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Lattanzio** to pass the first reading of an ordinance to amend 1113-99, effective February 6, 2022, to adjust hourly rates of pay and create pay differentials.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Zembower** to waive three readings of an ordinance appointing Farmers National Bank and Key Bank Association as depositories for active, interim and inactive funds from January 2021 to December 2026 and declaring an emergency.

*Roll call Vote: Walkama, Graff, Lattanzio, Zembower, Moffie - yeas, Thompson-abstain, Motion moves 5-0, 1 abstention*

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A motion was made by **Mr. Lattanzio** and seconded by **Mr. Zembower** to pass an ordinance appointing Farmers National Bank and Key Bank Association as depositories for active, interim, and inactive funds from January 2021 to December 2026 and declaring an emergency.

*Roll Call Vote: Walkama, Graff, Lattanzio, Zembower, Moffie – yeas, Thompson-abstain, Motion moves 5-0, 1 abstention*

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Zembower** for the immediate closure of the current dog park at Riverside Park.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Moffie** for the authorization for the planned reorganization of Village Hall.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Moffie** to refer under speed vehicles ordinance back to Legislation Committee.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

A motion was made by **Mr. Lattanzio** and seconded by **Mr. Thompson** to ratify the Mayor's appointments to the Strategic Planning Committee.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

## 16. Second & Third Reading-

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

## 17. Presentation of Bills –

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to pay the bills.

*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

Mr. Craig Hockenberry, Superintendent of Poland Schools, commented that bus route 33 and 35 have been restored. It is a very delicate situation as only 1.5 bus drivers have been reappointed. Tuesday, April 5, 2022, 10:00 am “Poland Together” meeting to discuss the future of the Poland Schools.

Mr. Sicafuse mentioned the next meeting with Ken Adams. Only three council members are permitted to attend the meeting.



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**18. Questions from the Media** – Is there a time frame when the new dog park will be available to the public? Mr. Lattanzio answered by stating that the Village will enter into the agreement as soon as possible.

**19. Remarks by Council and the Mayor:**

- A. Mr. Thompson- No Comment
- B. Mr. Lattanzio- N/A
- C. Mr. Zembower- Thank you for a good agenda.
- D. Mr. Moffie- No Comment
- E. Mr. Graff-No Comment
- F. Mr. Walkama- No Comment

**20.** A motion was made by **Mr. Graff** seconded by **Mr. Thompson** to adjourn meeting at 8:44 p.m.  
*Vote: Walkama, Graff, Lattanzio, Zembower, Thompson, Moffie - yeas. Motion moves 6-0.*

 March 15, 2022  
Robert P. Canter, Deputy Clerk  
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, April 5, 2022.** Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*



## Council Meeting 3-15-2022

### Police

1. Tasers in and being assigned
2. Tahoe still at shop; hopefully repairs completed by weeks end
3. Cruiser number 5: tires and suspension work completed by Ram Tuff
4. Continuing interview process for new hire full and part time

I will be absent at the next council meeting due to New Chief's class that I am mandated to attend at State Training Academy March 27- April 1.





**Zoning Report  
3-15-2022**

1. Permits requested: none requested or issued.
2. Beginning addressing for unaddressed lots on Audobon Rd. and Water St.
3. The Architectural Review Board met Monday March 7, 2022 at 7 PM at Village Hall. The only discussion was its thoughts on the rotary park. They expressed concerns on the permeability of the pavers for the patio, the permeability of the type of sand/aggregate, the concrete fabricated steps versus sandstone, the density of landscaping being too great, as well as the time needed for maintenance in weeding and plant care. The next Architectural Review Board is scheduled for Monday April 4, 2022. Nothing new currently on the agenda.
4. The next Planning Commission meeting is Wednesday March 16, 2022 at 7 PM at Village Hall.
5. I have been fielding a lot of calls on the work being done on the east side (Creekside) of S.R. 616. This is a private developer that has begun land clearing for a residence he wishes to build on the site. No permit or plans have been submitted yet and the owner has been notified that no work may begin within 120 feet of Yellow Creek until all proper permits have been received and approved.
6. Flooding meeting was held yesterday with several agencies in attendance. The Village has agreed to spearhead the issue under the Mayor and Village Engineer. The next meeting has been set for Monday May 9<sup>th</sup>, 2022.
7. Code Enforcement. Maureen continues to work cases and has sent out reports.

Timothy S. Clavin  
Poland Village Zoning Administrator



**Street Department Report**  
**3-15-2022**

1. Snow plowing and salting proceeds as needed. Hoping to carryover 50-70 tons of salt which is normal.
2. 32 overtime man-hours used this past weekend.
3. Minor hydraulic leak on F650 we will repair in house.
4. Completed annual maintenance on grass cutting/trimming equipment for streets and Hine.
5. Cold patching pot holes as needed but anticipating the beginning of permanent patching the beginning of next month.
6. Put in a drainage swale on Hill Dr. at SR 616 to divert water off street. Will complete when hot mix (permanent blacktop) becomes available.
7. Annual storm sewer cleaning will be commencing later this week or beginning of next.

Timothy S. Clavin  
Working Street Commissioner

