

Poland Village Council
REGULAR SESSION
Tuesday, April 19, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, April 19, 2022.

Caucus meeting called to order at 7:00 p.m.

Mr. Sicafuse calls the caucus to order.

First item is to introduce and swear in the new Village Police Officer, Annie Reese. She has agreed to be the new School Resource Officer for K-3 this year as well as next.

Mr. Sicafuse calls Mr. Canter to present the vehicle bids for the following:

2010 Ford Fusion-- \$1,150; Steve Murphy
2011 Chrysler 200 - \$250; Sid Huffnagle
2001 Oldsmobile Intrigue-- \$250; Sid Huffnagle
Kawasaki Motorcycle-- \$151; Danny Beniston

Mr. Canter next discussed the upcoming levy renewals. The 2 mil levy, which funds the operations of the Village, as well as the forest levy.

Mr. Macejko then discussed the Emergency Ordinance AM HB172 regarding fireworks. Prior to HB172, there were no fireworks permitted in the State of Ohio unless you were a wholesaler or manufacturer. HB172 allows fireworks now on certain holidays. It however, repeals local ordinances regarding fireworks. The bigger concern is that the Village has a local ordinance stating no fireworks allowed in the Poland Municipal Forest. This bill would repeal that ordinance. Mr. Macejko stated he inserted a clause stating that the ordinance for the Poland Municipal Forest stays in effect. He recommends to proceed.

Mr. Canter next presented Council with purchases for approval:

National Industrial-- \$750; hot asphalt roller
B&C Communications-- \$1,398.50, repair of two police radios
Visa purchase for East Jordan Ironworks: \$902.11; catch basin
Masonry Materials Plus: \$735.00; catch basin
Ohio Auditor of State: \$762.00—UAN fees
Sedgwick Management IRA (BWC) fees--- \$525.00; to keep group rating
Tailored IT Solutions-- \$3,745.54; Forest Board Website (approved by forest board)

Mr. Clavin—Submitted in writing. He noted that three zoning permits have been requested. Planning commission meeting has been rescheduled for May 18.

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Second and Third Readings:

- 2nd Reading—Chapter 1484- Stormwater management- Post Construction
- 2nd Reading—Chapter 14842- Stormwater management
- 3rd Reading—Chapter 270
- 3rd Reading—Ordinance 1280.04(a)(2)(b)—Illuminated Signs
- 3rd Reading—Amending Ordinance 1113-99—Pay Differentials

Mr. Macjeko discussed the lighting project as well as eminent domain proceedings that will take place. He next brought up the changes regarding legal contact with elected officials.

Roll Call was taken with the following Members present:

- Mr. Christopher Graff, Member of Council
- Mr. Anthony Lattanzio, absent
- Mr. Samuel Moffie, Member of Council
- Mr. Michael Zembower, Member of Council
- Mr. Michael Thompson, Member of Council
- Mr. James Walkama, absent
- Mr. Timothy Sicafuse, Mayor
- Also present were:
 - Mr. Robert Canter, Fiscal Officer
 - Mr. Jay Macejko, Solicitor

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to excuse Mr. Lattanzio and Mr. Walkama.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

1. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mr. Thompson**, seconded by **Mr. Moffie** to accept the minutes dated 04/05/2022.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

Notification of Upcoming Meetings and Events to the Public and the News Media.

Committees

- B.L.U.P.R.: 05/03/2022 @6:45 p.m. Village Hall
- Finance: N/A
- Legislation: 05/17/2022 @6:45 p.m. Village Hall
- Police: 05/03/2022 @6:30 p.m. Village Hall
- Streets: 05/17/2022 @6:30 p.m. Village Hall

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Boards and Commissions

Architectural Review Board	<u>05/09/2022 @ 7:00 p.m. Village Hall</u>
Planning Commission	<u>05/18/2022 @ 7:00 p.m. Village Hall</u>
Board of Zoning Appeals	<u>N/A</u>
Western Reserve Joint Fire District	<u>05/11/2022 @ 7:00 p.m. Station 92</u>
Poland Municipal Forest Board	<u>04/26/2022 @ 7:00 p.m. Village Hall-Regular Meeting</u>
Hine Memorial Fund Board	<u>N/A</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday, May 3, 2022, at Poland Village Town Hall

- 2. Report from the Street Commissioner- Mr. Clavin** - as presented in caucus and submitted in writing.

A motion was made by **Mr. Moffie** and seconded by **Mr. Thompson** to accept the Street Commissioner's report.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

- 3. Report from the Zoning Administrator Team - Timothy Clavin.**
Mr. Clavin -submitted in writing. See attached.

A motion was made by **Mr. Moffie and** seconded by **Mr. Graff** to accept the Zoning Administrator's report.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

- 3. Report from the Mayor- Timothy Sicafuse-** Mr. Sicafuse discussed requests for funding from Sherrod Brown in the amount of \$300,000 as well as \$200,000 from the Commissioners for Village projects.

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to accept the Mayor's report.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

4. Report from the Fiscal Officer- Robert Canter.

Mr. Canter presented bills for signatures as well as current bank balances. He is currently working on the ARPA report. Payroll conversion to UAN system will be completed by July 1, 2022.

A motion was made by **Mr. Moffie** and seconded by **Mr. Graff** to accept the Fiscal Officer report.
Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

5. Report from the solicitor- Jay Macejko
As delivered in caucus.

A motion was made by **Mr. Moffie and** seconded by **Mr. Graff** to accept the Solicitor report.
Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

6. Report from the Chief of Police – New hire as discussed in caucus. Still reviewing applications for positions.

A motion was made by **Mr. Moffie** and seconded by **Mr. Graff** to accept the Chief of Police report.
Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

7. Report from Engineer-liaison (MS Consultants) – Mr. Graff – Nothing to report.

8. Reports from outstanding committees of council.

- A.) Finance, Wage, Audit & Insurance Committee.
Finance will be meeting to discuss funding and projections.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Finance, Wage, Audit and Insurance Committee report.
Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

- B.) Legislation Policy Committee- Nothing to report.
C.) Police and Fire Committee-Nothing to report.
D.) Streets, Sidewalks & Drainage Committee- Mr. Zembower discussed long term capital needs. Purchase or repair of leaf removal truck.

A motion was made by **Mr. Moffie and** seconded by **Mr. Graff** to accept the Streets, Sidewalks & Drainage Committee.
Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.
E.) Building, Lands, Utilities, Parks & Recreation Committee- Nothing to report.

9. Reports from Boards.

- A. **Planning Commission-** Nothing to report.

- B. Board of Zoning Appeals-** Nothing to report.
- C. Architectural Review Board-** Nothing to report.
- D. Forest Board-** Mr. Graff noted the garlic mustard pull went well despite bad weather.

A motion was made by **Mr. Moffie** and seconded by **Mr. Zembower** to accept the Forest Board report.

Roll Call Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

- E. Hine Memorial Board-** Nothing to report.

- F. Western Reserve Joint Fire District, Board of Trustees-** Mr. Thompson discussed potential EMT levy.

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to accept the Joint Fire District report.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

11. Reports from Special Committee- May 9 will be the next meeting for Water Street regarding flooding. Mr. Sicafuse spoke with Jason Loree from ABC Water District.

12. Communications from Poland Village Residents -

Elinor Zedaker, 70 Poland Manor, discussed the new road may be dug up by the gas company.

13. New Business- N/A

14. Old Business - N/A

15. Motions, Ordinances, and Resolutions -

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** for a first reading asking permission to submit to the electors levying in excess of the 10 mil limitation renewal levy for the Village.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** for the first reading asking permission to submit to the electors a tax levy in excess of the 10 mil limitation for the Forest.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** that the Village accept the following vehicle bids:

2010 Ford Fusion-- \$1,150; Steve Murphy

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2011 Chrysler 200 - \$250; Sid Huffnabel
2001 Oldsmobile Intrigue-- \$250; Sid Huffnabel
Kawasaki Motorcycle-- \$151; Danny Beniston

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to permit Tim Clavin an extension of 28 hours of vacation time.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to authorize the Fiscal Officer to acquire more email storage for Maureen O'Neill and Tim Clavin.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to waive the three readings and pass an emergency ordinance of HB172 regarding fireworks.

Roll Call Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** the passage of the ordinance of passage of the emergency ordinance of HB172 regarding fireworks.

Roll Call Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to authorize the expenditure of \$890.00 for street signs.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to purchase an asphalt roller not to exceed \$570.00

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

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A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to approve the repair of two police radios from B&C Communications not to exceed \$1,398.50.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to approve the purchase of catch basin from East Jordan Ironworks not to exceed \$902.11.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to approve the purchase of catch basin from Masonry Materials Plus not to exceed \$735.00.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to approve the expenditure of \$525 payable to Sedgwick Management TPA.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to approve the request from the Forest Board to expend an amount not to exceed \$3,745.54 for the Forest Board Website.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

16. Second & Third Readings-

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to move the second reading of an ordinance of Chapter 1484 Stormwater management- Post Construction Runoff.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to move the second reading of an ordinance repealing Chapter 1482 Stormwater management.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to move the third reading and passage of an ordinance of Chapter 270 for updated personnel issues.

Roll Call Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to move the third reading and passage of repealing Ordinance 1280.04(a)(2)(b) and enacting Ordinance 1280.04(a)(2)(d) concerning illuminated signage.

Roll Call Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

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A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie to** move the passage of the third reading amending Ordinance 1113-99 effective February 2022 regarding pay differentials.

Roll Call Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

17. Presentation of Bills – Mr. Canter presented the current bills for payment approval.

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to pay the bills.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.

18. Questions from the Media – N/A

19. Remarks by Council and the Mayor:

A. Mr. Thompson- None.

B. Mr. Graff—None.

C. Mr. Moffie—None.

20. A motion was made by **Mr. Thompson** seconded by **Mr. Moffie** to adjourn meeting at 8:01 p.m.

Vote: Graff, Zembower, Thompson, Moffie - yeas. Motion carries 4-0.



April 19, 2022

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio1\7/*

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, May 3, 2022**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.

Street Department Report
4-19-2022

1. Bill Ducheck back for summer through leaf season two days a week to assist with routine jobs.
2. Catch basin curb inlets for sewers replaced on SR170/Nesbitt and SR616/Riverside.
3. Riverside Park work continues. Riverside park sign framed, painted, assembled, and installed. Fireman's field sign being assembled and more work to complete (flagpole repair, painting, sealing and striping parking lot, and fence repair).
4. Hot patching of village streets in process and will continue as needed.
5. Hine tractor purchase has been put on hold.
6. Switch/outlet replacement for Village Hall. I'm also working with Tri County Electric on electrical upgrades to hall.
7. Signage quote obtained for various signs (street, engine retardant, Hall, and Riverside Park signs). Riverside park signs purchased.
8. Drainage swale on Hill Dr. at SR 616 to divert water off street has been completed.
9. Water line to west side second floor bathroom is plugged. A new line from the basement will need to be run.
10. I am requesting an extension for unused vacation time (28 hours)

Extension of Tim Clavin's vacation ~~time~~ [↑] ~~hours~~

Timothy S. Clavin
Working Street Commissioner



**Zoning Report
4-19-2022**

1. 3 Permits requested but I cannot currently access iWorqs due to revised terms of access which I forwarded to the solicitor. I have reviewed all three and just need to process them.
2. Nothing new on addressed vacant lot on 14 Audobon Rd.
3. The next Architectural Review Board was changed to Monday April 9, 2022 at 7:00 PM due to absence of members. There are currently no items on the agenda.
4. The next Planning Commission meeting is Wednesday April 20, 2022 at 7 PM at Village Hall.
5. I have been fielding a lot of calls on the work being done on the east side (Creekside) of S.R. 616 now 62 Water St. This is a private developer that has begun land clearing for a residence he wishes to build on the site. No permit or official plans have been submitted although he has emailed me a non-finalized version which I am reviewing. The owner has been notified that no work may begin within 120 feet of Yellow Creek until all proper permits have been received and approved.
6. Both Maureen and I both need additional storage for email accounts.
7. Code Enforcement. Maureen continues to work cases and has sent out reports.

Timothy S. Clavin
Poland Village Zoning Administrator

