**308 South Main Street**
**Poland, Ohio 44514-2082**
**(330) 757-2112**
**www.polandvillage.org**

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on ***Tuesday, May 17, 2022.***

**Caucus meeting called to order at 7:00 p.m.**

Mr. Sicafuse calls the caucus to order.

Mr. Sicafuse calls on Mr. Canter to discuss the Ordinance establishing a capital projects fund for the Forest ODNR grant fund and declaring an emergency. Mr. Canter announced the Village will be getting $100,000 from ODNR which must be kept in a separate fund.

Bob Monus, part time Sergeant, asked for $2.00 an hour wage increase. Chief Lambert would like to see him get a $2.00 an hour wage increase retroactive to February 2022.

A second wireless access point for Village Hall was discussed next. The second floor of Village Hall does not have access to the wireless internet. Mr. Canter asked TailoredIT if an Ethernet cable could be run to the upstairs to save the additional wireless access cost. The computer fund was mentioned as an allowable source to pay for the expenditure.

Vacancy of Mr. Lattanzio's council seat was discussed.

Mr. Canter then discussed the possible purchase of computers.

Liability insurance renewal recommendation was then discussed by Mr. Canter and he recommends to renew with Weichert Insurance.

Mr. Sicafuse then noted the renewal of Maureen O'Neil's contract.

Mr. Macejko mentioned to Council eminent domain which will be discussed in Executive Session.

Mr. Canter then brought up Tri- County painting $5,600 for painting the outside of Village Hall. They would like an advance payment for materials. They are also painting the outside fence for $750.

Mr. Sicafuse noted that "lost dog" signs have been nailed to trees in the Poland Woods, which is unacceptable. Mr. Macejko noted the Chief of Police should reach out to the dog owner regarding this issue.

An email was received regarding naming Route 224 after Joseph Vrabel. The state has approved this and signs will be installed on 224 in the near future.

The Memorial Day parade is Monday, May 30, 2022 at 10:00 am. Grand Marshalls for this year are all WWII Veterans.

Mr. Graff noted he spoke to Mr. Diorio regarding the sidewalk contract. The Sheridan Road project is at least two years away before work begins.

The Mayor called the meeting to order at 7:30 pm.

**Roll Call was taken with the following Members present:**

Mr. Christopher Graff, Member of Council
Mr. Anthony Lattanzio, absent
Mr. Samuel Moffie, Member of Council
Mr. Michael Zembower, Member of Council
Mr. Michael Thompson, Member of Council
Mr. James Walkama, Member of Council
Mr. Timothy Sicafuse, Mayor
Also present were:
Mr. Robert Canter, Fiscal Officer
Mr. Jay Macejko, Solicitor

A motion was made by **Mr. Moffie** and seconded by **Mr. Graff** to excuse Mr. Lattanzio.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Zembower** to accept the minutes of previous council meetings on 04/19/2022 and 05/03/2022.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

Notification of Upcoming Meetings and Events to the Public and the News Media.

***Committees***

| | |
|---|---|
| B.L.U.P.R.: | 06/21/2022 @ 6:30 p.m. Village Hall. |
| Finance: | N/A |
| Legislation: | 06/21/2022 @ 6:30 p.m. Village Hall |
| Police: | 06/21/2022 @ 6:30 p.m. Village Hall |
| Streets: | 06/21/2022 @6:30 p.m. Village Hall |

***Boards and Commissions***

**308 South Main Street**
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| | |
|---|---|
| Architectural Review Board | 06/06/2022 @ 7:00 p.m. Village Hall |
| Planning Commission | 06/22/2022 @ 7:00 p.m. Village Hall |
| Board of Zoning Appeals | N/A |
| Western Reserve Joint Fire District | 07/08/2022 @ 7:00 p.m. Station 92 |
| Poland Municipal Forest Board | 05/24/2022 @ 7:00 p.m. Village Hall-Regular Meeting |
| Hine Memorial Fund Board | 05/19/2022 @ 9:00 a.m. Village Hall |

***Council***

Third Tuesday for June, July and August.
Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday, June 21, 2022, at Poland Village Town Hall

1. **Report from the Mayor- Timothy Sicafuse-** As reported in caucus.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the s report.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

2. **Report from the Fiscal Officer- Robert Canter-** As delivered in caucus.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Fiscal Officer report.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

3. **Report from Zoning Administrator—Mr. Clavin-** Submitted in writing.

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to accept the Zoning Administrator report.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

4. **Report from the solicitor- Jay Macejko –** As delivered in caucus.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Solicitor report.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

5. **Report from the Chief of Police – Mr. Lambert- N/A**

6. **Report from the Street Commissioner—Mr. Clavin -** Submitted in writing.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Solicitor report.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

7. **Report from Engineer-liaison (MS Consultants)** - As delivered in caucus.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Engineer's report.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

8. **Reports from outstanding committees of council.**

A.) Finance, Wage, Audit & Insurance Committee.

Mr. Moffie noted Mr. Canter is working on projections.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Finance, Wage, Audit and Insurance Committee report.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

B.) Legislation Policy Committee- Nothing to report.

C.) Police and Fire Committee-Mr. Graff noted that an officer on light duty has requested to carryover vacation. The discussion will take place again when Chief Lambert is present.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the Police and Fire Committee report.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0*

D.) Streets, Sidewalks & Drainage Committee-Mr. Thompson noted that the committee met earlier and have placed items on the agenda for the next council meeting.

A motion was made by **Mr. Graff** and seconded by **Mr. Walkama** to accept the Streets, Sidewalks & Drainage Committee report.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0*

E.) Building, Lands, Utilities, Parks & Recreation Committee- Nothing to report.

9. **Reports from Boards.**

A. **Planning Commission-** Nothing to report. Next tentative meeting is set for June 22, 2022, 7:00 pm m@ Village Hall.

B. **Board of Zoning Appeals-** Nothing to report.

C. **Architectural Review Board- met and approved sign permits and discussed demolition of garage at 26 water street.**

A motion was made by **Mr. Thompson** and seconded by **Mr. Zembower** to accept the Architectural Review Board report.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0*

D. **Forest Board-** Nothing to report.

E. **Hine Memorial Board-** Nothing to report.

F. **Western Reserve Joint Fire District, Board of Trustees-** Mr. Thompson noted the Board of Trustees met and approved 2.75mil levy to go on ballot. Also approved acquiring a new fire engine.

A motion was made by **Mr. Moffie** and seconded by **Mr. Graff** to accept the Western Reserve Joint Fire District report.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0*

**10. Reports from Special Committee-** Mr. Sicafuse stated that they met with Army Core of Engineers regarding Water Street water issues.

**11. Communications from Poland Village Residents –**

Elinor Zedaker- 70 Poland Manor. Expressed her sorrow for the family of the lost dog.
The Shell gas station in the center of Poland has patrons and employees parking on the North Main Street sidewalk.

Abby Bosak- 243 Sheridan. People parking on the sidewalk is dangerous for the kids after school. The drive thru built has bad visibility and children are often there after school.

Jeff Vrabel- 44 Centennial. He stated he is excited for the renaming of Route 224.

**12. New Business-** N/A

**13. Old Business – Chris Graff** recommended to give $20,000 to finish Rotary Park project.

**14. Motions, Ordinances, and Resolutions –**

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to release $20,000 of ARPA funds to Poland Rotary to continue their project on Rotary Park.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to waive the three readings on an ordinance establishing a capital projects fund for the Forest ODNR grant fund and declaring an emergency.

*Roll Call Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to establish a capital projects fund for the Forest ODNR grant fund and declaring an emergency.

*Roll Call Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to approve the expenditure not to exceed $300 for additional charges for painting the outside fence and caulking in Village Hall.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to authorize a raise in pay for Sgt. Robert Monus in the amount of $2.00 an hour, retroactive to February 6, 2022.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to authorize the Council President to inform the public of council vacancy on June 1, 2022 and interested electors may submit letters of intent by June 17, 2022. A special meeting to fill the council vacancy will be held on Tuesday, June 21, 2022 @ 6:00 pm.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to renew the contract of Code Enforcement Officer, Maureen O'Neil, for an additional twelve-month period.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to authorize the Fiscal Officer to renew liability insurance at the $30,458 quote with Weichert Insurance.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

**15. Second and Third Readings-**

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** of a second reading of a resolution authorizing expenditures of ARPA funds under the standard allowance.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to move the passage of a third reading of a resolution determining to proceed with the submission to the electors the question of levying a tax in excess of the ten-mill limitation related to a renewal levy supporting current expenses of the Village of Poland.
*Roll Call Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to move the passage of a resolution to proceed with the submission to the electors the question of levying a tax in excess of the ten-mill limitation related to a renewal levy supporting the Poland Municipal Forest.
*Roll Call Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

**16. Presentation of Bills-**

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to pay the bills.
*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

**17. Questions from the Media** – N/A

DISCUSSION/REMARKS: None.
DISCUSSION/REMARKS: None.

**18. Remarks by Council and the Mayor:**

The Mayor agrees with Mr. Thompson's comments regarding Rotary Park.
A. Mr. Walkama—None.
B. Mr. Moffie—None.
C. Mr. Zembower—Thank you Chris.
D. Mr. Thompson—Rotary Park.
E. Mr. Graff—Thank you Rotary.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to enter into Executive Session to discuss current litigation at 8:08 pm.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

A motion was made by **Mr. Moffie** and seconded by **Mr. Thompson** to adjourn the meeting at 8:27 p.m.

*Vote: Graff, Zembower, Thompson, Moffie, Walkama- yeas. Motion moves 5-0.*

Robert P. Canter May 17, 2022
Robert P. Canter, Fiscal Officer
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, June 21, 2022.** Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*

POLAND VILLAGE
INC. 1866

**Zoning Report**
**5-17-2022**

1. Zoning Permits issued:
   128 Massachusetts.....fence.....$70
   223 Evergreen.....shed.....$70
   218 Nesbitt.....addition.....$315
   90 S. Main St.....sign.....$100
   26 Water St.....demolition.....$100
   2 N Main St.....sign.....$100
   101 S Main St.....sign.....$100
   **Total $855**

2. Nothing new on addressed vacant lot on 14 Audobon Rd. Last conversation was owner was exploring sanitary/septic options.

3. The Architectural Review Board met Monday May 9, 2022. Three items were discussed. Sign permit for Nature's Creation Furniture was approved. Sign Permit for Eat Well to Be Well was approved subject to submission of acceptable agreed upon artwork. And finally a discussion was had on the demolition of the garage at 26 Water St. The next Architectural Review Board is Monday June 6, 2022 at 7:00 PM. There are currently no items on the agenda.

4. The next Planning Commission meeting is Wednesday May 18, 2022 at 7 PM at Village Hall.

5. In regards to the proposed house being done on the east side (Creekside) of S.R. 616 now 62 Water St. This is a private developer that has begun land clearing for a residence he wishes to build on the site. No permit or official plans have been submitted although he has emailed me a non-finalized version which I am reviewing. The owner has been notified that no work may begin within 120 feet of Yellow Creek until all proper permits have been received and approved. He is still working on land acquisition and replatting.

6. Code Enforcement. Maureen continues to be invaluable working cases and has sent out reports. Among other things we are pursuing a number of high grass violations.

Timothy S. Clavin
Poland Village Zoning Administrator

**Street Department Report**
**5-17-2022**

1. Need approval to purchase/order $6,418.81 in repair parts for leaf machine from Best Equipment presented at last Street Committee meeting.

2. Grass cutting on Village owned/maintained properties and Hine.

3. Riverside Park work continues. Both signs framed, painted, assembled, and installed. Dog Park and ballfield signs were installed. More work to complete (flagpole repair, painting, sealing and striping parking lot and fence repair).

4. Hot patching of potholes and street repairs in process and will continue as needed.

5. Completed 3 sewer repairs on Edgewater.

6. I'm working with Tri County Electric on quote for electrical upgrade change for conference room at hall.

7. Water line to west side second floor bathroom is plugged. A new line from the basement is not possible without opening entire wall sections.

Timothy S. Clavin
Working Street Commissioner