

Poland Village Council
REGULAR SESSION
Tuesday, November 1, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, November 1, 2022.

Caucus meeting called to order at 7:00 p.m.

Mr. Sicafuse calls the caucus to order.

Chief of Police-- Informs council he will be putting Melissa Williams onto the Mahoning County Violent Crimes Task force. She will have three hours training once a quarter. The village will be responsible to pay OT if she is called out for the task force.

Mayor Sicafuse informs council that he sent in a support letter to Army Corps of Engineers for the water study. He would also like to nominate Chris Nord to the Hine Fund. He went to Poland and has been here his whole life. He works at the Cemetery and is very knowledgeable about land and trees. Dave Smith has requested mayor to recommend Mr. Nord to the Hine Fund.

Fiscal officer reports that he received the renewal for employee health care and it has only increased 5 percent this year. Nothing else to report.

Pledge is now recited at 7:30.

Roll Call was taken with the following Members present:

Mr. Christopher Graff, Member of Council
Mr. Samuel Moffie, Member of Council
Mr. Michael Zembower, Member of Council
Mr. Michael Thompson, President of Council
Mr. James Walkama, Member of Council
Mrs. Abbie Mozzy Bosak, Member of Council

Mr. Timothy Sicafuse, Mayor

Also present were:

Mr. Robert Canter, Fiscal Officer
Mr. Jay Macejko, absent

A motion was made by **Mr. Thompson**, seconded by **Mr. Graff** to excuse the solicitor from tonight's meeting.

Vote:; Graff, , Zembower, Walkama,, Moffie, Bosak- yeas. Motion carries 6-0.

Poland Village Council
REGULAR SESSION
Tuesday, November 1, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

1. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mr. Thompson**, seconded by **Mr. Moffie** to accept the minutes dated 10-18-2022.

Vote: Graff, Zembower, Walkama, Thompson, Moffie, Bosak- yeas. Motion carries 6-0.

Notification of Upcoming Meetings and Events to the Public and the News Media.

Committees

Blupr:	<u>12/06/2022 @6:45 p.m. Village Hall</u>
Finance:	<u>11/10/2022 6 pm Village Hall</u>
Legislation:	<u>11/15//2022 6:45</u>
Police:	<u>12/06/2022 @ 7 p.m. Village Hall</u>
Streets:	<u>11/15/2022 @6:30 p.m. Village Hall</u>

Boards and Commissions

Architectural Review Board	<u>11/07/2022 @ 7:00 p.m. Village Hall</u>
Planning Commission	<u>11/16/2022 @ 7:00 p.m. Village Hall</u>
Board of Zoning Appeals	<u>NA</u>
Western Reserve Joint Fire District	<u>11/09/2022 @ 7:00 p.m. Station 92</u>
Poland Municipal Forest Board	<u>11/22/2022 @ 7:00 p.m. Village Hall-Regular Meeting</u>
Hine Memorial Fund Board	<u>11/17/2022 @ 9:00 a.m. Poland Presbyterian Church</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
June, July, August meetings are 3rd Tuesday of month.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall
Next Regular Meeting:
Tuesday, November 15, 2022, at Poland Village Town Hall

2. Report from the Mayor- Timothy Sicafuse- as delivered in caucus

A motion was made by **Mr. Moffie** and seconded by **Mrs. Bosak** to accept the Mayor's report.

Vote: Graff, Zembower, Bosak, Walkama, Thompson, Moffie - yeas. Motion carries 6-0.

Poland Village Council
REGULAR SESSION
Tuesday, November 1, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

3. Report from the Fiscal Officer- Robert Canter.

As delivered in caucus

4. Report from the Zoning Administrator Team -Timothy Clavin.

As submitted in writing.

5. Report from the solicitor- Jay Macejko

Delivered in caucus

6. Report from the Chief of Police –

NA

7. Report from the Street Commissioner

8. Report from Engineer-liaison (MS Consultants) – Sidewalks are going to be poured when they get a break in the weather and are able to get concrete. At this point the contractor is 7 days late. Mr. Thompson wants us to deduct the \$100 a day penalty for each day they were late.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the engineer's report.

Vote:; Gräff, Zembower, Thompson, Moffie, Bosak, Walkama- yeas. Motion carries 6-0.

9. Reports from outstanding committees of council.

A.) Finance, Wage, Audit & Insurance Committee- Next meeting will be Thursday November 10, 2022 at 6pm at Village Hall.

Poland Village Council
REGULAR SESSION
Tuesday, November 1, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

- B.) Legislation Policy Committee- Will meet before the next meeting.

- C.) Police and Fire Committee- Would like to Hire David Biebers in the capacity of a cadet in the amount of \$10 per hour not to exceed 10 hours per week. He will graduate from the academy on December 16, 2022 and Chief will reevaluate his performance and decide whether to offer a full time position to him or not. Would like to have new decals put on all police vehicles, to be paid out of law enforcement trust fund. The amount will not exceed \$5,000.

- D.) Streets, Sidewalks & Drainage Committee—would like to hire a company at the amount of \$809 to help our street department pick up leaves.

- E.) Building, Lands, Utilities, Parks & Recreation Committee: NA

10. Reports from Boards.

- A. **Planning Commission-** NA

- B. **Board of Zoning Appeals-** NA

- C. **Architectural Review Board-** NA

- D. **Forest Board-** Met on 10-25-22. The comfort station is on order and no delivery date yet. Working on the clearing of the trails. Thank you Mark Thompson and volunteers for rebuilding the Tulip Bridge that is now complete. Please vote yes for the levy.

- E. **Hine Memorial Board-** Meeting on 11-17-22 at 9am.

- F. **Western Reserve Joint Fire District, Board of Trustees-** Please vote for the levy.

11. Reports from Special Committee.

Strategic planning meeting on 11-10-22 at 7 pm at Village Hall.

Poland Village Council
REGULAR SESSION
Tuesday, November 1, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

12. Communications from Poland Village Residents -

Elinor Zedaker-70 Poland Manor. Thank you for picking up the leaves. The kids loved walking through the leaves on Halloween night. Hopes that people will vote for the Forest Levy. Thank you to Councilman Moffie for getting us the ODNR funding of \$100k.

Mike Zembower-725 N. Main St. would like to invite the village police to join the Poland Express this year again, which runs from Nov. 28th to Dec. 2nd.

13. New Business - none

14. Old Business -

15. Motions, Ordinances, and Resolutions -

A motion was made by Mr. Thompson and seconded by Mr. Moffie to accept all reports given during caucus.

Vote: Graff, Bosak, Zembower, Walkama, Moffie, Thompson - yeas. Motion carries 6-0.

A motion was made by Mr. Thompson and seconded by Mr. Moffie to accept all reports given by all outstanding committees of council.

Vote: Graff, Bosak, Zembower, Walkama, Moffie, Thompson - yeas. Motion carries 6-0.

A motion was made by Mr. Thompson and seconded by Mr. Moffie to waive the three readings of an ordinance to amend ordinance #1610-22 and make appropriations for the current expenses and other expenditures of the Village of Poland, County of Mahoning, State of Ohio during the year 2022, retroactive to 1-1-2022 and declaring an emergency.

Roll Call Vote: Graff, Bosak, Zembower, Walkama, Moffie, Thompson - yeas. Motion carries 6-0.

A motion was made by Mr. Thompson and seconded by Mrs. Bosak for the passage of an ordinance to amend ordinance #1610-22 and make appropriations for the current expenses and other expenditures of the Village of Poland, County of Mahoning, State of Ohio during the year 2022, retroactive to 1-1-2022 and declaring an emergency.

Roll Call Vote: Graff, Bosak, Zembower, Walkama, Moffie, Thompson - yeas. Motion carries 6-0.

Poland Village Council
REGULAR SESSION
Tuesday, November 1, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

A motion was made by **Mr. Thompson** and seconded by **Mrs. Bosak** to approve an expenditure not to exceed the amount of \$809 for leaf removal at the Village Green out of the streets department budget.

Vote: Graff, Bosak, Zembower, Walkama, Moffie, Thompson - yeas. Motion carries 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to hire David Biebers as a police cadet at a rate of \$10 per hour not to exceed 10 hours per week.

Vote: Graff, Bosak, Zembower, Walkama, Moffie, Thompson - yeas. Motion carries 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** for an expenditure from the Law enforcement trust fund to rebrand the police vehicles at an amount not to exceed \$5,000

Vote: Graff, Bosak, Zembower, Walkama, Moffie, Thompson - yeas. Motion carries 6-0.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to approve the nomination of Chris Nord to the Hine Fund board.

Vote: Graff, Bosak, Zembower, Walkama, Moffie, Thompson - yeas. Motion carries 6-0.

16. Second & Third Reading-

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

17. Presentation of Bills -

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to pay the bills.

Vote:, Graff, Bosak, Zembower, Walkama, Thompson, Moffie - yeas. Motion carries 6-0.

18. Questions from the Media - NONE

19. Remarks by Council and the Mayor:

Record of Proceedings

Village of Poland, Ohio

Poland Village Council
REGULAR SESSION
Tuesday, November 1, 2022

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

- A. Abbie Bosak- this was pretty fast
- B. Mr Graff- go and vote on Tuesday
- C. Mr. Walkama- na
- D. Mr Moffie. Rotary Park is starting to look good
- E. Mr. Zembower—na
- F. Mr. Thompson- vote for EMS and Forest levy

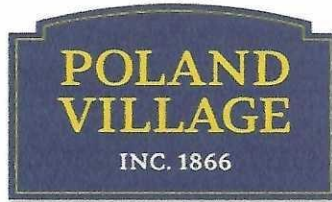
20. A motion was made by **Mr. Moffie** seconded by **Mr. Graff** to adjourn meeting at 7:35 p.m.
Vote: Bosak, Graff, Zembower, Walkama, Moffie, Thompson- yeas. Motion carries 6-0.



November 1, 2022

Robert P. Canter, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, November 15, 2022**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.



**Zoning Report
11-1-2022**

Permit #	Permit Date	Parcel Address	Permit Type	Total Fees
20220041	10/20/2022	WATER ST	Replat	\$100.00
20220040	10/20/2022	18 POLAND MANOR DR	Replat	\$100.00
				\$200.00

Total Records: 2

10/31/2022

1. The next Architectural Review Board meeting is Monday November 7, 2022 at 7:30 at Village Hall. No items currently on the agenda.
2. The Planning Commission met October 19, 2022. Two replats were approved; 18 Poland Manor and the additional parcel at 62 Water Street. The next planning commission meeting will be Wednesday November 16, 2022 at 7 PM at Village Hall.
3. Gary Diorio from MS Consultants has indicated we need to get two outfalls tested for E.coli per our OEPA storm water permit. We will do PO and get these taken in.
4. Andrew Pompeii has submitted plans for 62 Water St. but all is still on hold per his request.
5. Maureen has sent out report for code enforcement.

Timothy S. Clavin Poland Village Zoning Administrator

Street Department Report
11-1-2022

1. We received an offer for a donation of a cut Colorado spruce from a township resident. I talked with Alexis Smith from the PJWC and she can think of no area to use it. I will work with them on whatever they need.
2. The new leaf box is working well. Also replaced top of older box for F550.
3. Grass cutting/Leaf removal on Village owned/maintained properties and Hine continues.
4. Village Hall, 616, and Riverside Park sidewalk work started. MS working with Faust.
5. Planted Magnolia tree donated to the Hine. We will also be planting a Canaan Fir upon receipt most likely in December from Pioneer Tree Farm
6. Estimates for repair of F150 were turned in. Jacks Auto body will be doing the work. Awaiting Parts.
7. Leaf pick well under way. First trip of whole town complete and working on second. Well ahead of load total from last year 31 compared to 12 at this same time last year but trip total same or slightly behind. Leaves are falling sooner and faster. Just a reminder to all Poland Village residents:

All leaves must be placed within 6 feet of the edge of the road. (Anything beyond this will not be picked up.)

Do not place leaves in the street as this is dangerous to traffic and blocks the drainage of water from the road as well as plugging storm sewers. Only leaves should be in the pile (nothing else can be taken per dump site regulation) Avoid putting any other materials in the pile (no sticks, straw, rocks, pumpkins, cornstalks, etc.....they will not be picked up)

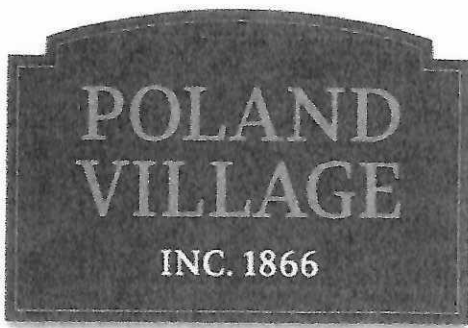
Do not block or park close to leaf piles so truck and trailer has room to pull beside piles to pick up.

Thank you in advance for your cooperation!!

Timothy S. Clavin
Working Street Commissioner

Poland Village Council Update: 11/01/22
Zoning /Property Code Enforcement

- 1.) Attached: Property activity report.**
- 2.) November and winter notices:**
 - a. Most notices will include a date of MARCH 1, 2023.**
 - b. Owners can prepare for Spring repairs**
- 3.) Market Watch**
 - a.) Photographing commercial properties and inputting photos in Iworq.**
 - b.) tracking several sales/transfers**
 - c.) tracking several interior/exterior rehabs**
- 4.) Responding to general complaints and questions from people who have received notices and the public about property code enforcement issues. Assist in finding alternative parking for property repairs.**
- 5.) Rental property registration: 10 Notices**
Conversations with 2 recent property buyers.



Case Activity Report

10/17/2022 - 11/01/2022

Activity Date	Activity Type	Completed Date	Activity Status	Parcel Address
11/1/2022	Education verbal	11/1/2022	Completed	17 MASSACHUSETTS AVE
11/1/2022	Education verbal	11/1/2022	Completed	208 DIANA DR
11/1/2022	Education verbal	11/1/2022	Completed	21 JOHNSTON PL
11/1/2022	Re-Inspection	11/1/2022	Completed	21 JOHNSTON PL
11/1/2022	Education verbal	11/1/2022	Completed	26 MASSACHUSETTS AVE
11/1/2022	Re-Inspection	11/1/2022	Completed	26 MASSACHUSETTS AVE
10/31/2022	Re-Inspection	10/31/2022	Completed	101 S MAIN ST
10/31/2022	Re-Inspection	10/31/2022	Completed	17 MASSACHUSETTS AVE
10/31/2022	Send Letter	10/31/2022	Completed	215 S MAIN ST
10/31/2022	Education verbal	10/31/2022	Completed	208 DIANA DR
10/31/2022	Education verbal	10/31/2022	Completed	208 DIANA DR
10/28/2022	Inspection	10/28/2022	Completed	21 MASSACHUSETTS AVE
10/27/2022	Re-Inspection	10/27/2022	Completed	215 S MAIN ST
10/27/2022	Re-Inspection	10/27/2022	Completed	215 S MAIN ST
10/27/2022	Inspection	10/27/2022	Completed	113 MASSACHUSETTS

				AVE
10/27/2022	Send Letter	11/1/2022	Completed	113 MASSACHUSETTS AVE
10/26/2022	Education verbal	10/26/2022	Completed	26 MASSACHUSETTS AVE
10/26/2022	Education verbal	10/26/2022	Completed	59 POLAND MANOR DR
10/26/2022	Education verbal	10/26/2022	Completed	15 MASSACHUSETTS AVE
10/25/2022	Re-Inspection	10/25/2022	Completed	92 EDGEWATER DR
10/25/2022	Re-Inspection	10/25/2022	Completed	92 EDGEWATER DR
10/25/2022	Re-Inspection	10/25/2022	Completed	59 POLAND MANOR DR
10/25/2022	Re-Inspection	10/25/2022	Completed	500 S MAIN ST
10/25/2022	Re-Inspection	10/25/2022	Completed	5 CENTENNIAL DR
10/25/2022	Re-Inspection	10/25/2022	Completed	56 POLAND MANOR DR
10/25/2022	Re-Inspection	10/25/2022	Completed	26 MASSACHUSETTS AVE
10/25/2022	Re-Inspection	10/25/2022	Completed	22 ORCHARD DR
10/21/2022	Send Letter	10/21/2022	Completed	10 MASSACHUSETTS AVE
10/21/2022	Education verbal	10/21/2022	Completed	21 JOHNSTON PL
10/21/2022	Re-Inspection	10/21/2022	Completed	23 COLLEGE ST
10/21/2022	Education verbal	10/21/2022	Completed	23 COLLEGE ST
10/21/2022	Re-Inspection	10/19/2022	Completed	21 JOHNSTON PL
10/20/2022	Re-Inspection		Assigned	56 POLAND MANOR DR
10/19/2022	Re-Inspection	10/19/2022	Completed	10 MASSACHUSETTS AVE
10/19/2022	Education	10/12/2022	Completed	5 CENTENNIAL

	verbal			DR
10/19/2022	Re-Inspection	10/19/2022	Completed	26 WATER ST
10/19/2022	Send Letter	10/19/2022	Completed	26 WATER ST
10/17/2022	Re-Inspection	10/17/2022	Completed	500 S MAIN ST
10/17/2022	Re-Inspection	10/17/2022	Completed	92 EDGEWATER DR
10/17/2022	Re-Inspection	10/17/2022	Completed	208 DIANA DR
10/17/2022	Verbal Warning		Completed	208 DIANA DR
10/17/2022	Send Letter	10/17/2022	Completed	208 DIANA DR
10/17/2022	Send Letter	10/17/2022	Completed	44 WATER ST
10/17/2022	Re-Inspection	10/17/2022	Completed	15 MASSACHUSETTS AVE
10/17/2022	Education verbal	10/17/2022	Completed	15 MASSACHUSETTS AVE
10/17/2022	Education verbal	10/17/2022	Completed	500 S MAIN ST
10/17/2022	Re-Inspection	10/17/2022	Completed	110 DIANA DR
10/17/2022	Education verbal	10/17/2022	Completed	110 DIANA DR
10/17/2022	Education verbal	10/17/2022	Completed	323 N MAIN ST
10/17/2022	Send Letter	10/17/2022	Completed	11 WATER ST
10/17/2022	Education verbal	10/17/2022	Completed	11 WATER ST

Total Records: 51

11/1/2022

