

Poland Village Council  
REGULAR SESSION  
Tuesday, December 6, 2022

308 South Main Street  
Poland, Ohio 44514-2082  
(330) 757-2112  
www.polandvillage.org

**The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, December 6, 2022.**

### **Caucus meeting called to order at 7:00 p.m.**

Mayor Sicafuse calls the caucus to order.

Fiscal officer gives his report. Council needs to pass temporary appropriations for the year 2023, which will get the Village through March of 2023. The new appropriations includes a raise for Chief Lambert to an annual salary of \$60,000 from his current salary of \$54,600 and also a 2% raise for all current full time employees.

Fiscal officer also informs council that we still owe \$6,407 to MS Consultants for engineering on the sidewalk replacement project. Council will need to approve this payment to MS. This will cost the Village \$0 due to a \$50,000 grant given to the Village from Mahoning County. Fiscal officer informs council that MS needs to give us more detailed invoices so we can identify which project they were working on.

Councilman Moffie reiterates his displeasure with the outrageous amounts MS charges the Village for projects and has asked on numerous occasions for detailed billing and has never received it. Moffie would like them to prove what they have done for all the fees they charge. Fiscal officer informs council MS does all of the project bidding and oversees the projects through completion.

Councilman Thompson sees two issues, and is of the feeling that the Village should part ways with MS Consultants, and also feels that we should pay the \$6,407 especially due to the fact we will be reimbursed for it. Councilman Graff specified the areas along with Mr. Lattanzio of what sidewalks needed replacing, and not sure what MS did for \$6,407.

Councilman Thompson spoke with Mr. Clavin, the street dept. superintendent, and Clavin would like to not receive a raise this year, George Porterfield a 4% increase, and Tom Kling a 0% raise for 2023. Mr. Walkama raises the question of will some employees feel slighted due to Mr. Porterfield getting a 4% raise and everyone else is only getting a 2%.

Fiscal Officer informs council that we have a Police levy that generates \$53,000 a year and our police department costs the village over \$500,000 a year. F.O. informs council he did some research and requested amounts from county auditor: A 1.5 mil levy would generate \$101,000, and would cost \$100,000 market value home \$53 per year. A 2.0 mil levy would generate \$134,982, and would cost a \$100,000 market value home approximately \$70 per year. A 2.5 mil would generate \$168,000, and would cost \$100,000 market value home \$80 per year. A 2.2 mil levy would generate \$150,000 and would cost a \$100,000 market value home \$77 per year. Mr. Thompson informs council that the village is already the highest taxed village in Mahoning County, and this was before the fire district just

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added a 2.75 mil continuous levy. At what point is every jurisdiction in our county going to have to do replacement levy instead of renewals?

Mr. Moffie agrees that we need to proceed with a levy for the police department, but when do we do it, and at what amount? If we wait until November 2023, the school district may have a 100 million bond levy on the ballot. Solicitor suggests we form a levy committee to begin discussions on a possible levy. He also informs council that we can attempt to form a joint police district, but doubts the village residents would be willing to form a joint police district.

Solicitor informs council that he and fiscal officers have discussed levy issues. Council would have to join ABC water district through a simple resolution of the council. He has also prepared a draft calendar for the council meetings for next year. Union school has reverted from a non conforming conditional use as a school to a R1 and should probably be a R2, and possibly multiple variances in the R2 category.

Pledge is now recited at 7:30.

**Roll Call was taken with the following Members present:**

Mr. Christopher Graff, Member of Council  
Mr. Samuel Moffie, Member of Council  
Mr. Michael Zembower, Member of Council-Absent  
Mr. Michael Thompson, President of Council  
Mr. James Walkama, Member of Council  
Mrs. Abbie Mozzy Bosak, Member of Council

Mr. Timothy Sicafuse, Mayor

Also present were:

Mr. Robert Canter, Fiscal Officer  
Mr. Jay Macejko, Solicitor

A motion was made by **Mr. Thompson**, seconded by **Mr. Moffie** to excuse the Mr. Zembower from tonight's meeting.

*Vote:, Graff, Thompson, Walkama,, Moffie, Bosak- yeas. Motion carries 5-0.*

**1. Acceptance of Minutes of Previous Meeting(s)**

A motion was made by **Mr. Thompson**, seconded by **Mr. Moffie** to accept the minutes dated 11-15-2022.

*Vote:, Graff, , Thompson, Walkama, Moffie, Bosak- yeas. Motion carries 5-0.*

A motion was made by **Mr. Thompson**, seconded by **Mr. Moffie** to excuse the Tim Clavin from tonight's meeting.

*Vote:, Graff, Thompson, Walkama,, Moffie, Bosak- yeas. Motion carries 5-0.*

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Notification of Upcoming Meetings and Events to the Public and the News Media.

**Committees**

Blupr: 1-3-23 6:45 pm  
Finance: TBD  
Legislation: 1-17-23 Village Hall at 6:30 pm  
Police: 1/3/23 @ 6:30 p.m. Village Hall  
Streets: 1/17/23 @6:45 p.m. Village Hall

**Boards and Commissions**

Architectural Review Board TBD  
Planning Commission 1/21/23 @ 7:00 p.m. Village Hall  
Board of Zoning Appeals NA  
Western Reserve Joint Fire District 12/14/2022 @ 7:00 p.m. Station 92  
Poland Municipal Forest Board 1/24/23 @ 7:00 p.m. Village Hall-Regular Meeting  
Hine Memorial Fund Board 1/15/23 @ 9:00 a.m. Village Hall

**Council**

First and Third Tuesday monthly. Caucus at 7:00 p.m.  
***June, July, August meetings are 3<sup>rd</sup> Tuesday of month.***  
Regular Meeting at 7:30 p.m. at Poland Village Town Hall  
Next Regular Meeting:  
Tuesday, January 3, 2022 at Poland Village Town Hall

**2. Report from the Mayor- Timothy Sicafuse- as delivered in caucus**

Discusses Appalachian grant of \$500,000. This grant app is due by the 9<sup>th</sup> of December, this Friday. The group who is presenting this would like to put an electric producing apparatus in the Yellow Creek in the Village.

December 14, 2022 will be the joint meeting for the schools and village at Poland Union at 6 pm.

Thank you for the lighting of the village.

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to accept the Mayor's report.  
*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

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**3. Report from the Fiscal Officer- Robert Canter.**

As delivered in caucus

A motion was made by **Mr. Thompson** and seconded by **Mr. Walkama** to accept the Fiscal Officer's report.

*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

**4. Report from the Zoning Administrator Team -Timothy Clavin.**

As submitted in writing. Martha Morgan has requested permission for reinstatement to use her prior village email address. Solicitor informs council she should not be able to use the email unless she is a council person or employee

A motion was made by **Mr. Moffie** and seconded by **Mr. Thompson** to accept the Zoning Administrator's report.

*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

**5. Report from the solicitor- Jay Macejko**

*Delivered in caucus.* Solicitor, discussing the possible grant partnership for a power generating apparatus on Yellow Creek, would never make a recommendation to do business with anyone who has delinquent taxes within the village. Any

A motion was made by **Mr. Moffie** and seconded by **Mrs. Bosak** to accept the Solicitor's report.

*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

**6. Report from the Chief of Police -**

Brian Dobbins has been sworn in and is currently riding along and learning what we do here and is doing a great job. Chief has asked to send an officer to FTO class at a cost of \$360 which will take place in January.

A motion was made by **Mrs. Bosak** and seconded by **Mr. Walkama** to accept the Chief of Police report.

*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

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**7. Report from the Street Commissioner**

As submitted in writing.

A motion was made by **Mr. Moffie** and seconded by **Mr. Walkama** to accept the Street Commissioner's report.

*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

**8. Report from Engineer-liaison (MS Consultants)** – Wetland delineation report is finished and there is no impact on the wetlands or streams. This is the \$5,600 fee they have charged. Gary Diorio would like to set up a meeting to discuss projects for 2023.

A motion was made by **Mr. Moffie** and seconded by **Mr. Walkama** to accept the engineer's report.

*Vote:, Graff, Thompson, Moffie, Bosak, Walkama- yeas. Motion carries 5-0.*

**9. Reports from outstanding committees of council.**

A.) Finance, Wage, Audit & Insurance Committee- Na

B.) Legislation Policy Committee-. NA

C.) Police and Fire Committee- Met tonight, and Mr. Graff compliments how nice the new lettering looks on the police vehicles.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Police committee report.

*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

D.) Streets, Sidewalks & Drainage Committee—NA

E.) Building, Lands, Utilities, Parks & Recreation Committee: NA

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**10. Reports from Boards.**

**A. Planning Commission-** Met last month for a replat for a house in the Manor and spoke on the Union School project.

A motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to accept the planning commission report.

*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

**B. Board of Zoning Appeals-** NA

**C. Architectural Review Board-** NA

**D. Forest Board-** Met last Tuesday, and the bridge on Tulip trail is totally complete and much better than ever. Culverts have been cleaned out, and they will not have a meeting this month due to it being the week of Christmas.

A motion was made by **Mr. Moffie** and seconded by **Mrs. Bosak** to accept the Forest Board report.

*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

**E. Hine Memorial Board-** Met last month and introduced Chris Nord. Running pretty lean and reviewed their financials and everything looks good.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to accept the Hine Memorial Board report.

*Vote: Graff, Thompson, Bosak, Walkama, Moffie - yeas. Motion carries 5-0.*

**F. Western Reserve Joint Fire District, Board of Trustees-** NA

**11. Reports from Special Committee.**

Union Meeting on Dec. 14<sup>th</sup>.

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**12. Communications from Poland Village Residents –**

Elinor Zedaker 70 Poland Manor—wishes all council a joyous and healthy holiday season with family and friends. Suggests that council speak with MS and see if we can work out our issues with them and their billing practices.

**13. New Business –**

**14. Old Business –**

**15. Motions, Ordinances, and Resolutions –**

A motion was made by Mr. Thompson and seconded by Mr. Graff to waive the three readings and declare an emergency for temporary appropriations for the year 2023.

*Roll call Vote: Graff, Bosak, Thompson, Walkama, Moffie - yeas. Motion carries 5-0.*

A motion was made by Mr. Thompson and seconded by Mr. Graff for the passage of an ordinance to make appropriations for the months of January, February, and March of 2023 and declaring an emergency.

*Roll call Vote: Graff, Bosak, Thompson, Walkama, Moffie - yeas. Motion carries 5-0.*

A motion was made by Mr. Thompson and seconded by Mr. Graff to increase Chief Lamberts' salary to \$60,000 annually, effective the first full pay period of 2023.

*Vote: Graff, Bosak, Walkama, Moffie, Thompson- yeas. Motion carries 5-0*

A motion was made by Mr. Thompson and seconded by Mr. Graff to increase the salaries of all full time employees with the exception of the street department and chief Lambert by 2% across the board effective the first full pay period of 2023.

*Vote: Graff, Bosak, Walkama, Moffie, Thompson- yeas. Motion carries 5-0*

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A motion was made by **Mr. Thompson** and seconded by **Mr. Graff to increase** the salary of George Porterfield by 4% effective the first full pay period of 2023.

*Vote: Graff, Bosak, Walkama, Moffie, Thompson- yeas. Motion carries 5-0*

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff to approve** an officer to attend the Field officer training course that Chief Lambert has suggested.

*Vote: Graff, Bosak, Walkama, Moffie, Thompson- yeas. Motion carries 5-0*

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff to approve** the annual support agreement for the mayors court computer system, to the Baldwin Group not to exceed \$1,835.

*Vote: Graff, Bosak, Walkama, Moffie, Thompson- yeas. Motion carries 5-0*

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff to approve** payment in the amount of \$6,407.42 to MS Consultants for services related to the sidewalk paving project, to be paid out of the county grant.

*Vote: Graff, Bosak, Walkama, Thompson- yeas. MOFFIE Opposed Motion carries 4-1.*

## 16. Second & Third Reading-

DISCUSSION/REMARKS: None.

DISCUSSION/REMARKS: None.

## 17. Presentation of Bills -

A motion was made by **Mr. Graff** and seconded by **Mr. Moffie** to pay the bills.

*Vote:, Graff, Bosak, Thompson, Walkama, Moffie - yeas. Motion carries 5-0.*



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**18. Questions from the Media - NONE**

**19. Remarks by Council and the Mayor:**

- A. Abbie Bosak- Lighting of Village was a great turn out. Thanks to everyone involved
- B. Mr Graff- Thank you for ems levy support and have a blessed holiday.
- C. Mr. Walkama-Happy Holidays
- D. Mr Moffie. No comment
- E. Mr. Zembower—NA
- F. Mr. Thompson-Thank you for voting yes for EMS levy.

**20.** A motion was made by **Mr.Moffie** seconded by **Mr. Graff** to adjourn meeting at 7:55 p.m.  
*Vote: Bosak, Graff, Thompson, Walkama, Moffie- yeas. Motion carries 5-0.*



December 6, 2022

Robert P. Canter, Deputy Clerk  
Village of Poland, Ohio

*The next REGULAR MEETING of the Poland Village Council will be **Tuesday, January 3, 2023.** Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*



**Street Department Report**  
**12-6-2022**

1. Grass cutting/Leaf removal on Village owned/maintained properties and Hine wrapping up.
2. First half of salt order has been received. Second half will be ordered when needed.
3. We picked up Canaan Fir for the Hine from Pioneer Tree Farm. Plan was to plant today. Report was written yesterday
4. Jacks Auto body completed repairs for F150 with the exception of a couple of back ordered parts.
5. My apologies for the snafu with the electrical for the light up ceremony. Everything was pre tested and working fine Friday but when changes were made by the PJWC crew on Saturday it created some issues. I reworked everything yesterday and all is working on timers for the season. The Street Department will rework the electrical this summer to hopefully make it more foolproof for next year.
6. Leaf pick is officially over. Fourth trip was completed yesterday and all leaves within reach have been picked up. We ended up with 141 truckloads of compacted leaves recycled (approx. 2,040 cubic yards). \$2,826.25 spent in fuel costs. Labor of approximately 650 man hours for a total labor cost including benefits at about \$60,000. A very big thank you for the cooperation of residents for another successful season. **I would also like to express my outstanding pride and thanks to the hard work of George Porterfield, Tom Kling and Bill Ducheck for their phenomenal job this year.** Leaves fell hard and fast this year but they refused to get bogged down by them. **I could not be prouder of the job they did this year!!!**  
Can we post the following on the Village website and Facebook?

***The Village Leaf Pick Up has concluded. The Street Department would like to thank the residents for their cooperation for another successful leaf pick up season. Any remaining leaves should be disposed of by the resident. Nothing else should be placed at the street. Any questions feel free to contact Village Hall at 330)757-2112. Thank you again!***

Timothy S. Clavin  
Working Street Commissioner





**Zoning Report  
12-6-2022**

**11/16/2022 - 12/05/2022**

Permit #	Permit Date	Parcel Address	Permit Type	Total Fees
20220043	11/30/2022	BOTSFORD ST	Construction/Addition	\$1,295.00
20220042	11/16/2022	MEADOW LN	Replat	\$100.00
				<b>\$1,395.00</b>

**Total Records: 2**

**12/5/2022**

1. The Architectural Review Board meeting on Monday December 5, 2022 was cancelled due to no new business. The next Architectural Review Board meeting is Monday January 9, 2022 at 7:30 at Village Hall. This date was moved from 1/2/23 due to the holiday weekend. No items currently on the agenda, although owner of 101 S Main St. is requesting to be on agenda. Martha Morgan has requested reinstatement of her village email for ARB use. Is this ok?
2. The planning commission met Wednesday November 16, 2022 at 7 PM at Village Hall. Replat for parcel 36-001-0-001.01-0 part of lot 375 off of Meadow Lane by owner for purpose of selling it was approved. The next planning commission meeting will be Wednesday December 21, 2022 at 7 PM at Village Hall.
3. Gary Diorio from MS Consultants has indicated we need to get two outfalls tested for E.coli per our OEPA storm water permit. We will do PO and get these taken in.
4. Andrew Pompeii has submitted plans for 62 Water St. but all is still on hold per his request.
5. Maureen has sent out report for code enforcement.

Timothy S. Clavin Poland Village Zoning Administrator



54,600 Lambert  
5400  
1

REGULAR POLAND VILLAGE COUNCIL MEETING  
December 6, 2022

CAUCUS @ 7:00 P.M.  
MEETING @ 7:30 P.M.

**AGENDA**

**Action Items**

Pass temporary appropriations by emergency for the year 2023 (RC)

Pay ms consultants \$6407.42 for sidewalk engineering services. We have a \$50,000 grant, Foust is \$41,783.42 and MS would be \$6407.42 for a total of \$48,190.84 which is under the 50k grant from the County. This will cost the Village \$0 (RC)

Salary increase for Chief Lambert to \$60,000 annually

2% increase for all full-time employees (RC)

- BG Goes FRC.

**Second and Third Readings**

**Discussion Items/New Business**

**Old Business**

The Meeting will be held at Poland Village Town Hall, 308 S. Main St., Poland, Oh., 44514.

