

MINUTES OF A MEETING OF THE ARCHITECTURAL REVIEW BOARD OF POLAND VILLAGE

Monday, May 1, 2023

Present: Rob Dunham, Rex Fisher, Laurie LaPlante, Martha Morgan, Maureen O'Neil, Mary Tursky, Janice Vitullo, Mike Zembower

Introduction of new board member, Mary Tursky.

Janice Vitullo suggested ARB become experts on the two school buildings that are in danger of being torn down or in some other way disposed of by the school district: Union and the Middle School so as to be able to advocate for not demolishing these historic buildings and/or to 'retain the unique qualities of the Village' (see 1266.02 C and D).

There were questions about why the ARB meeting agenda was not published 24 hours in advance in accordance with sunshine laws. Maureen O'Neill as the Interim Zoning Officer will send agenda items to Janice Vitullo as Secretary of ARB who will coordinate with Rex Fisher, Interim Chair of ARB to ensure that an agenda is published 24 hours in advance of each meeting.

Mike Zembower asked the solicitor to come to the meeting tonight but he has not yet arrived.

Mark Thompson was invited to speak to ARB regarding Poland Village strategic plan and historic preservation. He reminded everyone that the strategic plan is on the village website. A subcommittee of the strategic plan committee was formed to review and update ordinances - both commercial and residential - and to improve code compliance. Some of the codes are over 40 years old, particularly Appendix II.

Meeting was called to order at 7:30.

Martha Morgan made a motion to accept ARB meeting minutes from April 17, 2023; Rob Dunham seconded. Dunham, Fisher, Morgan, Vitullo-yeas; LaPlante, Tursky-no vote due to absence at previous meeting; Zembower-no vote.

Sign permit application review for Consign and Design, 11 W. McKinley Avenue. Sign is being replaced as stated on application. Janice Vitullo made a motion to accept sign application; Martha Morgan seconded. Fisher, LaPlante, Morgan, Tursky, Vitullo-yeas; Dunham, Zembower-no vote.

Mark Thompson continued speaking about the strategic plan subcommittee working on ordinances. They are also working on putting together design guidelines with accompanying

ordinance to ensure historic contextuality. The committee has identified two stages, which are as follows:

Stage I

Appendix II

Update guidelines for commercial districts and create a 'welcome package' for business people. Goal is to present a completed report to village council by the end of 2023.

Stage II

Appendix III

Review and update residential guidelines and recommend the adoption of an historic preservation ordinance. Mr. Thompson was unable to say when this would be completed.

Maureen O'Neill said that the solicitor had been in contact with her and was unable to come as scheduled. Mike Zembower will ask the solicitor to come to next meeting.

Janice Vitullo made a motion to adjourn the meeting; the motion was seconded; unanimously approved. The meeting was adjourned at 8:15 p.m. The next meeting will be on Monday, June 5, 2023 at 7:00 pm.

Respectfully submitted by Janice Vitullo