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Poland Village Council

REGULAR SESSION

The Council of the Village of Poland Ohio met in  
REGULAR SESSION at the Poland Village Town  
Hall, 308 South Main Street, Poland, Ohio  
44514-2082 on Tuesday, June 20, 2023

308 South Main Street  
Poland, Ohio 44514-2082  
(330) 757-2112  
[www.polandvillage.org](http://www.polandvillage.org)

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The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, June 20, 2023.

**Caucus meeting called to order at 7:00 p.m.**

Mayor Sicafuse introduces the Environmental Design Group to explain their services and then will take questions from the council. They mention that they reviewed the village plan and it is very impressive. Dave McCallops, PE their director of Water Resources would be the main point of contact for any engineering issues. Terry Fercana would be able to help with any issues if Dave was unavailable She also mentions that they are working with other municipalities in our area. At this time they will answer any questions.

Mr. Thompson and Mrs. Bosak would like to know how the billing for services is done and to make sure the billing is done in a timely fashion and with transparency. Mr. McCallops said they bill hourly and they do provide documentation for services rendered.

Terry Fercana notes that each municipality they work with is unique with different needs and ideas. She says that many of the projects outlined in the strategic plan are specialties of their firm. As a plus they have a team to do grant writing, Dave McCallops works with the grant writing team.

Mr. Graff asks if they would be willing to do interim work. Terry Fercana said that yes it is an option for them to be our interim firm and that there is any option of not locking yourself into using just one firm. She said that if they can provide the service at the best value they will do it or if not they will recommend someone better for the job.

Pledge is now recited at 7:30.

**1. Roll Call was taken with the following Members present:**

- A. Mr. Christopher Graff, Member of Council
- B. Mr. Samuel Moffie, Member of Council
- C. Mr. Michael Zembower, Member of Council
- D. Mr. Michael Thompson, President of Council
- E. Mr. James Walkama, Absent
- F. Mrs. Abbie Bosak, Member of Council

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G. Mr. Timothy Sicafuse, Mayor

Also present were: Mr. Robert Canter, Fiscal Officer  
Mr. Jay Macejko, Solicitor  
Mrs. Amy Brenoel, Clerk of Council

**2. Acceptance of Minutes of Previous Meeting(s)**

5/16/23

A motion was made by **Mr. Graff**, seconded by **Mr. Moffie**  
to accept the minutes of the previous meeting(s):

*Vote: Graff, Thompson, Moffie, Bosak, Zembower*  
*Motion carries 5-0.*

**3. Notification of Upcoming Meetings and Events to the Public and the News Media.**

**Committees**

|              |   |
|--------------|---|
| Blupr:       | <u>7-18-23 6:45 pm Village Hall</u>     |
| Finance:     | <u>TBD</u>                              |
| Legislation: | <u>TBD</u>                              |
| Police:      | <u>7-18-23 @ 6:30 p.m. Village Hall</u> |
| Streets:     | <u>7-18-23 @6:30 p.m. Village Hall</u>  |

**Boards and Commissions**

|                                     |  |
|-------------------------------------|--|
| Architectural Review Board          | <u>7-3-23@ 7 pm Village Hall</u>                       |
| Planning Commission                 | <u>7-19-23 @ 7:00 p.m. Village Hall</u>                |
| Board of Zoning Appeals             | <u>NA</u>  |
| Western Reserve Joint Fire District | <u>7-12-23 @ 7:00 p.m. Station 92</u>                  |
| Poland Municipal Forest Board       | <u>6-27-23@ 7:00 p.m. Village Hall-Regular Meeting</u> |
| Hine Memorial Fund Board            | <u>N/A</u>   |

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**Council Meetings**

First and Third Tuesday monthly. Caucus at 7:00 p.m.  
**June, July, August meetings are on the 3rd Tuesday of the  
month**

Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:

Tuesday, July 15, 2023 at Poland Village Town Hall

**4. Report from the Mayor- Timothy Sicafuse-**

N/A

**5. Report from the Fiscal Officer- Robert Canter.**

Mr. Canter has payment lists, bank balance and reconciliation which has been emailed to the council.

A motion was made by Mrs. Thompson and seconded by Mr. Moffie to accept the Fiscal Officer's report.

*Vote: Graff, Zembower, Moffie, Thompson, Bosak- yeas.*

*Motion carries 5-0*

**6. Report from the Zoning Administrator Team -**

Maureen O'Neil asks if there are any questions. Mr. Moffie would like to know if 62 Water Street has followed all proper procedures and Maureen confirms that yes everything was done properly.

A motion was made by Mrs. Bosak and seconded by Mr. Moffie to accept the Zoning Administrator's report.

*Vote: Graff, Zembower, Moffie, Thompson, Bosak- yeas.*

*Motion carries 5-0*

**7. Report from the solicitor- Jay Macejko -**

Attorney Macejko reports that he has some information to share. He informed the council that he has received the Zoom settlement check in the amount of 62.64. He mentions that Ohio Edison has repaired the roads that were damaged from work that they had done. He mentions that the ARB meeting went very well. He had to deal with questions involving an event in the Village on 6/10/23.

He also had to file a motion to quash a subpoena on behalf of one of the village officers for an arrest

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that was made in the village. It would have put a hardship on the village. He reviewed a body cam policy. There was also a public records request that has been partially satisfied and he also received and reviewed a copy of the gas aggregation agreement.

A motion was made by Mr. Graff and seconded by Mr. Moffie to accept the Solicitor's report.

*Vote: Graff, Zembower, Moffie, Thompson, Bosak- yeas.  
Motion carries 5-0*

**8. Report from the Chief of Police – N/A**

**9. Report from the Street Commissioner-**

Mayor Sicafuse said he is waiting to talk to candidates for the Street position. At this point in time there is a lull in the process. He mentions that Aqua Ohio should fix the bump in the road in front of Premier Bank instead of just erecting a sign indicating a bump.

A motion was made by Mr. Thompson and seconded by Mr. Moffie to accept the Solicitor's report.

*Vote: Graff, Zembower, Moffie, Thompson, Bosak- yeas.  
Motion carries 5-0*

**10. Report from Engineer-liaison – N/A**

**11. Reports from outstanding committees of council.**

A.) Finance, Wage, Audit & Insurance Committee-  
NA

B.) Legislation Policy Committee-. NA

C.) Police and Fire Committee

Officer Williams will attend SRO training and that it will be reimbursed.

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Body cams are in and the chief will program them.  
Overtime will be incurred to patrol Celebrate Poland.

A motion was made by Mr. Thompson and seconded by Mr. Moffie to accept the Police and Fire Committee report.

*Vote: Graff, Thompson, Moffie, Bosak, Zembower- yeas.  
Motion carries 5-0.*

D.) Streets, Sidewalks & Drainage Committee- N/A

E.) Building, Lands, Utilities, Parks & Recreation Committee-N/A

## 12. Reports from Boards.

A. Planning Commission- N/A

B. Board of Zoning Appeals- N/A

C. Architectural Review Board-

Mr. Zembower reports a good meeting. ARB will eliminate caucus from meetings. Conversation about the designation of village landmarks was the main focus of the meeting. They are looking to establish a village preservation district. Rob Dunham will contribute moving forward.

A motion was made by Mr. Thompson and seconded by Mr. Moffie to accept the ARB report

*Vote: Graff, Thompson, Moffie, Bosak, Zembower- yeas.  
Motion carries 5-0.*

D. Forest Board-

Mr. Graff states the meeting was on 5-23-23. He said the comfort station is up and running. There will be a second invasive species spray done in the fall. Also they are trying to fast track prohibiting motorized vehicles in the forest, with Atty. Macejko working on that matter. There has been continued work on storm damage and trail clean

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up. Mr. Mark Thompson mentions that it is hard to keep toilet paper stocked up in the comfort station.

A motion was made by Mr. Moffie and seconded by Mrs. Bosak to accept the ARB report

*Vote: Graff, Thompson, Moffie, Bosak, Zembower- yeas.  
Motion carries 5-0.*

**E. Hine Memorial Board-**

Mr. Thompson mentions that they are in discussions with the Daughters and Sons of the American Revolution who are volunteering to clean graves of Revolutionary War and War of 1812 Veterans.

A motion was made by Mrs. Bosak and seconded by Mr. Graff to accept the Hines Memorial Board report.

*Vote: Graff, Thompson, Moffie, Bosak, Zembower- yeas.  
Motion carries 5-0.*

**F. Western Reserve Joint Fire District, Board of Trustees-**

Mr. Thompson mentions that WRJFD is 100 years old this year. There will be an open house July 11th at station 93. The parade is Saturday June 24th at noon. Sirens will be cut off at the Riverside Drive intersection. He said that full time staffing will be in place by 8/1/23 and that construction will start at station 92 for housing. There will be 7 part time EMT's hired. Captain Connor O'Halloran was promoted to Assistant Chief and Captain John Walsh will be the next promotion when there is another opening.

A motion was made by Mr. Graff and seconded by Mr. Moffie to accept the WRJFD report.

*Vote: Graff, Thompson, Moffie, Bosak, Zembower- yeas.  
Motion carries 5-0.*

**13. Reports from Special Committees. -**

Mayor Sicafuse thanks Allyson Dunham for opening a bank account for Friends of the Poland Village Police Department to collect/raise monies to promote the police levy.

**14. Communications from Poland Village Residents -**

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Elinor Zedaker-70 Poland Manor- Mrs. Zedaker will check to see if the street was correctly repaired by Ohio Edison. She informs that it may be of value to contact Rebecca Rogers, although she is no longer in the area, to help with information on setting up a historic district.

Lori LaPlante-19 Elm Street- Lori mentions that she has not been invited to a meeting about work in the forest that she was promised. She is voicing her concern on the bank stabilization project. She wanted to meet before the project was started and to get the community involved with any decisions made.

Patty Wanat-19 Michigan Ave.- She expresses that she is very disappointed that there is no community involvement with forest board decisions. She feels other voices and opinions should have been heard before decisions were made. She thinks that proper notice was not given for when meetings were held.

Martha Morgan-58 Poland Manor- She agrees with both Patty Wanat and Lori LaPlante. She feels that there is no transparency from either the Forest Board or the Council. She said they would still like to meet with the consultants that are going into the forest. She hopes that if that is an option that it would be announced so that there may be some community input.

Mr. Mark Thompson- He responds that this process started in 2016 and that many meetings were held and TV stations and representatives were in attendance. He mentions that all the permits and plans are transparent. The project is starting and he feels that the council did their due diligence and much input was received from the public.

Rob Dunham-214 Edna Street. He mentions that he believes that people parking on both sides of Nesbitt street is a hazard. He wonders if it can be relegated to parking permitted only on one side of the street. Chief will look into the matter to see if it is a safety issue considering it hampers emergency vehicles.

**15. New Business** –Mr. Zembower invites everyone to look at the new sundial in the garden as it is awesome. Rotary is working on finalizing the details of the millstones being dropped off on 170 and Green Garden.

**16. Old Business** – N/A

**17. Motions, Ordinances, and Resolutions** –

# Record of Proceedings

Village of Poland, Ohio

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Motion by **Mr. Thompson** and seconded by **Mr. Moffie** to approve payment for bucket truck brakes in the amount not to exceed 1,327.60.

*Vote: Graff, Moffie, Thompson, Bosak, Zembower YEAS*  
*Motion carries 5-0*

Motion by **Mr. Thompson** and seconded by **Mrs. Bosak** for payment not to exceed the amount of 4200.00 for the second invasive species spraying approved from the Forest Board.

*Vote: Graff, Moffie, Thompson, Bosak, Zembower YEAS*  
*Motion carries 5-0*

Motion by **Mr. Thompson** and seconded by **Mr. Graff** to approve the purchase order to pay the electric bills not to exceed 18,000.00.

*Roll Call Vote: Graff, Moffie, Thompson, Bosak, Zembower YEAS*  
*Motion carries 5-0*

Motion by **Mr. Thompson** and seconded by **Mr. Zembower** for a change to be made to the current ordinance to say all expenditures over 750.00 need approval by council.

*Vote: Graff, Moffie, Thompson, Bosak, Zembower YEAS*  
*Motion carries 5-0*

Motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to pass 1st reading of an ordinance amending subsection C of Ordinance 23803 of the codified ordinances of the Village of Poland as enacted by Ordinance 142012 October 30, 2012 to address spending limits not requiring preauthorization.

*Vote: Graff, Moffie, Thompson, Bosak, Zembower YEAS*  
*Motion carries 5-0*

Motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to approve reimbursement of 1234.00 for Officer Williams to attend SRO training.

*Vote: Graff, Moffie, Thompson, Bosak, Zembower YEAS*  
*Motion carries 5-0*

Motion was made by **Mr. Thompson** and seconded by **Mr. Moffie** to enter into an agreement to provide Poland Schools with two SRO's.



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Vote: Graff, Moffie, Thompson, Bosak, Zembower YEAS  
Motion carries 5-0

A motion was made by Mr. Thompson and seconded by Mrs. Bosak to authorize entering into a road salt contract with ODOT for 2023 effective immediately.

Vote: Graff, Moffie, Thompson, Bosak, Zembower YEAS  
Motion carries 5-0

A motion was made by Mr. Thompson and seconded by Mr. Graff of a reduced expenditure of 2475.00 out of Law Enforcement Trust Fund for the computer infrastructure of the body cams.

Vote: Graff, Moffie, Thompson, Bosak, Zembower YEAS  
Motion carries 5-0

### 18. Second & Third Readings-

Motion by Mr. Thompson and seconded by Mr. Moffie for a passage of a 3rd reading for a resolution determining to proceed with the submission to the electors the question of levying a tax in excess of the ten-mill limitation related to a 2.5 mil additional levy for the operation of a police department.

Roll Call: Graff, Zembower, Thompson, Bosak, Moffie- Yeas  
Motion Carries 5-0

A motion was made by Mr. Thompson and seconded by Mr. Moffie to waive the 3 readings of an ordinance to authorize all action necessary to continue with the government aggregation with IGS Energy pursuant to section 4929.26 to continue natural gas aggregation program with opt out provisions beyond October 2023 and declaring an emergency.

Roll Call: Moffie, Graff, Thompson, Bosak- Yeas  
Zembower-No  
Motion carries 4-1

A motion was made by Mr. Thompson and seconded by Mr. Moffie passage of an ordinance to enter into an agreement with IGS Energy to continue the natural gas aggregation program with opt out provisions beyond October 2023 and declaring an emergency.

Roll Call: Moffie, Graff, Thompson, Bosak- Yeas  
Zembower-No  
Motion carries 4-1

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## 19. Presentation of Bills –

A motion was made by Mr. Graff and seconded by Mrs. Bosak to pay the bills.

*Vote: Graff, Thompson, Moffie, Bosak, Zembower - yeas.  
Motion carries 5-0.*

## 20. Questions from the Media – NONE

## 21. Remarks by Council and the Mayor:

- A. Mr. Zembower would like to thank ARB members. He would also like to thank Maureen O'Neil and the Chief of Police.
- B. Mr Graff- No comment.
- C. Mr. Moffie- No comment.
- D. Mr.Thompson- No comment.
- E. Mrs. Bosak-Mentions the official opening of Rotary Park.

## 20. Adjournment

A motion was made by Mr. Moffie and seconded by Mrs. Bosak to adjourn the meeting at 8:40 p.m.

*Vote, Graff, Thompson, Moffie, Bosak, Zembower- yeas.  
Motion carries 5-0.*

 June 20, 2023  
Amy E. Brenoel, Clerk Of Council  
Village of Poland, Ohio

# *Record of Proceedings*

Village of Poland, Ohio

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*The next REGULAR MEETING of the Poland Village Council will be Tuesday, June 20, 2023. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.*

