

## Meeting of the Architectural Review Board

March 4, 2024

**Location:** Poland Village Hall

**Members:** Rob Dunham, Rex Fisher (Chair), Laurie LaPlante, Martha Morgan, Joan Smith, Mary Turskey

**Zoning Administrator:** Maureen O'Neil

**Council Representative:** Mike Zembower

Meeting called to order at 7:00pm. Laurie LaPlante is absent. All other members present.

Rob Dunham motions to excuse Laurie LaPlante. Martha Morgan seconds. Motion carries 6 – 0.

The February 2024 meeting was cancelled with no business.

Minutes from previous meeting on January 8, 2024, are presented. Martha Morgan motions for approval of the minutes as presented. Mike Zembower seconds. Motion carries 6 – 0.

An application for sign permit is presented for 43 W. McKinley Way (Divine Beauty Lounge). A revised design was provided for consideration after the application was submitted. The revised design has two lines of text instead of a single line as on the original. Discussion was held regarding the revised design. Maureen O'Neil raised questions about whether the sign should be placed directly over the entrance door as opposed to the mockup location in the center of the gabled face, citing Village ordinance § 1280.07(c)(3)<sup>†</sup>. Martha Morgan motions to approve the sign permit as submitted with Maureen O'Neil working with the tenant regarding sign placement. Mary Turskey seconds. Motion carries 6 – 0.

Discussion regarding the library patio is held. No representative for the library was in attendance. The library is looking into a process of etching and dying as suggested by some residents and offered by a contractor the library has communicated with. Some consistent warm weather is needed to produce a sample on site for the library to consider.

Rob Dunham motions to adjourn. Martha Morgan seconds. Motion carries 6 – 0.

Meeting adjourned at 7:30pm. Next meeting to be held April 1, 2024, at Village Hall.

*Respectfully submitted by Rob Dunham.*

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<sup>†</sup> [Poland, Ohio Codified Ordinances § 1280.07\(c\)\(3\)](#) For plazas, one flush-mounted wall sign with letters a maximum of eighteen inches in height with the entire height of the sign no more than twice the height of the letters, and fitting compatibly into the gabled pediment or building parapet, above the front doorway.

***Ordinances***

Poland, Ohio Codified Ordinances § 1280.07(c)(3) \_\_\_\_\_ 1