
Poland Village Council

REGULAR SESSION

The Council of the Village of Poland Ohio met in
REGULAR SESSION at the Poland Village Town
Hall, 308 South Main Street, Poland, Ohio
44514-2082 on Tuesday, March 5, 2024

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, March 5, 2024.

Meeting called to order at 7:00 p.m.

Pledge Of Allegiance

1. Roll Call was taken with the following members:

- A. Mr. Christopher Graff, Member of Council
- B. Mr. Samuel Moffie, Member of Council, absent
- C. Mr. Michael Zembower, Member of Council
- D. Mr. Michael Thompson, Member of Council
- E. Mr. James Walkama, Member of Council
- F. Mrs. Abbie Bosak, Member of Council, absent

Also present were: Jay Macejko, Solicitor
Robert Canter, Fiscal Officer
Timothy Sicafuse, Mayor

2. Acceptance of Minutes of Previous Meeting(s)

Minutes were presented from the February 20th meeting.

A motion was made by Mr. Thompson and seconded by Mr. Walkama to accept the minutes.

Vote: Zembower, Graff, Walkama, Thompson, -yeas

Motion carries 4-0.

A motion was made by Mr. Zembower and seconded by Mr. Graff to excuse Mrs. Bosak and Mr. Moffie from the meeting.

Vote: Zembower, Graff, Walkama, Thompson, -yeas

Motion carries 4-0.

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GUEST PRESENTATIONS

Mike from Generator Specialist is here to explain which generator set he believes we need in town hall to replace the current one in use. He said that the generator was sized to run the electrical load at Town Hall 15 years ago. Although it runs off of natural gas it does not consume very much fuel. The transfer switch that will be installed will continually monitor the power coming into the building. The generator switch will run once a week to exercise for about 5 minutes.

Mr. Thompson asks about the 10 year warranty and Mike explains that the warranty only covers manufacturing defects. The transfer switch is necessary and it has to be from the same manufacturer as the generator switch. Mike mentions that he recommends a Preferred Maintenance Agreement, which is an agreement that they call every 6 months to inspect and service the unit to ensure that it is working properly. The generator needs regular maintenance. He likes to have service in the summer and checks in the winter due to weather issues. He is an independent authorized service dealer. The cost is somewhere between \$375.00-\$425.00 per year. He notes that the service agreement is useful in case of a catastrophic event, even if that is highly unlikely to happen. He would have to upgrade the gas line before installing this generator set. He could do this in either May or June as he put in the proposal. He does mention that indoor generator sets do last longer. Outdoor generator sets get a cold weather kit to help out in the frigid weather.

EXECUTIVE OFFICER REPORTS

3. Report from the Mayor-

The Mayor sent an email from John Scotford regarding the utility pole and Attorney Macejko will investigate the issue. He has spoken with Terry Fercana from Environmental Design Group about the detailed invoice with all the pertinent information. She will do an excel spreadsheet. She mentions that Dave McCallops has left his position and she will let us know who our new engineer is as soon as possible.

Mayor Sicafuse mentions that Dom Marchionda on the planning commission has resigned his seat and there is now an opening on the committee. Mayor mentions that some set of knowledge with that position would be important.

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A motion was made by **Mr. Graff** and seconded by **Mr. Walkama** to accept the Mayor's report.

Vote: Zembower, Graff, Walkama, Thompson, -yeas

Motion carries 4-0.

4. Report from the Fiscal Officer- Robert Canter.

Mr. Canter passes around the payment listing and bank statement from January that he had previously emailed. Financials have been filed with the Auditor of State. We should get notice regarding the financial audit.

He has a quote from the maintenance for the lift for the garage for \$3995.00. Mr. Thompson mentions that it should go on the agenda. Mr. Zembower would like to wait until closer to the end of the year to decide on the lift so it would be known if there is money in the budget to support the purchase. He also questions that if John Quimby leaves his position would it still be needed.

Mr. Canter said our insurance would cover that equipment in response to a question Mr. Thompson posed to him earlier this week.

Mr. Canter has 2 quotes from Black Top Specialist, if he mills from sidewalk to drain water is \$23,000.00, if he mills the whole lot the quote is \$27,500.00. He wonders if the council wants to use these quotes or seek more. Mr. Zembower has one more quote coming.

Mr. Thompson wants the lift, parking lot, police vehicle warranty and portable radio on the next agenda.

Chief Lambert needs the extended warranties on the new vehicles. He wants a 7 year 0 deductible on the new cruisers in the amount of \$2895.00 per vehicle. Chief explains how expensive the vehicle repairs could be. Chief would also like another portable radio from BearCom for \$4963.00. Purchases would come from Law Enforcement trust.

Mr. Canter has a 2nd copier quote. The quote is from Blue Technologies for \$6100.00 for a new machine. Mr. Zembower would like to know if we could go to Staples and pick up a smaller copier. Mr. Thompson notes that copiers are not an asset. It is decided that a basic copier is all that is needed as long as it can still scan.

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A motion was made by Mr. Thompson and seconded by Mr. Graff to to accept the Fiscal Officer's report.

*Vote: Zembower, Graff, Walkama, Thompson, -yeas
Motion carries 4-0.*

5. Report from the solicitor- Jay Macejko

Atty. Macejko is still working on recreational marijuana issues. He needs to update the Drug Free Workplace Policy

A motion was made by Mr. Graff and seconded by Mr. Thompson to accept the Solicitor's report.

*Vote: Graff, Zembower, Walkama, Thompson, - yeas
Motion carries 4-0.*

6. Report from the Chief of Police – Donald Lambert

Chief Lambert mentions that the cruisers are in and that John Quimby will do the work to equip them. The in house work will save between \$4800.00 and \$6000.00 per car just in the labor. He also notes that the lift would greatly help in maintaining the police vehicles. He thinks that 60% of the work done with the lift will be on police vehicles. He said any money that comes in from the auction of the surplus vehicles could be put toward the lift. It is noted that they could put everything except their largest dump truck on the lift. A 6" pad will have to be there for installation. Mr. Qumiby will install it himself. It is decided that it now seems more reasonable to make the lift purchase.

A motion was made by Mr. Graff and seconded by Mr. Zembower to accept the Police Chief's report.

*Vote: Graff, Walkama, Zembower, Thompson -yeas
Motion passes 4-0*

7. Report from the Zoning Commissioner- Maureen O'Neil-

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Report was emailed. If any election signs are in the right of way please reach out to Maureen. She thinks by April meeting the library director will have information for her to review.

A motion was made by Mr. Thompson and seconded by Mr. Graff to to accept the Zoning Commissioner's report.

Vote: Zembower, Graff, Walkama, Thompson, -yeas

Motion carries 4-0.

8. Report from the Street Commissioner- George Porterfield- N/A

9. Report from Engineer-liaison - N/A

10. OTHER COMMITTEE/BOARD REPORTS

A. Legislation Policy Committee- N/A

B. Building, Lands, Utilities, Parks & Recreation Committee- They are collecting quotes for the roof and the front porch flooring of Town Hall.

A motion was made by Mr. Thompson and seconded by Mr. Graff to accept the BLPR report.

Vote: Zembower, Graff, Walkama, Thompson, -yeas

Motion carries 4-0.

C. Planning Commission- Town and Country cleaning is going to cut the building in half. One side is dry cleaning and the other is Doggie Day Care. Maureen in there to make sure that all details are up to code.

A motion was made by Mr. Thompson and seconded by Mr. Walkama to accept the Planning Commission report.

Vote: Zembower, Graff, Walkama, Thompson, -yeas

Motion carries 4-0.

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D. Board of Zoning Appeals-N/A

E. Architectural Review Board- Mr. Zembower relays that the meeting discussion was about the sign approval at W. McKinley Way. They also discussed the library issue and want to thank Maureen O'Neil for her thorough work.

A motion was made by Mr. Thompson and seconded by Mr. Graff to accept the ARB report.

Vote: Zembower, Graff, Walkama, Thompson, -yeas
Motion carries 4-0.

F. Forest Board- Mr. Graff said there is an outstanding bill and reimbursement issue with EnviroScience. First Energy is donating up to 400 trees to be planted. The annual garlic mustard pull is scheduled for 4/20/24 with a rain date of 4/27/24. Mr. Thompson mentions that the citizen who earlier complained about graffiti on the Lovell bridge wants to express gratitude that it has been cleaned up. Mr. Graff said a volunteer has done the work.

A motion was made by Mr. Thompson and seconded by Mr. Graff to accept the Forest Board report.

Vote: Zembower, Graff, Walkama, Thompson, -yeas
Motion carries 4-0.

G. Hine Memorial Board- N/A

H. Western Reserve Joint Fire District, Board of Trustees- Storm drain discussion continues. In his opinion Attorney Macejko believes the Fire Department is responsible.

I. Special Committees- Mayor Sicafuse said there will be at Strategic Planning meeting on March 14, 2024 at 7:00 pm.

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11. Communications from Poland Village Residents –

Mark Thompson asks Mr. Canter if all is copacetic with the transfer of the Forest Funds to which he responds yes.

ACTION ITEMS:

Mr. Canter explains that we owe EnviroScience \$81,000.00 for the riverbank stabilization project. The Forest Board is allowing us to advance \$25,000.00 to begin paying. The money will be transferred to the ODNR Fund which will be paid. Mark and Mr. Canter will send an invoice to ODNR. It will be reimbursed. Then another advance will be done back to the advance to eventually pay them off.

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to waive three readings on an ordinance authorizing the advance of \$25,000.00 from the Forest Levy Fund 2906 to the Forest ODNR Grant Fund 4910 effective March 5, 2024 declaring an emergency.

Roll Call Vote: Thompson, Walkama, Graff, Zembower-yeas

Motion passes-4-0

A motion was made by **Mr. Thompson** and seconded by **Mr. Graff** to move passage of an ordinance authorizing the advance of \$25,000.00 from the Forest Levy Fund 2906 to the Forest ODNR Grant Fund 4910 effective March 5, 2024 and declaring an emergency.

Roll Call Vote: Thompson, Graff, Walkama, Zembower- Yeas

Motion passes- 4-0

A motion was made by **Mr. Thompson** and seconded by **Mr. Zembower** to purchase the generator set from Generator Specialists Inc. with the ten year warranty for an amount not to exceed \$12,500.00

Vote: Graff, Walkama, Zembower, Thompson, yeas.

Motion carries: 4-0

Mr. Thompson would like Mr. Canter to get a quote for the Preferred Maintenance Agreement for the generator set and copier proposals to put it on the next meeting's agenda.

16. Presentation of the Bills

A motion was made by **Mr. Graff** and seconded by **Mr. Thompson** to pay the bills.

Vote: Graff, Walkama, Zembower, Thompson - yeas.

Motion carries: 4-0

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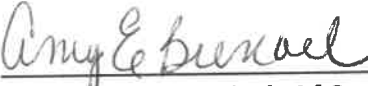
17. Remarks by Council and the Mayor:

- A. Mr. Thompson- No co
- B. Mr. Walkama- No comment.
- C. Mr Zembower- No comment.
- D. Mr. Graff- Thanks to Mark Thompson for the work in the forest to remove graffiti.

18. Adjournment

A motion was made by Mr. Thompson and seconded by Mr. Graff to adjourn the meeting at 7: 52 p.m.

*Vote, Graff, Zembower, Walkama, Thompson, yeas.
Motion carries 4-0.*

 March 5, 2024

Amy E. Brenoel, Clerk Of Council
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be March 19, 2024 Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.