

Poland Village Council
REGULAR SESSION
Tuesday, March 7, 2017

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, March 7, 2017.

Poland Village Mayor Tim Sicafuse called caucus to order at 7:00 p.m.

Mayor Sicafuse introduced Gary Diorio, MS Consultants. Mr. Diorio discussed the following:

1. There is a grant available to replace traffic signals through the Eastgate Regional Council of Governments.
2. It is an 80/20 split through ODOT. The 20% share will come from the Village.
3. A letter of intent is needed from the Village and submitted to Eastgate by April 3, 2017.
4. The money will be available starting in four years – State of Ohio fiscal year starting July 1, 2021.
5. Grant includes replacement poles, signal with LED lighting, video cameras, pedestrian heads, and mast arms for the signal. Mr. Diorio stated that he may be able to work in some decorative fluted poles as part of the grant.
6. He estimated that eight lights would cost approximately \$800,000 with the Village's share at \$160,000.
7. The main application is due by June 5, 2017. It will be completed by MS Consultants as part of the annual service contract with the Village.
8. Scoring is based on congestion management and improving the level of service regarding traffic flow. The congestion management analysis will be completed by MS Consultants.
9. The more local share provided the higher number of points earned towards the grant. For instance, a 20% match would give the Village no points but with a higher than 40% match, the Village would receive five points. Point values increase by one for each 5% increment in contribution (20-25% - 1 point, 26%-30% - 2 points, 31%-35% - 3 points, 36%-40% - 4 points, 41% or higher - 5 points).
10. Mr. Diorio suggested that road levy revenue could be used as the Village's contribution for the traffic light replacement. Atty. Macejko will research this question.
11. Mr. Dunnivant stated that the Streets and Finance committees could review this grant information and make a recommendation at the next council meeting. Mr. Srnec stated that the current budget includes the loop at State Route 170 and Johnson Place and replacement bulbs. The current traffic lights don't allow for the use of LED bulbs due to their electrical configuration.
12. Mrs. Wilson asked if traffic has been assessed lately. Chief Beatty stated that a traffic volume assessment has not been lately but the Street department is constantly adjusting traffic lights to accommodate traffic. A new system in the Village will synchronize traffic lights throughout the Village.
13. Chief Beatty mentioned that the box replacement at Johnson Place cost \$6,500. Mr. Diorio noted that a basic intersection change costs around \$70,000 today. Chief Beatty noted how expensive the box replacement would be at the intersection of Routes 224 and 170.
14. Mr. Diorio stated that there is another program available should the Village be unsuccessful with the ODOT grant through the CMAC (Congestion Mitigation Air Quality) program. It is also through ODOT and is called "STIP" or the "Statewide Transportation Improvement Program." It is the same 80/20 funding with it being available in four to five years. Chief Beatty noted that the State

Poland Village Council
REGULAR SESSION
Tuesday, March 7, 2017

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

of Ohio completed the replacement of all traffic lights in the unincorporated areas such as Boardman and Poland townships.

15. A discussion was held on the upcoming road project. Mr. Diorio stated that bids could be requested on the 2017 project in April or May. A stipulation could be written into the contract with the contractor that all repaving needs to be completed between July 15th and August 15th with the additional stipulation that the balance of the contract would be received after the October tax settlement. Mr. Diorio noted that the current cost for repaving one mile of road is \$150,000.
16. Mr. Dunnivant noted that the Streets committee will make a motion at the next meeting to start the process of applying for the traffic light grant. Mr. Diorio stated that he would start working on the Village's application.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. William Dunnivant, President Pro-Tem of Council
Atty. Robert Limmer, Member of Council
Mrs. Linda Srnec, Member of Council
Mrs. Leah Wilson, Member of Council
Mrs. Christine Yash, Member of Council

Also present were:

Mr. Russ Beatty, Police Chief and Street Commissioner
Atty. Jay Macejko, Solicitor
Tim Clavin, Zoning Administrator
Nicholas Srnec, Fiscal Officer
Mark J. Mrofchak, Deputy Clerk of Council

A motion was made by **Mr. Dunnivant**, and seconded by **Mrs. Yash**, to excuse Mr. Joe Mazur, Member of Council, from the regular meeting.

Vote: Dunnivant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mr. Dunnivant**, and seconded by **Mrs. Yash**, to waive the reading and to accept the minutes of the Regular Meeting held February 21, 2017.

Vote: Dunnivant, Srnec, Wilson, Yash - yeas, Limmer - abstain. Motion carries.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Record of Proceedings

Village of Poland, Ohio

Poland Village Council
REGULAR SESSION
Tuesday, March 7, 2017

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

Committees

Buildings, Lands, Utilities,
Parks, and Recreation
Finance, Wage, & Insurance
Legislation & Policy
Police
Streets, Sidewalks, & Drainage

March 21, 2017 at 6:30 p.m. in Poland Village Town Hall.
No meeting scheduled.
No meeting scheduled.
April 4, 2017 at 6:30 p.m. in Poland Village Town Hall.
March 21, 2017 at 6:30 p.m. in Poland Village Town Hall.

Boards & Commissions

Architectural Review Board
Board of Zoning Appeals
Hine Memorial Fund Board
Planning Commission
Poland Municipal Forest Board
Records Commission
Western Reserve Joint Fire District

April 3, 2017 at 7:00 p.m. in Poland Village Town Hall.
No meeting scheduled.
March 16, 2017 at 9:00 a.m. in Poland Village Town Hall.
March 15, 2017 at 7:00 p.m. in Poland Village Town Hall.
March 28, 2017 at 7:00 p.m. in Poland Village Town Hall.
No meeting scheduled.
March 8, 2017 at 7:30 p.m. at WRJFD Station 92.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:

Tuesday, March 21, 2017 at Poland Village Town Hall

4. Report from Mayor Sicafuse – Mayor Sicafuse reported the following:

- a. Aqua Ohio will hold its forum meeting on Thursday, March 23rd at 7:00 p.m. at their Struthers location at 6 Elm Street.
- b. The “Veterans of the Valley” luncheon put on by the Mahoning County Board of Developmental Disabilities will be held on March 21st from 11:00 a.m. to 1:00 p.m. at the St. Nicholas Hall in Struthers.
- c. Recommended the promotions of Anthony Protopopa and Kevin Woolweaver to full time positions in the Police Department upon completion of the required physical and a one year probationary period.
- d. Recommended the reappointment of three board members to the Architectural Review Board for an additional two year term ending December 31, 2018: Margaret Christopher, Chris Graf, and Fred Marchese.

A motion was made by **Mr. Dunnivant**, and seconded by **Mrs. Yash**, to accept the Mayor’s Report.
Vote: Dunnivant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

5. Report from Fiscal Officer Nick Srnec – SUBMITTED IN WRITING. Additionally, Mr. Srnec reviewed the website options from IDMI in Poland.

A motion was made by **Mr. Dunnivant**, and seconded by **Atty. Limmer**, to accept the Fiscal Officer’s Report.

Poland Village Council
REGULAR SESSION
Tuesday, March 7, 2017

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

Vote: Dunnavant, Limmer, Srneec, Wilson, Yash - yeas. Motion carries unanimously.

6. **Report from Deputy Clerk Mark Mrofchak** – NO REPORT.
7. **Report from Zoning Administrator Tim Clavin** – SUBMITTED IN WRITING. Atty. Limmer stated that Mr. Clavin shouldn't speak for Mr. Al-Rai in his absence on pending zoning issues during an adjudicated meeting. Mr. Clavin stated that he was only following up on issues that were discussed at previous Architectural Review Board meetings at the request of Chris Graf. He also stated that Mr. Al-Rai was given two weeks to prepare a plan on how he would correct the identified zoning issues. Mr. Clavin will also schedule a meeting with Mr. Al-Rai along with Atty. Macejko to help spur him along in getting these issues corrected.

A motion was made by Mrs. Srneec, and seconded by Mrs. Yash, to accept the Zoning Administrator's Report.

Vote: Dunnavant, Limmer, Srneec, Wilson, Yash - yeas. Motion carries unanimously.

8. **Report from the Street Tree Commissioner James Brammer** – NO REPORT.
9. **Report from Solicitor Atty. Jay Macejko** – NO REPORT. Atty. Macejko requested an executive session at the end of the meeting to discuss and provide an update on pending employment and legal matters.
10. **Report from Police Chief and Street Commissioner Russ Beatty**
- a. Police Department – SUBMITTED IN WRITING. Mrs. Yash asked if the vehicles going up for auction could be viewed at the Village hall. Chief Beatty stated that he preferred to have the vehicles inspected at the Village garage/impound lot.
 - b. Street Department – SUBMITTED IN WRITING.

A motion was made by Mrs. Yash, and seconded by Mrs. Srneec, to accept the Police Chief and Street Commissioner's Reports.

Vote: Dunnavant, Limmer, Srneec, Wilson, Yash - yeas. Motion carries unanimously.

11. **Report from the Engineer by Mr. Mazur** – NO REPORT.

12. **Reports from Committees of Council.**

- a. Finance, Wage, Audit, and Insurance – NO REPORT.
- b. Legislation and Policy – NO REPORT.
- c. Police – NO REPORT.
- d. Streets, Sidewalks, and Drainage – NO REPORT.
- a. Buildings, Lands, Utilities, Parks, and Recreation – Mrs. Wilson reported that the Committee is acquiring additional information and quotes on the sound system for the Village. The committee is getting a lot of requests for weddings to be held at the Village gazebo and gardens. The "Celebrate Poland" committee will make a presentation at the next council meeting (March 21st).

A motion was made by **Mr. Dunnavant**, and seconded by **Atty. Limmer**, to accept the Building, Lands, Utilities, Parks, and Recreation's Report.

Vote: Dunnavant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – Mrs. Wilson reported that the Commission continues to discuss private tree planting and the review of historical legislation.

A motion was made by **Mr. Dunnavant**, and seconded by **Mrs. Srnec**, to accept the Planning Commission's Report.

Vote: Dunnavant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. Board of Zoning Appeals – NO REPORT.
- c. Architectural Review Board – NO REPORT.
- d. Poland Municipal Forest Board – Elinor Zedaker stated that she appreciated the attendance of council members at the Forest Board meeting held on Tuesday, February 28th to hear public comments and Forester Rick Miller. She noted that there are rumors circulating that the board plans to start logging the forest and there were many individuals at the meeting that had knowledge of the plan contents or hadn't looked at it at all. Mark Thompson stated that there seems to be a large misrepresentation about the plan and in many cases it was not read. Mrs. Wilson asked Mrs. Zedaker if she has had any one on one conversation yet with board members to get their thoughts on the forest management plan. Mrs. Zedaker stated that she has not. Mrs. Wilson asked if consideration was given to surveying residents on their thoughts about the forest. Mrs. Zedaker stated that it is hard to compile and tabulate the results of a survey based on her past experience and would welcome any suggestions from Council on what to use and how to go about accomplishing this recommendation.

A motion was made by **Mrs. Yash**, and seconded by **Atty. Limmer**, to accept the Poland Municipal Forest Board's Report.

Vote: Dunnavant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- e. Hine Memorial Board – NO REPORT.
- f. Western Reserve Joint Fire District Board of Trustees – NO REPORT.
- g. Records Commission – NO REPORT.

14. Reports of Special Committees – NONE.

15. Communications from Poland Village Residents –

- a. Ginny Meloy, 7182 Bishop Road, spoke in support of the forest management plan. She noted that of particular concern was the Bluebell Trail area and specifically with issues of dead and broken trees near the walking paths and the creek. She suggested that a compromised plan be developed to satisfy all interested parties.

16. New Business – NONE.

17. Old Business – Mr. Dunnivant discussed the Village's responsibility for the forest. It was discussed at the Forest Board meeting that there are hazards in the forest that are a liability to the Village. Rick Miller, forester, and an attorney attending the meeting both thought that signage be put up stating "Enter at your own risk" or "Village not responsible for damages or injury". Mr. Dunnivant asked Atty. Macejko to review the following:

- i. The negligence issue as it relates to the Village's responsibility.
- ii. Do signs negate the liability?
- iii. What is the proper verbiage to use on the signage?

Mr. Dunnivant also noted that forest maintenance is needed. The trail footings are hazardous with the grindings being used washing away. He also noted that the bridge needs painted and the issues with the creek. Mr. Dunnivant noted that there is no funding available from the Village's budget to complete this work and suggested that Ordinance No. 1062.03 be reviewed to discuss taxpayer burden on the forest. He suggested that the Legislative committee review the ordinance and asked Council to consider a ¼ mill levy specifically for the forest. Mr. Srnec estimated that the levy would generate \$14,250 less \$2,000 in fees which would leave \$12,250 available for forest maintenance/projects. He thought it would possibly cost the average homeowner \$10 a year based on a \$100,000 home value for this millage. Mrs. Srnec noted that it's hard to always go to the residents for additional funding but she was in support of it. She stated that Council should put the levy request to the residents and find out if it is supported.

Mr. Dunnivant further stated that the current forest ordinance allows for advisory committees for specific projects but this needs revised as well as it is very restrictive.

- b. Mrs. Srnec stated that she and Mr. Srnec had found and read the minutes from prior Forest Board meetings when Mrs. Butler was on the board. She noted that they found that Mrs. Butler supported the logging of the forest to pay for forest projects.
- c. Mark Thompson, 24 College Street, stated that the Forest Foundation was set up to fund the forest with its day to day activities. He noted that the foundation hasn't been doing that. The foundation will look for funding. In addition, the Forest Board will also work on obtaining funding for identified forest projects via donations from the community. Mr. Thompson congratulated Mr. and Mrs. Srnec on doing their homework with regards to finding the old Forest Board minutes.
- d. Elinor Zedaker, 70 Poland Manor, stated that the ordinance also states that the Forest Board should have a forester as a board member. She requested that prior to making any changes to the current ordinance that Council has a discussion with the Forest Board.

18. Motions, Ordinances, and Resolutions –

- a. A motion was made by **Mrs. Yash**, seconded by **Mrs. Srnec**, to promote Kevin Woolweaver and Anthony Protopapa from part time to full time police officers upon completion of the required physical and a one year probationary period.

DISCUSSION/REMARKS: NONE.

Vote: Dunnavant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. A motion was made by **Mrs. Yash**, seconded by **Mrs. Srnec**, to approve the extension of Police Chief Russ Beatty's unused vacation time.

DISCUSSION/REMARKS: NONE.

Vote: Dunnavant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- c. A motion was made by **Mrs. Yash**, seconded by **Mrs. Srnec**, to authorize the entering into of a mutual aid agreement with Mahoning and Trumbull county law enforcement agencies.

DISCUSSION/REMARKS: NONE.

Vote: Dunnavant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- d. A motion was made by **Mrs. Yash**, seconded by **Mr. Dunnavant**, to advertise for bids on the sale of six vehicles in the Village's impound lot.

DISCUSSION/REMARKS: Mr. Srnec noted that the ad will be published for two weeks on March 14, 2017 and March 21, 2017 with the bids to be opened on April 4, 2017.

Vote: Dunnavant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- e. A motion was made by **Mr. Dunnavant**, seconded by **Mrs. Srnec**, to approve the appointments made by the mayor to the Architectural Review Board.

DISCUSSION/REMARKS: NONE.

Vote: Dunnavant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

19. Second and Third Readings – NONE.

- 20. Presentation of Bills –** A motion was made by **Mrs. Yash**, seconded by **Mrs. Srnec**, to pay outstanding bills.

Vote: Dunnavant, Limmer, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

21. Questions from the Media – NONE.

22. Remarks by Council and the Mayor

- Mr. Dunnavant – He is amazed at the community's care for the forest.
- Atty. Limmer – The forest is a jewel of the Village and we need to continue to make it shine.
- Mr. Mazur – NO COMMENTS.
- Mrs. Srnec – She agreed with Mr. Dunnavant's comment and hopes that a levy would be passed to support the forest.

Record of Proceedings

Village of Poland, Ohio

Poland Village Council
REGULAR SESSION
Tuesday, March 7, 2017

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

- e. Mrs. Wilson – Appreciates everyone’s contributions and hopes for a productive spring season.
- f. Mrs. Yash – Agrees with Mr. Dunnivant’s comment and prayers to Mr. Mazur for a speedy recovery.
- g. Mayor Sicafuse – Missing Mr. Mazur tonight and don’t forget to spring ahead this weekend.

23. A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to recess to Executive Session for the purpose of: **Personnel**.

TIME: 8:18 p.m.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Dunnivant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Atty. Limmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mazur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> EXCUSED
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5-0. Motion carries unanimously.

24. A motion was made by **Atty. Limmer**, and seconded by **Mrs. Wilson**, to reconvene the meeting.

TIME: 8:43 p.m.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Dunnivant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Atty. Limmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mazur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> EXCUSED
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5-0. Motion carries unanimously.

25. A motion was made by **Mrs. Yash**, seconded by **Mrs. Srnec**, to adjourn the meeting.

Vote: Dunnivant, Limmer, Srnec, Wilson, Yash – yeas. Motion carries unanimously.

Time: 8:43 p.m.



March 15, 2017

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, March 21, 2017**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.